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Meeting	Parks and Open Spaces Committee
Date	10 October 2023
Report Title	Grounds Maintenance Schedules and Communications
Agenda Reference	10
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Hedge and Shrub Maintenance

The team received a tractor and side arm on 12th September 2023 this will be on hire for three months. In-house operating experience was gained by to operators for the first two weeks. The team now has moved on to a priority list that consisted of areas across the parish containing urgent shrub reduction.

Working alongside the priority has been concentrating on Oakhurst, the team was due to move into Haydon End on the 25th September, but due to additional side arm tractor training being required, this has been pushed back until 9th October. This schedule is flexible and will be updated online when ETA dates change.

Maintenance Schedule Mowing

The team has now published a “Maintenance Schedule” on the website. This contains information on the duration and route of the mowing round. This has been a good reference for members of the public to keep an eye on the schedules and monitor the progress. Due to other priority tasks, back up mowing has been reduced. Due to the warm weather conditions for this time of year, the grass cutting schedule may push into November if a cut is required.

Maintenance Schedule Shrub Beds

The team has now published a “Maintenance Schedule” on the website. This contains information on the duration and route of the shrub bed maintenance round. Updates and the planned program of the shrub bed / hedgerow maintenance. Information is on there laying out the anticipated workload of the tractor and sidearm flail.