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Minutes of the **Community Development Committee** meeting of Haydon Wick Parish Council held on **Tuesday 5th August 2025** at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors R Ross (Chair), L Stevenson (Vice Chair), J Ireland, J Jackson, L Jackson, A Jimmy, A John, V Manro, P Park and B Patrick-Okoh.

OFFICERS: Georgina Morgan-Denn, Chief Officer/Clerk & RFO
Laura Cutter, Deputy Clerk/RFO, HR & Services Manager
Liz Matthews, Marketing & Events Co-Ordinator
Julie McMorrow, Meetings & HR Administrator

ALSO IN

ATTENDANCE: Councillor R Worman

CD 021 APOLOGIES

Apologies were received and noted from Councillor A Roupelis (Personal Commitments). No apologies were received from Councillor J Ali.

CD 022 DECLARATIONS OF INTEREST

Councillor J Ireland declared an interest in Agenda Item 16 – Orbital Market as is related to the business owners.

CD 023 PUBLIC PARTICIPATION

There were none.

CD 024 MINUTES OF THE PREVIOUS MEETING

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 3rd June 2025 and the Chair of the Committee signed the minutes as a true record.

Proposed: Councillor A John

Seconded: Councillor L Jackson

Vote: Agreed with two (2) abstentions.

RESOLVED: To confirm as a true record the minutes of the meeting held on Tuesday 3rd June 2025 and the Chairman signed the minutes.

CD 025 FUNDRAISING IDEAS FOR THE KELLY FOUNDATION 2025/26

Members noted that various games including splat the rat, tattoos and others will take place at the Summer Event to raise money. A suggestion was to do a sponsored walk and report target steps for people to donate. This could also be done virtually, the target number of steps would be shared across the Councillors and plotted on a map to show how far this would take in location, for example from Swindon to Weymouth. This will go to Full Council for consideration.

Councillor L Stevenson advised members that she is in receipt of a Forest Rovers Football top which people can bid for at the Summer Event.

CD 026 MEMORY CAFÉ & COMPANIONS CAFÉ UPDATE

Members noted the report no questions were raised about the work at the cafes and continue to offer an excellent service to the community.

Councillor R Ross advised members that John's Cookery School had held a BBQ in July 2025 and raised £450.00 to the Memory Café. The Masonic Lodge would like to present this to the Council on Friday 15th August 2025.

CD 027 COMMUNITY & YOUTH DEVELOPMENT UPDATE

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CD 027A Members reviewed the report from the Community Development team. It was noted the Skate Jam was good and a great mixture of ages. Attendance was a little low, but this could have been due to a similar event taking place in Moredon which has a complete sports hub. The Bat Walk in conjunction with Wiltshire Wildlife Trust was very much enjoyed and extremely informative with a mix of children happily learning and enjoying the location of Mouldon Hill.

CD 027B Members noted the Youth Engagement Review and ideas for future implementations. Feedback is that Haydon Wick Parish Council (HWPC) is playing to the strengths and offering a good service for events in the community. HWPC will continue to grow events, there is an age group that is not always covered, which is 14-18 as in general they tend to have their own friend groups and events they do independently. To reach this age group a suggestion that Councillors visit Secondary Schools to understand what this age group would be looking for and what events would spark their interest. Members agreed to pursue this.

Proposed: Councill J Ireland

Seconded: Councillor P Park

Vote: Agreed with one (1) abstention.

RESOLVED: To proceed with implementing a plan to visit local Secondary Schools and gather data on possible Community Events for this age group.

CD 028 NALC STAR COUNCIL AWARDS 2025/26

The NALC Star Council Awards are now open for entries to be submitted. There are six categories.

- Council of the Year
- Councillor of the Year
- Young Councillor (under 30 years)
- Climate Response of the Year
- Clerk of the Year
- County Association of the Year

Councillors L Stevenson, V Manro, P Park, A John and R Ross will form a Working Party and report back at the next Full Council on 26th August 2025.

Action these Councillors to conduct a meeting and report as stated.

CD 029 COMMUNITY BUS FARES

Members noted the report which recommended an increase to bus prices from September 2025 to £1.00 each way, up by 50p each way, feedback is that the residents are happy to pay this. The bus is currently covering its costs. The additional income will be earmarked for the eventual replacement of the bus. It's a great value service offering excellent service to the residents. A driver has suggested wearing a Haydon Wick bus drivers uniform and will sponsor the cost of this in turn advertising his business at the same time.

Action the Community and Office Administrator to investigate the possible purchase of the uniform and put a communication out to residents regarding the price increase.

Proposed: Councillor P Park

Seconded: Councillor L Stevenson

Vote: Agreed unanimously.

RESOLVED: To proceed with the recommendation to increase the bus fare from 1st September 2025.

CD 030 MOULDON HILL QR CODE TRAIL

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Members discussed the proposal to explore the creation of a Heritage and Nature Trail at Mouldon Hill. This would mean implementing a small-scale trail to develop. It has been recognised that Mouldon Hill is one of the most visited pages on HWPC's website. Walking routes will need to be scoped and finalised and work with partners to establish the key areas for QR codes which would explain the heritage or indeed the bio-diverse element. The QR codes give visitors the best possible experience and highlight the historical history of the area, for example there are bunkers from World War 2 and areas of history that can be shared and enjoyed. This will encourage residents to spend more time outside which helps toward prolonged and good mental health. The railway would be prepared to pick up from Mouldon Hill so this will be explored further. Permission will be required from Swindon Borough Council (SBC) to install necessary signs and the QR codes and Wiltshire Wildlife Trust would be approached to provide information on the ecological and biodiversity features around Mouldon Hill. HWPC website would be used to host the trail and ensure secure data content.

Proposed: Councillor L Stevenson Seconded: Councillor V Manro

Vote: Agreed unanimously.

RESOLVED: Committee approved the recommendations.

1. To implement a small scale trail.
2. Haydon Wick Parish Council agrees to Councillors leading the digital content with partners.
3. Haydon Wick Parish Council website to host the content.
4. Note the costs are £15.00 per port. QR code and signage permissions to be established, possible applications to Swindon Borough Council for S106 funds.
5. Councillor V Manro and L Stevenson to complete scoping walks and work with partners to establish key areas that will have QR codes describing the heritage or bio-diverse element.

CD 031

CLERKS REPORT

Nothing to report.

CD 032

COUNCILLORS REPORT

Councillor R Ross – Resident would like to donate £250.00 toward the Haven. This person would like to remain anonymous and for the monies to go toward the Christmas Party for the Haven.

Councillor L Stevenson – Attended Orbital, not overly busy. Attended Bat Walk. Attended Bournemouth trip which was super. Please give thanks because it was extremely well organised.

Councillor J Ireland – Attended Luna Park event, very well attended.

Councillor J Jackson – Nothing to report.

Councillor L Jackson – Attended the Bat Walk, very good event as well as Luna Park which was excellent.

Councillor A Jimmy – Nothing to report.

Councillor A John – Attended Orbital Park Event. Bowls Club has confirmed the booking for the quiz in October 2025.

Councillor V Manro – Attended Luna Park event and Bat Walk, both fantastic.

Councillor P Park – Attended Orbital Market. Attended Luna Park and Haven at the Library.

Councillor B Patrick-Okoh – Nothing to report.

Councillor R Worman – Motorbikes running on Seven Fields again. Can the Chief Officer liaise with other Parish Clerks to address this issue?

Action Chief Officer to liaise with appropriate Parish Clerks to tackle this concern.

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CD 033

REMEMBRANCE SUNDAY

Members confirmed the Council's plans for Remembrance Sunday locally and confirmed Councillor attendance at the Swindon Borough Council's Civic event. Councillors A Jimmy, A John, S Fateru and J Ireland to attend services in their chosen areas. Chairman to attend SBC's Civic Town Centre service. Swindon Big Knit will make poppies to display across the parish.

Action Councillor L Stevenson to organise the poppies and liaise with the office.

CD 034

SUMMER EVENT 2025

Members received an update on the Summer Event which takes place on Saturday 16th August at Trent Road Playing Field, 2pm – 7pm.

Couple of updates, not in the report, HWPC is looking for raffle prizes and there are five additional stalls. Stall bookings are now closed. A meeting will take place on 6th August to establish the logistics of the shuttle bus running. Haven guests go to and from the event and Memory Café, Haven and Community Bus residents will be advised by direct mail and social media of pick-up times. Sadly, there have been signs that have been vandalised, if any Councillors see this when out and about please advise the office so they can be replaced. Letters advising nearby residents around Trent Road playing field have been posted so they are aware of additional traffic and irregular/heavier parking during the event.

CD 035

MARKETING, COMMUNICATIONS & BRANDING UPDATE

Members noted the report.

CD 036

ORBITAL MARKET

Members learnt that Sugar Shack gave notice to the monthly markets at Orbital, and the last one took place in July 2025. After brief communications with British Land it has been established that they are open to the Market continuing but costs need to be established, and data gathered. There is a lack of stallholders due to pitch fees. HWPC will investigate the work that would be needed and costs involved in restarting the market. Intensive information gathering is needed. British Land may be open to reducing costs to HWPC given it would be a 'Community Event'. Committee were keen to do the research and gather the data to encourage to keep the Market going for the residents and the Stall Holders. The Chief Officer raised a concern around the resourcing for this, and should this go ahead it would require additional personal and Councillor commitment to make this happen. This would need to be fully documented and costed in justification to take this forward. Commitment from Councillors to run this would be essential.

Action Councillors V Manro and L Stevenson to put a detailed document together and present at the next Full Council on 26th August 2025.

Proposed: Councillor V Manro

Seconded: Councillor L Stevenson

Vote: Agreed with three (3) abstentions.

RESOLVED: To produce a detailed report of costs and dedicated ownership and put to Full Council for consideration.

CD 037

GRANT FUNDING

CD 037.1

Members considered the analysis of potential grant funding pots. It was explained to members that this parish is not one of great deprivation unlike some others in Wiltshire with a higher need for funds, therefore often HWPC will not meet the criteria. A more strategic approach to grant funding may be required. Other parish

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councils work alongside clubs (for example football clubs) and work together to strengthen the case for funds.

CD 037.2 Members considered the projects and enhancements in the Ventnor Close, Moredon area both applying for Open Space Funds and claiming S106 monies. It is believed that there is S106 money allocated to Ventnor Close for open space enhancements. This area has some deprivation so it would be of interest to enhance the area and the play area and apply for the S106 money. Councillor V Manro to explore this and bring it back to Committee.
Action Councillor V Manro to fact find and report back to the next Community Development Meeting in October 2025.

CD 038 BUDGET MONITORING
Members received and noted the income and expenditure report to Month 3.

CD 039 ACTIONS ARISING SUMMARY
There were none.

CD 039 ITEMS FOR THE NEXT AGENDA
To be sent to the Chief Officer in advance of the next meeting on Tuesday 7th October 2025.

The meeting closed at: 8.45pm

Chairman: