

Full Council

21st August 2024

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, J Fuller, R Hailstone, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis, L Stevenson and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 27th August 2024 at 19:30. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 3.00pm on Friday 23rd August 2024.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 3.00pm on Friday 23rd 2024.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on Tuesday 23rd July 2024.
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.

7. Councillors Reports

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

8. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

9. Financial Matters

- A. To note the monthly Income and Expenditure Report for July 2024.
- B. To receive the Bank Statements and Bank Reconciliations for July 2024.
- C. To approve the payment schedule for July/August 2024 (to follow).
- D. To retrospectively approve the payments made using the credit card June 2024.
- E. To resolve to receive the 2023 Swindon Borough Council (SBC) S106 Receipts – total two receipts to the value of £8,557.63 (attached) and to reconfirm where those monies are to be spent.
- F. To receive and note the 2023/24 AGAR Notice of Conclusion of Audit (attached).
- G. CCLA Bank Mandate – to note changes to the signatures as per the Financial Regulations.

10. Planning & Highways Committee

- A. To receive and note an update on the pavement parking ban trial commencing this Autumn 2024.
- B. To receive and note an update on potential areas being submitted as part of SBC's 20mph traffic calming initiative.
- C. To receive and note an update on the recent Cold Harbour Junction meeting with Blunsdon Parish Council.

11. Community Development Committee

- A. To receive an audit of the Weston Super Mare Coach Trip which took place on the 6th August 2024 (to follow).
- B. To note the update on the future provision of the Memory Café.
- C. To receive a verbal update and agree the Councillor's nomination for NALC's Star Councils Award Scheme.
- D. To note a new partnership with SBC's Warm & Welcome Team.
- E. To receive initial verbal feedback on the Summer Extravaganza ahead of an event audit due at September's Full Council.
- F. To agree in principle to the date for the 2024 Christmas Extravaganza.

12. Grounds Maintenance Facility Update (GMF)

To receive a verbal update on the GMF build and to note/agree to any fixtures or and fittings decisions.

13. Exclusion of Pubic & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Sensitive, staffing and contractual.

14. Thames Avenue Tree Maintenance Issues

To discuss an ongoing tree maintenance issue on Thames Avenue.

15. Grounds Maintenance Update

To receive an update on the Grounds Maintenance schedules and any recommendations from the recent Grounds Maintenance Working Party.

16. IT Support Maintenance Contract

To receive IT Support Maintenance Contract costs (to follow).

17. Swindon Local Councils Forum (SLCF) & Transfer of Services

- A. To receive and note minutes of the previous meeting held on 23rd May 2024 (attached).
- B. To receive a verbal update from Councillor R Hailstone, Chair of the SLCF following recent Transfer of Services Working Party meetings.

18. Tadpole Field Legal Fees

To consider initial legal fees to commence negotiations with Cricklade and Steam Railway (attached).

19. Swindon Borough Councils Clerks' Forum

To receive and note the minutes of the meeting held on 22nd July 2024 (attached).

20. Personnel Matters

- A. To receive an update on the Internal Vacancy for a Tools, Machinery & Site Manager.
- B. To receive notification of the Trade Union Industrial Action Ballot (attached).
- C. To note the to note the budget allocation for Creative Cloud (All Apps) software to enable the magazine design to be completed in-house.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.