

EC	25.11.2025	FC 124	Tree identification trail was agreed to.	Cllr L Stevenson	Cllr V Manro	Unanimous	N/A	£150.00	N/A	LC	VM	Action Deputy Clerk to contact Westonbirt for sharing best practice and obtaining some tips: plaques etc with good knowledge and operationally progress with the Facility & POS Manager	Cllr L Stevenson offered to assist.	
EC	25.11.2025	FC 127	GMF - final billing and snagging outstanding							GMD	VM	Chief Officer to continue to request updates and final billing from the GMF contractor	GMD Continues to request bill weekly	
EC	25.11.2025	FC 128	CCTV Surveillance							LC	VM	Chief Officer to set up a Working Party and arrange an initial meeting	VM looking at spec ans awaiting response. Focusing on one camera at each site.	
EC	25.11.2025	FC 129	Tadpole							GMD	VM	Action: Chief Officer to progress lease negotiations with the Railway and Council's solicitors	Ongoing liaison with group. No further update since March	
EC	24.02.2026	FC 186	FC 124 from actions arising, review and update	N/A	N/A	N/A	N/A	N/A	N/A	LC	VM	Review update from contacting park wardens at Westonbirt.	LC ongoing action	
EC	24.02.2026	FC 191	Charlock/Rushmere Path Underpass. The underpasses are flooding due to blocked drains this is an issue to be directed to SBC	Cllr L Jackson	Cllr L Stevenson	Unanimous	N/A	N/A	N/A	GMD	VM	To formally write to SBC raising the Parish Councils concerns about the underpass and request an update on the remedial works which are still outstanding	Cllr L Jackson at SBC - verbal update 24/3	
EC	24.02.2026	FC 192	Media Policy Reminder Refresher	Cllr V Manro	Cllr S Heyes	Agreed 8 for, 3 against, 1 abstention		N/A	N/A	GMD	VM	To incorporate the amendments into the Social Media communications policy and review at the Communications Working Party.	How to guide of the changes for Cllrs & Staff. Bringing as part of new Council Induction - May/June. Taking to Comms Working party.	
EC	24.02.2026	FC 193	Mouldon Hill - Water Safety. Members received an update to the water concerns at Mouldon Hill. More Clarity on fixes needed from SBC.	Cllr L Stevenson	Cllr A John	Unanimous	N/A	N/A	N/A	GMD	VM	Action Deputy Clerk to draft a further response to the CEO for the Chief Officer to send explaining the gravitas of the situation. Write a response to SBC Chief Officer with the further queries to obtain clarity on the situation, with a clear timeline and proposed next steps.	Update from CEO - passed to Director of Ops - requested update for 24/3 & 27/4. Received response going to 26/5 FC. Actions arising?	
EC	24.02.2026	FC 194	Canal Trust. Members received a draft memorandum of understanding to formalise arrangements of working with the trust subject to approval from HWPC	Cllr L Stevenson	Cllr R Hailstone	Unanimous	N/A	N/A	N/A	GMD	VM	It was resolved to agreed in principle to the Memorandum of Understanding and to submit the further queries to the Canal Trust.	Nudged for update from Canal since submitting draft MoU in Feb 26.	
EC	24.02.2026	FC 197	Clary Road - Draycott Sports	Cllr A Roupelis	Cllr L Jackson	Unanimous	N/A	N/A	N/A	GMD	VM	It was resolved that members noted the update and draft memorandum of understanding to develop a partnership with Draycott Sports at Clary Road.	GMD contact made, draft MOU to-ing/fro-ing. Revised MoU sent 27/3 awaiting response. Signed MOU received 18/5. W/P meeting to be organised	
EC	24.03.2026	FC 209	Residents of Cloverlands requested a resolve on the on going issues with the Goal posts on the open space and some anti-social behaviour.	Cllr J Jackson	Cllr L Stevenson	Unanimous	N/A	N/A	N/A	GMD	VM	It was resolved to send a fourth letter to residents advising the parish Council will continue to monitor this concern. This will politely remind residents to remove the goalposts and other items when not in use, then if equipments is left outside, it will impact operations and cutting may be suspended. Install signage and report anti social behaviour to the Police	Ongoing monitoring but since signage and letters there have been no reported incidents or concerns.	
EC	28.04.2026	FC 233	Roundabout Advertising	N/A	N/A	N/A	N/A	N/A	N/A	GMD	VM	Chief Officer to write to SBC and counter costs back against the maintenance HWPC do on the roundabouts		
EC	28.04.2026	FC 239	British Cycling Programme request for grant of £6k for a salary	Cllr V Manro	Cllr L Jackson	Unanimous	N/A	N/A	N/A	GMD	VM	Chief officer/Chairman to request a complete business plan include finance information before reconsidering this application.		