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1 Minutes of the **Community Development Committee** meeting of Haydon Wick Parish Council held on **Tuesday 7th October 2025** at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors R Ross (Chair), L Stevenson (Vice Chair), J Ali, J Ireland, J Jackson, L Jackson, A Jimmy, A John, P Park, B Patrick-Okoh and A Roupelis

OFFICERS: Laura Cutter, Deputy Clerk/RFO, HR & Services Manager
Liz Mathews, Marketing & Events Co Ordinator
Julie McMorrow, Meetings & HR Administrator

**ALSO IN
ATTENDANCE**

CD 040 APOLOGIES

Apologies were received and noted from Councillors V Manro (Personal Commitments).

CD 041 DECLARATIONS OF INTEREST

There were none.

CD 042 PUBLIC PARTICIPATION

Committee welcomed three groups who had put it grant applications.

1. Sherni Counselling and Mediation gave a presentation. This group represents counselling, and the grant is for weekly counselling sessions in Swindon for children. Children suffer, bullying, racial abuse and sadly broken home relationships all of which cause trauma. Sessions would be run in a safe guarded area, and discussions could be incorporated by doing activities to encourage open conversation. Sessions would be held weekly at Haydon Wick Parish Council (HWPC) premises.
2. St Johns Ambulance. Explanation was given that they deliver first aid sessions to schools, WI and many other groups across Swindon. Part of this training is for people to have basic first aid tools to assist before the need for an Ambulance, for example stopping a bad bleed. The grant would allow for St Johns to proceed with ten (10) sessions across Swindon.
3. Philip Walker of Haydon Wick Lunch Club which is ran in Emmanuel Church. They provide a hot two course meal for residents for just four pounds per week. This can at times be the only time the residents leave their homes, HWPC support this by providing use of the minibus getting the attendees to and from the lunch. Christmas provides the guests with a festive meal and at Easter. This is a nonprofit charity and the grant provided by SBC has now stopped. The grant request would allow this invaluable service to continue.

CD 043 MINUTES OF THE PREVIOUS MEETING

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 5th August 2025 and the Chair of the Committee signed the minutes as a true record.

**Proposed: Councillor A Seconded: Councillor B Patrick-Okoh
John**

Vote: Agreed with three (3) Abstentions.

RESOLVED: To confirm as a true record the minutes of the meeting held on Tuesday 5th August 2025 and the Chairman signed the minutes.

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CD 044 COMMUNITY GRANTS SCHEME

CD 044A Green Meadow Guides: Have requested a grant of £352.50. This is for new badge books, this will allow the guides to record their awarded badges, and the Committee fully supported this grant therefore was awarded from Community Grants Budget.

CD 044B Little Pippins Pre School: Request for a staff welfare room and a monetary request of £2000.00. There were questions about a grant being used for staff as opposed to children. However, it was raised that staff should be able to relax and take a break at the appropriate times, therefore, to understand fully they will be asked to return for the next grant application period, the invitation will go out in good time for the deadline of January 2026.

CD 044C St Johns Ambulance, Wiltshire: Request is for ten (10) sessions to offer first aid and in particular deal with bleeds. After discussion on the requirement Committee awarded the full £500 awarded from Community Grants Budget.

CD 044D Sherni Counselling and Mediation requested an amount of £500 and wish to offer counselling sessions for children on a weekly basis to be held in the Haydon Wick Parish Council premises. After discussion it was decided to offer half the requested amount but to build in with this free use of the Parish office meeting room to conduct the sessions. To be taken from the Community Grants Budget.

CD 044E Emmanuel Lunch Club requested an amount of £500 to continue offering hot meals for residents and to help cover the running costs and utility bills. Committee granted the full £500 to be taken from Community Choices Budget.

Proposed: Councillor A Jimmy

Seconded: Councillor L Jackson

Vote: Agreed with one abstention.

RESOLVED: To approve

A) £352.50 for Greenmeadow Guides from 4209/202

B) To invite Little Pippins' back in the next grant application period to answer more detailed questions to allow Committee to fully understand this requirement and amount of funding needed.

C) £500.00 for St John's Ambulance from 4209/202

D) £250.00 for Sherni Counselling and offering free room hire 4209/202

E) £500.00 for Emmanuel Church funded through the Community Choices budget 4629/402

CD 045 COMMUNITY CAFES UPDATE

CD 045A Members received an update on the Memory Café & Companions Café
No questions were raised.

CD 045B Members received an update on the Haydon Wick Haven.
No questions were raised.

CD 046 COMMUNITY & YOUTH DEVELOPMENT TEAM

Members noted the report.

Tea and toast has not yet been attended therefore a different marketing approach will take place, a handout of fliers at the local schools is a suggestion and will be fully advertised in the next Haydon Wick Living Magazine.

CD 047 BOURNEMOUTH TRIP POST-EVENT AUDIT

Members received the audit and the recommendations of one day trip and a change of location. There was a small issue with the coach on the second trip, and a refund had to be given due to cleanliness on the coach. It was suggested that the Leisure Gardens could perhaps be offered a yearly coach trip. *Action: Officer and Community Administrator to put this to the plot holders and establish if this would be something of interest.*

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CD 048 COMMUNITY CHOICES

Project update was given on spend for the year so far and members noted the report. Thyme Close was the top choice for community choices this year and the updates have gone very well.

CD 049 WELL CHURCH'S UNDERGROUND YOUTH PROJECT

Currently this project needs further support, and the purpose of the club has lost all its popularity. It is still running on Monday and Tuesdays but due to lack of promotion its being severely underused. Ideas were discussed to enhance activity and attendance, hours potentially could be extended to allow children to get home and to the location and make the most of the room and services. *Action Deputy Clerk, HR & Services Manager to make further contact with Youth Club organisers to put suggestions to assist to help 'enhance' the Club.*

CD 050 CHIEF OFFICER, DEPUTY CLERK, HR & SERVICES MANAGERS REPORT

The building control officer has agreed to a partial completion and a handover of the Grounds Maintenance Facility (GMF) on the 13th October 2025. It has also been noted that the build is of an exceptional standard and could be selected for a local award in 2026.

CD 051 COUNCILLORS REPORT

Councillor R Ross – Nothing to report

Councillor L Stevenson – Is now the Seven Scouts Swindon representative for safeguarding.

Councillor J Ali – Attended Swindon Half Marathon and 'Talk Swindon' at Moredon Sports Hall.

Councillor J Ireland – Attended MacMillan Coffee Morning, Haven, Memory Café and 'Talk Swindon'

Councillor J Jackson – Nothing to report.

Councillor L Jackson – Supported BMW away day, painting the HWPC office. Attended Swindon Half Marathon.

Councillor A Jimmy – Nothing to report.

Councillor A John – Running the Mental health event this Friday at Haydon Wick Working Men's Club, please provide prizes if you can donate, please. Attended plot holders meeting.

Councillor R Worman – Attended Swindon Walk.

Councillor P Park – Attended the Kelly Foundation event for their two-year anniversary.

Councillor B Patrick-Okoh – Nothing to report.

Councillor A Roupelis - Nothing to report.

CD 052 CHRISTMAS CARNIVAL 2025

Members noted the report and an overview was given. The Salvation Army and the choir along with a singer will be performing. The theme is 'Elf The Movie' and the event will represent the movie with 'Elf' on stilts, candy canes and festive stalls and activities for all ages.

CD 053 CHRISTMAS PARCEL SCHEME

Members noted the report. Similar program from last year. Ideas for bags would be gratefully received. Suggestions of content for the Christmas Parcels are welcome. Sponsorship is being sought. Packing and delivery of the parcels will take place on Saturday 13th December 2025.

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CD 054 MARKETING, COMMUNICATIONS & BRANDING UPDATE

Members noted the update. No questions were raised.

CD 055 THE KELLY FOUNDATION – ADVERTISING

Members noted that the Kelly Foundation will advertise their services being conducted at Haydon Wick Parish Offices, which is a weekly service for parishioners to come in and discuss issues that they are struggling to deal with, the room hire will be covered as part of the charity monies raised for them during the year.

CD 056 FUNDRAISING IDEAS FOR THE KELLY FOUNDATION 2025/26

Currently at £700.00, any other ideas please put forward to the Chairman of the Committee. The bikeathon is still planned for the 21st November 2025 and will be a twenty-four (24) hour event. This will be live streamed to raise as much money for 'The Kelly Foundation' as possible. Please choose timeslots and nearer the time a programme will be distributed. An event at a restaurant is underway, 'The Khyber' restaurant has offered a Buffett and to act as a sponsor to support the Kelly Foundation, so costings will need to be drawn up and prices of tickets, this will be around beginning of February 2026. More details to follow on this in due course.

CD 057 BUDGET MONITORING

Members noted the report and no questions were raised.

CD 058 BUDGET ASPIRATIONS

No current aspirations were raised, if there are any please feed them through to the office. An increased events budget for the Summer Extravaganza and the Christmas Carnival would be something the office will be putting forward for discussion as it would aid the planning stages of the event knowing what budget is available and allow Officers to book in entertainment well in advance.

CD 059 ITEMS FOR THE NEXT AGENDA

To be sent to the Chief Officer in advance of the next meeting on Tuesday 2nd December 2025.

The meeting closed at: 20.35pm

Chairman:

Initials _____