Agenda 8C (Finance & Policy Committee 19th September 2023)

Payment Schedules

Invoices Received & Processed for

August/September 2023

Approving purchase daybook references 2995 - 3058

Pages 531 – 534 (Month 5) Retrospective approval (FP046D)	£11,757.44
Pages 535 – 536 (Month 6)	£26,383.36
Cashbook Page 334	£61,564.77
Total	£99,705.57

Purchase Ledger for Month No 6 **Order by Supplier A/c**

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
04/09/2023	IF268376	3054	BUILDBASE	BB01	193.26	38.65	231.91	4305	302	193.26	Play area fencing
01/09/2023	1012	3026	BEST	BEST	600.00	120.00	720.00	4320	402	600.00	Half Term Programme Oct & Feb
29/07/2023	172	3027	BONNY	BONNY	420.00	0.00	420.00	4629	402	420.00	5 Outside Yoga Sessions
24/08/2023	519167	3028	BOWAK LTD	BOWAK	54.99	11.00	65.99	4017	102	54.99	Toilet Roll, Blue roll
01/09/2023	979937	3029	BOWAK LTD	BOWAK	12.60	2.52	15.12	4024	101	12.60	BP Connect M5
31/07/2023	SDN/342191	3056	BREWERS	BREW1	86.36	17.27	103.63	4104	102	86.36	Paint for office
31/08/2023	INV001366	3030	CLEARWATER	CLEARW	60.00	12.00	72.00	4330	402	60.00	6 Branded Magnetic Badges
01/09/2023	531720	3032	COUNTRYWIDE	COU01	1,794.30	358.86	2,153.16	4522	307	1,794.30	531720/POS89/Grounds Maintenan
01/09/2023	1982	3031	CROCSEC	CRO01	1,000.00	0.00	1,000.00	4010	302	1,000.00	Play Area Security M5
17/08/2023	170823	3033	DELORES	DEL	150.00	0.00	150.00	4330	402	150.00	Tea Dance Music
02/08/2023	SI-248266	3034	GLL HAYDON CENTRE	GLLHAYDON	163.30	0.00	163.30	4320	402	163.30	Youth Xmas Party Room Hire
31/08/2023	SI-250251	3035	GLL HAYDON CENTRE	GLLHAYDON	148.40	0.00	148.40	4320	402	148.40	Half Term Room Hire Oct 23
25/08/2023	1561120	3036	GRADWELL	GRADWELL	192.91	38.59	231.50	4110	102	192.91	Broadband and Wave M6
12/09/2023	9002591588	3037	HAKO	HAKO	12,005.88	2,401.18	14,407.06	4509	307	12,005.88	Repairs on off hired Sweeper
12/09/2023	P791970	3038	HILLS	HIL1	33.50	6.70	40.20	4304	102	33.50	Waste Collections M5
28/07/2023	CI153164	3040	IMPERIAL TYRES	IMP TYRES	181.00	36.20	217.20	4509	307	181.00	Tyre Replacement WP72 XHD
31/08/2023	CI153665	3039	IMPERIAL TYRES	IMP TYRES	148.00	29.60	177.60	4509	307	148.00	Tyre Replacement BJ62 NLC
07/09/2023	INV-5263	3055	JUNGLE KINGDOM	JUNGLE	103.67	20.73	124.40	4629	402	103.67	Jungle Kingdom entry & food
23/08/2023	21	3041	LINSFITNESS	LINSFITNES	15.00	0.00	15.00	4330	402	15.00	Mem Cafe Exercise M5
30/08/2023	141578	3042	MICH WORKWEAR	MWL	53.75	10.75	64.50	4510	307	53.75	Jacket and Trousers
22/08/2023	22082023	3057	NATIONAL ALLOTMENT S	NAS	55.00	11.00	66.00	4215	101	55.00	Nat Allot Soc Subs to Sept 24
01/09/2023	INV01695157	3043	NOVUNA	NOVUNA	441.02	88.20	529.22	4521	307	420.15	Elec Veh Rental M7
								4509	307	20.87	Elec Veh Service Plan M7
25/08/2023	1121150	3044	PICKERINGS	PICK	678.00	135.60	813.60	5900	307	678.00	Welfare Unit to 18.08.23
								319		-678.00	Welfare Unit to 18.08.23
								6000	307	678.00	Welfare Unit to 18.08.23
06/09/2023	SB20231491	3045	PKF LITTLEJOHN	PKF	2,100.00	420.00	2,520.00	4023	101	2,100.00	2022/23 External Audit
06/09/2023	HAYDONWIC	3046	QUOTAX	QUO	95.00	0.00	95.00	4500	501	95.00	Bus Breakdown to Sept 24

Purchase Ledger for Month No 6 **Order by Supplier A/c**

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
01/09/2023	280135220	3051	SBC	SBC01	904.39	180.88	1,085.27	4523	307	436.96	Mower Fuel M5
								4506	307	322.40	Veh Fuel M5
								4501	501	145.03	Minibus Fuel M5
01/09/2023	280135238	3050	SBC	SBC01	40.00	8.00	48.00	4509	307	40.00	Veh Washdown M5
30/08/2023	4318873850008	3048	SSE BUSINESS	SSE	122.04	6.10	128.14	4101	102	122.04	Gas Jun-Aug 23
11/09/2023	8918927570014	3049	SSE BUSINESS	SSE	37.30	1.86	39.16	4101	307	37.30	Elec M5
23/08/2023	0646134	3047	SW FASTENERS	SWFL	95.00	19.00	114.00	4006	307	95.00	Play area fixtures
31/08/2023	310823	3058	SWING OUT SWINDON	SWING	100.00	0.00	100.00	4330	402	100.00	Music & Dance Mem Cafe T Dance
01/09/2023	33198	3052	SYSGROUP TRADING LTD	SYSGROUP	253.33	50.67	304.00	4024	101	253.33	IT Support M6
11/09/2023	1376	3053	WHITWORTH WINDOW	WHITWORTH	20.00	0.00	20.00	4017	102	20.00	Window Clean M6
				TOTAL INVOICES	22,358.00	4,025.36	26,383.36			22,358.00	
			VAT ANALYSIS CODE	F @ 5.00%	159.34	7.96	167.30				
			VAT ANALYSIS CODE	OTS @ 0.00%	2,111.70	0.00	2,111.70				
			VAT ANALYSIS CODE	S @ 20.00%	20,086.96	4,017.40	24,104.36				
				TOTALS	22,358.00	4,025.36	26,383.36				

Payments for Month 6 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
1/09/2023	Staff Member	BACS	390.00			600		390.00	Staff
4/09/2023	Staff Member	BACS	250.00			600		250.00	Staff
4/09/2023	Acorn	BACS	175.00			535		175.00	Staff Savings Scheme M5
9/09/2023	Salaries	SALARIES	37,173.13			530		37,173.13	M6 Salaries & Cllr Allowances
0/09/2023	Wiltshire Pension	SALARIES	11,249.89			532		11,249.89	M5 Pension Contributions
0/09/2023	Prudential	SALARIES	150.00			532		150.00	M5 AVC
0/09/2023	HMRC	SALARIES	12,026.75			531		12,026.75	M5 Contributions
0/09/2023	Acorn	SALARIES	150.00			535		150.00	M6 Savings Scheme Deductions
	Total Payments for Month		61,564.77	0.00	0.00			61,564.77	
	Balance Carried Fwd		271,999.65						
	Cashbook Totals		333,564.42	0.00	0.00			333,564.42	

Purchase Ledger for Month No 5 **Order by Supplier A/c**

Invoices entered by 7149.J.SMART
Posted by 7149.J.SMART

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
09/08/2023	IF067924	2997	BUILDBASE	BB01	61.29	12.26	73.55	4305	302	61.29	Fence Post - Skate Park
21/08/2023	IF158560	2996	BUILDBASE	BB01	10.73	2.15	12.88	4104	102	10.73	Decorators Caulk and materials
01/08/2023	968860	2995	BRIGHTPAY	BPAY	12.60	2.52	15.12	4024	101	12.60	BP Connect M4
01/08/2023	527344	2998	COUNTRYWIDE	COU01	1,794.30	358.86	2,153.16	4522	307	1,794.30	Summer GM Contract
01/08/2023	1966	2999	CROCSEC	CRO01	742.00	0.00	742.00	4010	302	742.00	Play Area Security M4
15/08/2023	1976	3000	CROCSEC	CRO01	245.00	0.00	245.00	4010	302	245.00	Key Holding to 31.03.24
04/01/2023	9002418047	3001	HAKO	HAKO	1,885.00	377.00	2,262.00	4633	307	1,885.00	Hako Hire M10 22/23
31/07/2023	P788342	3002	HILLS	HIL1	33.50	6.70	40.20	4304	102	33.50	Waste Collection M4
02/08/2023	CI153258	3003	IMPERIAL TYRES	IMP TYRES	116.07	23.21	139.28	4509	307	116.07	Mower Tyre Replacement
18/08/2023	CI153501	3004	IMPERIAL TYRES	IMP TYRES	228.57	45.71	274.28	4515	307	228.57	Mower Tyre Replacement
01/08/2023	20	3005	LINSFITNESS	LINSFITNES	30.00	0.00	30.00	4330	402	30.00	Mem Cafe Exercise
01/08/2023	INV01643347	3006	NOVUNA	NOVUNA	441.02	88.20	529.22	4521	307	420.15	Elec Van Hire M6
								4509	307	20.87	Elec Van Maint Contract M6
22/08/2023	24254679	3007	O2 TELEPHONES	O2	225.00	45.00	270.00	4109	307	90.00	Mobile Phones M5
								4109	101	50.00	Mobile Phones M5
								4027	302	85.00	CCTV M5
22/03/2023	27842	3015	ORCHCS	ORCH	805.04	161.01	966.05	4331	402	805.04	Mem Cafe Laptop
01/08/2023	32299	3019	ORCHCS	ORCH	253.33	50.67	304.00	4024	101	253.33	IT Support M5
31/07/2023	1116159	3008	PICKERINGS	PICK	777.00	155.40	932.40	5900	307	777.00	Welfare Unit M4
								319		-777.00	Welfare Unit M4
								6000	307	777.00	Welfare Unit M4
07/08/2023	15563	3009	PLAY	PLEISURE	153.88	30.78	184.66	4305	302	139.00	Bearing Set - Repairs
								4305	302	14.88	Bearings Set Delivery
02/08/2023	47006	3010	PLAY	PLEISURE	410.00	82.00	492.00	4020	307	410.00	NRSWA Training
02/08/2023	47007	3011	PLAY	PLEISURE	205.00	41.00	246.00	4020	307	205.00	NRSWA Training
24/05/2023	S25534	3012	R&H	RHE01	19.20	3.84	23.04	4006	307	19.20	Strimmer Cords
17/07/2023	4	3013	ROS	ROSETTA	460.00	0.00	460.00	4629	402	460.00	Yoga in the Park
01/08/2023	280132328	3017	SBC	SBC01	970.99	194.20	1,165.19	4501	501	60.93	Minibus Fuel M4

Purchase Ledger for Month No 5 **Order by Supplier A/c**

Invoices entered by 7149.J.SMART
Posted by 7149.J.SMART

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4523	307	505.97	Mower Fuel M4
								4506	307	404.09	Veh Fuel M4
01/08/2023	280132336	3016	SBC	SBC01	40.00	8.00	48.00	4509	307	40.00	Veh Washdowns M4
23/08/2023	12735	3018	SWINDON DIAL A RIDE	SDARIDE	36.67	7.33	44.00	4629	402	36.67	Minibus Hire
09/08/2023	891892757/0013	3014	SSE BUSINESS	SSE	63.33	3.16	66.49	4104	307	63.33	Elec Depot M4
				TOTAL INVOICES	10,019.52	1,699.00	11,718.52			10,019.52	
			VAT ANALYSIS CODE	F @ 5.00%	63.33	3.16	66.49				
			VAT ANALYSIS CODE	OTS @ 0.00%	1,477.00	0.00	1,477.00				
			VAT ANALYSIS CODE	S @ 20.00%	8,479.19	1,695.84	10,175.03				
				TOTALS	10,019.52	1,699.00	11,718.52				

Purchase Ledger for Month No 5 **Order by Supplier A/c**

Invoices entered by 7149.J.SMART
Posted by 7149.J.SMART

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
02/08/2023	47006CR	3020	PLAY	PLEISURE	-410.00	-82.00	-492.00	4020	307	-410.00	Input error correction
02/08/2023	47007CR	3021	PLAY	PLEISURE	-205.00	-41.00	-246.00	4020	307	-205.00	Input Error Correction
02/08/2023	47006	3022	PROJECT SKILLS SOLUT	PROJECT	410.00	82.00	492.00	4020	307	410.00	Road Safety Training
02/08/2023	47007	3023	PROJECT SKILLS SOLUT	PROJECT	205.00	41.00	246.00	4020	307	205.00	Road Safety Training
				TOTAL INVOICES	0.00	0.00	0.00			0.00	
			VAT ANALYSIS CODE	S @ 20.00%	0.00	0.00	0.00				
				TOTALS	0.00	0.00	0.00				

Purchase Ledger for Month No 5 **Order by Supplier A/c**

Invoices entered by 7149.J.SMART
Posted by 7149.J.SMART

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/07/2023	30072023	3024	HSBC	HSBC	38.92	0.00	38.92	4490	101	38.92	Bank Charges M4
				TOTAL INVOICES	38.92	0.00	38.92			38.92	
			VAT ANALYSIS CODE	OTS @ 0.00%	38.92	0.00	38.92				
				TOTALS	38.92	0.00	38.92				