

HAYDON WICK PARISH COUNCIL

Minutes of the Community Development Committee meeting of Haydon Wick Parish Council held on Tuesday 1st August 2023 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors R Ross (Chair), J Ali, E Baker-Walker, G Choudhury, P Park, V Manro and B Patrick-Okoh.

OFFICERS: Chief Officer/Clerk & RFO Georgina Morgan-Denn
Community Development Officer, Caroline Hunt
Meetings Administrator, Julie Coe

CD 040 APOLOGIES
Apologies were received and noted from Councillor A Jimmy (Work Commitments) and Councillor J Jackson (Personal Commitments).
No apologies were received from Councillor C Flux.

CD 041 DECLARATIONS OF INTEREST
There were none.

CD 042 PUBLIC PARTICIPATION
There were none.

CD 043 MINUTES OF THE PREVIOUS MEETING
Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 4th July 2023 and the Chair of the Committee signed the minutes as a true record.
Proposed: Councillor E Baker-Walker Seconded: Councillor P Park
Vote: Agreed with three (3) Abstentions.
RESOLVED: To confirm as a true record the minutes of the meeting on Tuesday 4th July 2023 and the Chairman signed the minutes.

CD 044 CHAIRMAN'S ANNOUNCEMENTS
The Chairman gave thanks for all the time given by Councillors, Staff and Volunteers at the Summer Spectacular held on 15th July 2023 and reminded the Committee of an upcoming event the 'Teddy Bears Picnic' on 6th August 2023 which would greatly benefit from the presence of Councillors.

CD 045 MEMORY CAFÉ
Members noted the report and acknowledged that many of the Memory Café projects run very well due to the innovative and compassionate nature of the Memory Café Co Ordinator. There are always lots of ideas to push the Memory Café forward and attendees have gained much from the experience. The Memory Café is currently advertised at Doctors Surgeries and Care Homes locally and the Parish Council is also working with the local Churches to raise awareness of loneliness and reduce isolation within the community.

CD 046 YOUTH DEVELOPMENT
Members noted the report. The Youth and Community Co Ordinator is working towards developing the website with items from other areas of the Council, such as publishing a new page on the Council's website titled

‘Maintenance Schedules’ and regularly reviewing and updating the news stories. The monthly news bulletin seems to be popular and keeps subscribers up to date with general Council news and upcoming events. Members noted the upcoming event schedule and complemented the Team on the diversity and number of events the Council is now offering.

CD 047

EVENT AUDIT: SUMMER SPECTACULAR EVENT – SATURDAY 15TH JULY 2023

The Community Development Officer gave a verbal overview of the recent event. In general, good feedback was received and stall holders had a good understanding of the reasons behind the early closure of the event due to weather issues. The stall holders commented that they had good shelter from the weather which allowed them to continue trading. Good feedback on food stalls and the bubbles entertainer and dog show proved very popular as had a good turnout.

The Officers are suggesting the use of Trent Road Playing Field for next year’s event, which was met with a mixed response. In general, Members felt that Trent Road Playing Field would be able to comfortably accommodate a footfall of 3,000 people, making this event significantly bigger than this year’s location. With a larger scale event, there would also need to be considerations of higher infrastructure costs for security, medics, increased stalls, increased entertainment budget, sheltered areas, more volunteers, and potentially more staffing costs. A suggested event date was Saturday 25th May 2024. It was agreed that the working party will need to consider this in more detail and present a revised proposal to the Full Council.

Proposed: Councillor J Ali

Seconded: Councillor V Manro

Vote: Agreed unanimously.

RESOLVED: To recommend to Full Council the date of next year’s summer event would be on the 25th May 2024. To note the Events Working Party will work on an event proposal with the pros and cons of using King George V versus Trent Road.

CD 048

COUNCILLOR REPORTS

Councillor P Park: Attended and enjoyed the judging of the Leisure Garden Competition across Rose Walk, Goodearl and Ventnor Close Sites. Winners have been notified and will be awarded their prizes at the Annual Plot Holders meeting, which is in October.

Councillor R Ross: Nothing to report.

Councillor J Ali: Nothing to report.

Councillor E Baker-Walker: Nothing to report.

Councillor G Choudhury: Nothing to report.

Councillor V Manro: Nothing to report.

Councillor B Patrick-Okoh: Nothing to report.

CD 049

COMMUNITY DEVELOPMENT OFFICER’S REPORT

Community Development Officer reported on various community development activities.

- 1. The Haven** - has received extremely positive feedback and all current attendees enjoy the activities and the interaction with other people at the Haven.
- 2. Community Yoga** - has had a somewhat slow uptake, it was suggested to defer the early morning Wednesday sessions and bring this back inside

the Council building in the autumn months. There are four sessions left at Voyager Drive all of which are advertised on social media.

3. **Tiny Forests** – A meeting with Earth Watch identified four sites suitable for Tiny Forests and these await Swindon Borough Council (SBC) sign off. Two sites have been chosen as priority as it is unlikely SBC will agree to all four sites. Earth Watch has been visiting various areas to conduct soil surveys to ensure sites are suitable for planting.
4. **Climate Change** – the Council is working on reduced plastic use within the parish and a Climate Change Working Party meeting will be scheduled in due course.
5. **Defibrillator** – Fully functional and listed on the relevant websites.
6. **Mouldon Hill** – the Council is responsible for litter picking, emptying the bins and cutting the grass around the drive, car park and around the lake only. Concerns were raised that SBC is not maintaining some areas to an acceptable level. The Lead Environment Officer from SBC will be asked to attend a Climate Change (which incorporates the Friends of Mouldon Hill) Working Party meeting.

CD 050

HAYDON WICK LIVING MAGAZINE

Completion of delivery of the summer edition of the magazine should be done by the week commencing 11th August 2023. Quotes for the delivery services are being obtained for the winter edition due for delivery in early November.

CD 051

COUNCILLOR FUNDRAISING

Members discussed opportunities to enhance Councillor presence within the community and some ideas for fundraising events. Ideas included a sponsored walk, bike rides, half marathon, and a walk of the parish perimeter. The Community Development Officer will receive suggestions and report back to a future Full Council meeting.

CD 052

CHRISTMAS ACTIVITIES & SPONSORSHIP OPPORTUNITIES

The Community Development Officer advised the budget for the Christmas Project is £1,500.00. The Council is currently sourcing a sponsor for the community Christmas tree and lights. There is a Christmas programme, which includes the Christmas Parcel Scheme, Christmas Card Competition, Children's Christmas Party at GLL Haydon Centre, Christmas Meals for the Memory Café, Over 60s and the Haven. It was identified that Moredon seems to be a little fragmented from the rest of the Parish and there is little engagement with these residents. More effort will be made to target this audience and engage with them further to see which types of events would be of interest.

Proposed: Councillor J Ali

Seconded: Councillor V Manro

Vote: Agreed unanimously.

RESOLVED: To proceed with Christmas Activities as listed within the report using budget allocated in 4212/402.

CD 053

GRANT FUNDING RECORD

Members noted the funding record and an example of a previous application to help Members see the Council's approach in obtaining funding. The Council has recently been unsuccessful in funding for UK Spared Prosperity Fund and Health Inequality Fund but has since been asked to resubmit its

application, so upon re-submission, feedback as to why this was initially turned down will be asked for.

CD 054 OPERATIONAL BUDGET MONITORING

Members noted the Income & Expenditure for the Community Development Committee for Month 3.

CD 055 ITEMS FOR THE NEXT AGENDA

To be passed to the Chief Officer in advance of the next meeting on 5th September 2023.

CD 056 EXCLUSION OF PUBLIC & PRESS

Resolved in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual.

CD 057 MOBII TABLE

The Parish Council has been approached by two parties to potentially purchase the Mobii Table. The table was originally purchased by the Council which assisted greatly with the setup of the café. Since its purchase in 2020, the Mobii Table has been used at the Memory Café and the Haven, but the upgrade of the software packages will incur additional costs and the Café is so rich in activities, alongside accommodating the capability and skillset of its attendees, it is rarely being used or of interest. Members agreed to set a minimum resale value at £5,000.00 with any lower offers to be put forward to Full Council for further consideration.

Proposed: Councillor A Junab

Seconded: Councillor B Patrick-Okoh

Vote: Agreed unanimously.

RESOLVED: To proceed with the sale of the Mobii Table with a minimum resale value of £5,000.00, with any lower offers to be put forward to Full Council for consideration.

The meeting closed at: 8.40pm

Chairman_____

Initials _____