

Parks & Open Spaces Committee

7th May 2025

To: All members of Haydon Wick Parish Council

Councillors V Manro, S Heyes, J Ali, S Fateru, J Fuller, R Hailstone, J Jackson, L Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis, L Stevenson and R Worman.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 13th May 2025 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ at 8.00pm.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Tuesday 7th May 2025.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
4. **Chairman's Announcements (if any)**
5. **Minutes of the Previous Meetings**
To approve the minutes of the meeting held 4th March 2025 (attached).
6. **Seven Fields**
To receive a verbal update on matters arising from Seven Fields.
7. **Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda.



- 8. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 9. Parks & Open Spaces Report**
To receive an update on the Parks & Open Spaces Maintenance Schedules and any other matters arising in the Parks & Open Spaces Team (attached).
- 10. Parks & Open Spaces Reporting Statistics**
To note the statistics for the reporting system for March – April 2025 (attached).
- 11. Cliffords Meadow**
To receive a verbal report from Councillor V Manro regarding trespassers in Cliffords Meadow and communication methods with residents to bring awareness of its Site of Special Scientific Interest status.
- 12. Outdoor Gym Project 2025/2026**
To receive a verbal interim update on the Outdoor Gym Project tender ahead of formal recommendations at Full Council end of May.
- 13. Great Western Community Forest - Oaks at 80 Project**
To agree to the proposed project and offer location suggestions ahead of applying for the grant funding (attached).
- 14. Parks & Projects Team Update**
To receive an update on works recently completed and upcoming by the Parks & Projects Team (attached).
- 15. Dogs on Leads trial on a footpath in Haydon End**
To receive an update from Councillor V Manro regarding communications with residents who requested a Dogs on Leads trial on a footpath in Haydon End.
- 16. Leisure Gardens**
To receive an update on matters arising from the Leisure Gardens (attached).
- 17. Grounds Maintenance Facility**
To receive a verbal update on the progress of the Grounds Maintenance Facility.
- 18. Vehicle Audit**
To note the Council's current fleet of vehicles, maintenance regimes and life span (to follow).
- 19. POS Action Review Summary**
To receive an update on any actions arising from the Parks & Open Spaces Committee (attached).
- 20. Items for the Next Agenda**
To be sent to the Chief Officer before the next meeting on 1st July 2025.



- 21. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual and Complaint.
- 22. Tree Work Quotations**
To receive an update on Tree Work recommendations from the 2025 – 2030 Tree Survey (to follow).
- 23. Maintenance Schedule Enquiry**
To receive a verbal update to an enquiry on the maintenance schedule within the parish.
- 24. Resident Complaint / Potential Insurance Matter**
To receive a verbal update on a resident complaint and potential insurance matter.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.