

Parks & Open Spaces Committee

29th October 2025

To: Members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice-Chair), J Ali, J Jackson, L Jackson, V Manro, O Munagala, P Park, R Ross, L Stevenson and R Worman

Dear Councillor,

You are summoned to the Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 4th November 2025 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ at 7.30pm.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 3rd November 2025.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To approve the minutes of the meeting to be held on Tuesday 2nd September 2025 (attached).
- 6. Seven Fields**
To receive any matters arising from the Seven Fields.
- 7. White Eagle Road – Car Parking Suggestion**
To receive a suggestion from residents of White Eagle Road for utilising a piece of open space for parking (attached).



8. **Chief Officer/Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda.
9. **Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
10. **Parks & Open Spaces Report**
 - A) To receive an update on the Parks & Open Spaces Maintenance Schedules and any other matters arising in the Parks & Open Spaces Team (attached).
 - B) To note the statistics for the reporting system for September and October (attached).
 - C) To note the post-season event audits for Grass & Hedge Cutting (attached).
 - D) To note the upcoming plans for autumn/winter works and the progress of the Tree Survey 2025-2030 findings (attached).
11. **Grounds Maintenance Working Party Update**
To receive the key highlights from the Grounds Maintenance Working Party meeting which met on Friday 17th October 2025 (attached).
12. **Parks & Projects Team Update**
 - A) To receive an update from the Parks & Projects (attached).
 - B) To receive an update on any additional costs associated with the Proposed Goodearl Dog Exercise Area (to follow).
13. **Public Space Protection Order**
To receive suggested locations to submit to Swindon Borough Council in reference to the Borough-wide Space Protection Order to curb Car Meets.
14. **Annual Plot Holders Meeting**
To receive an update on the Annual Plot Holders meeting which took place on Monday 6th October 2025 (attached).
15. **Grounds Maintenance Facility**
To receive a verbal update on the progress of the Grounds Maintenance Facility.
16. **Actions Arising from Previous Meetings**
To note there are no actions outstanding.
17. **Budget Aspirations**
To consider any budget aspirations for 2026-2027 and beyond.
18. **Budget Monitoring: Income & Expenditure**
To receive the Income & Expenditure for Month 6 (to follow).
19. **Items for the Next Agenda**
To be sent to the Chief Officer before the next meeting on 6th January 2026.
20. **Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: *Contractual*.



21. Tadpole

To receive a verbal update from the Tadpole Working Party meeting held on 3rd November 2025.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.