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LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

Meeting	Full Council
Date	24th February 2026
Report Title	Budget Report to Month 10 (31st January 2026)
Agenda Reference	10A
Author	Jodie Smart, Smart Public Finance

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 31st January 2026

Total Revenue Budgets	**Total Expenditure Budgets**	**Actual Income to 31st January 2026**	**Actual Expenditure to 31st January 2026**
£1,414,441	£1,437,994	£1,420,226	£1,108,079
% Income		% Expenditure	
Expected at 31st January 2026	Actual at 31st January 2026	Expected at 31st January 2026	Actual at 31st January 2026
83.33%	102.4%	83.33%	101.2% (Excluding GMF expenditure)

Variances to note <68.33% or >98.33%

101 Administration		
1176 Precept	100%	Both installments received
1190 Interest Received	238.9%	Increased dividends
1195 FIT Payments	53.1%	Further claims to make for 2025/26
1199 Miscellaneous Income	0.0%	Training income not budgeted for.
4007 Councillor Allowances	64.2%	Some co-opted Members.
4008 Legal and Professional Services	66.9%	Legal fees not fully required to date.
4011 Photocopier Lease & Charges	252.4%	Invoiced in advance – 2 months of smaller printer not accrued for from 2024/25 in error. Projected overspend of £210.
4012 Insurance	200.2%	Insurance paid to February 2027 – year-end pre-payment to process.
4013 Insurance Claims	0%	Not required to date.
4016 Travelling Expenses	294.0%	GMF delay increasing mileage claims to Waterside.
4019 Postage	34.8%	Not fully required to date.
4020 Staff Training	60.8%	Not fully required to date.
4021 Councillor Training	56.0%	Not fully required to date.
4024 IT Support	109.3%	Year-end pre-payments to process.

4025 IT Equipment	65.7%	Not fully required to date.
4026 Medical Expenses	45.8%	Not fully required to date.
4028 Recruitment	116.9%	Finance Officer recruitment costs.
4040 Staff Larder	0.0%	Mis code from 102 – journal to process
4090 Elections/Co-options	0%	Rolling EMR.
4101 Utilities	0%	Mis code from 102 – journal to process. Utilities reconciliation underway.
4109 Mobile Phones	46.8%	Contracts reduced.
4215 Subscriptions	104.2%	Subs processed for full year. Inflationary increases higher than budgeted for.
4490 Bank Charges	57.4%	Invoices to process
4491 Square Card Receipts Charges	121.6&	Increased income resulting in increased charges.
4600 New Office Equipment	122.8%	Budget overspent.
102 Office Expenditure		
1000 Hire of Premises	119.4%	Invoices processed in advance. Increased use.
4009 Maintenance Contractor	112.0%	Kitchen refurb works.
4017 Cleaning Materials	134.2%	Bulk order for toilet roll and bin bags processed. All staff currently based in office building for majority of year.
4040 Covid 19/Staff Larder	14.4%	Only used in Q3 & 4
4101 Utilities	155.9%	Full utilities reconciliation in process.
4102 Health & Safety	107.3%	Annual survey completed.
4104 Repairs/Replacements	51.7%	Not fully required to date.
4106 Sanitary Waste	167.8%	Purchase order miscoded
4107 Contracts & Agreements	0%	Not required to date.
4111 Maintenance – Office	10.2%	Not fully required to date.
4112 Room Hire Sundries	0%	Budget removed as not used. Some requirements this year.
302 Play Areas		
4306 Play Area Inspection	45.5%	Inspections due December/January.
4316 Play Area Refurbishment	121.5%	Outdoor Gym.
4342 Skatepark Repairs	0%	Not required to date.
4518 Surface Repairs	53.2%	Rolling EMR
305 Leisure Gardens		
1004 Leisure Garden Tenants	147.7%	Rents paid to September 2026 – year end receipt in advance to process.
4019 Postage	0%	Not required to date
4215 Subscriptions	168.9%	Paid to August 2026 – year end prepayment to process.

4315 Water Rates	(8.1%)	Accrual processed, invoice to match. Full utilities reconciliation in process.
4318 Leisure Garden Competitions	3.9%	Not fully required.
307 Parks & Open Spaces		
1199 Miscellaneous Income	0%	Dog park sponsorship – not budgeted for
4009 Maintenance Contractor	200.6%	Bus shelter – purchase order miscode to correct.
4017 Cleaning Materials	99.2%	Bulk supplies purchased for GMF.
4020 Staff Training	53.2%	Not fully required to date.
4026 Medical Expenses	0%	Not required to date.
4040 Covid 19/Staff Larder	11.6%	Only used in Q3 & 4.
4101 Utilities	1.1%	Full utilities reconciliation in process.
4102 Health & Safety	120.2%	GMF set up.
4105 Alarm Fire/Intruder	21.3%	Not fully required to date.
4106 Sanitary Waste	0%	Not required to date.
4107 Contracts & Agreements	0%	Not required to date.
4200 Bus Shelters & Repairs	191.2%	PO unmatched so committed expenditure still showing – to correct.
4301 Arboricultural Work	99.5%	Tree works – purchase order processed – EMR to utilise.
4302 Tractor Hire	146.4%	Year end pre payment to process.
4304 Bin Collections	162.1%	Purchase order into 26/27 processed.
4308 Notice Boards, Seats & Bins	128.2%	Bus Shelter purchase order to clear.
4309 Horticultural Work	62.7%	Not fully required to date.
4350 Vandalism	18.3%	Not fully required to date.
4506 Fuel	106.4%	Increased vehicles.
4507 Vehicle Insurance	66.7%	Insurance paid to January – Invoice expected.
4508 Road Fund Licences	133.3%	Year end prepayments to process.
4509 Servicing & Maintenance	117.6%	Road fund licences to journal and prepay into 26/27.
4510 Workwear & PPE	66.3%	Further order to process.
4514 Grass Cutting Lease	61.4%	Rolling EMR.
4515 Grass Cutting Maintenance	62.0%	Rolling EMR.
4517 Litter, Cleansing & Gritting	37.2%	Large bin bag order processed end 24/25.
4523 Fuel – Grass	50.3%	Fuel reconciliation in process.
4524 Vehicle Electricity	(47.3%)	Accrual processed – utilities reconciliation in process.

4604 Festive Enhancements	60.0%	Budget not fully used.
4610 Vehicles	208.6%	Two caged tippers – PO processed to 2026/27.
4615 Machinery & Equipment	109.0%	Replacement of stolen equipment.
4634 Street Sweeper Maintenance	54.8%	Rolling EMR.
4635 Waterside Rent	0%	Not budgeted for. GMF Delay.
4700 PWLB Repayment	362.7%%	Initial repayment covered by transfer from EMR.
4703 GMF NNDR	0%	Awaiting invoice for NNDR.
401 Newsletter		
4400 Newsletter Printing	65.2%	Spring edition imminent.
4404 Newsletter Artwork	60.0%	Spring edition imminent.
4416 Competitions	8.0%	Not fully required to date.
402 Community Development		
1009 Memorial Benches	0%	Not required to date.
1210 Mem Café Income & Donations	149.4%	Tea Dance income.
1220 Football Pitch income	103.9%	Invoices in advance.
4320 Youth Engagement	118.3%	School holiday activities.
4330 Memory Café	186.5%	Overbudget – income also over budget.
4401 Web site & Social media	147.1%	Year end prepayment to process.
4402 Marketing & Events	181.1%	Income at 1400 to contra.
4412 Branding	26.4%	Not fully required to date.
4413 Consultations/Events	42%	Not fully required to date.
4416 Competitions	162.3%	Over budget
4418 Memorial Benches	0%	Not required to date.
4629 Community Choices	107.7%	Subsidised events
501 Community Transport		
1003 Community Transport BSOG	(79.8%)	Grant relating to half of 24/25 expected.
4500 Bus Tax & Insurance	157.8%	Insurance processed to January 2026. Increase higher than budgeted for.
4501 Bus Fuel Costs	60.3%	Fuel reconciliation in process.
4502 Bus Servicing & Repairs	133.6%	Tail lift repairs.
4504 Bus Driver Training	0%	Not required to date.
4505 Bus Admin/Misc	214.5%	Branded badge purchase.
601 Capital Projects		

4705 GMF Build	0%	Not budgeted for as PWL balance in EMR.
4614 Tadpole Lane	100.5%	PO processed.
4621 Mini Bus	0%	Rolling EMR.
4622 Councillor Devices	39.2%	One ipad purchased.

Detailed Income & Expenditure by Budget Heading 18/02/2026

Month No: 10 **Cost Centre Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	Administration							
1176	Precept	1,373,734	1,373,734	0			100.0%	
1190	Interest Received	28,665	12,000	(16,665)			238.9%	
1195	FIT Payments	265	500	235			53.1%	
1199	Miscellaneous Income	1,652	0	(1,652)			0.0%	1,208
	Administration :- Income	**1,404,316**	**1,386,234**	**(18,082)**			**101.3%**	**1,208**
4000	Salaries	252,064	326,075	74,011		74,011	77.3%	
4007	Councillors' Allowances	10,164	15,837	5,673		5,673	64.2%	
4008	Legal & Professional Services	8,458	12,650	4,193		4,193	66.9%	
4011	Photocopier Lease & charges	2,451	1,110	(1,341)	350	(1,691)	252.4%	
4012	Insurance	13,675	6,831	(6,844)		(6,844)	200.2%	
4013	Insurance Claims	0	500	500		500	0.0%	
4016	Travelling Expenses	588	200	(388)		(388)	294.0%	
4018	Stationery	631	780	149		149	80.9%	
4019	Postage	14	40	26		26	34.8%	
4020	Staff Training	6,483	10,950	4,467	170	4,297	60.8%	
4021	Councillor Training	56	100	44		44	56.0%	
4023	Audit Internal/External	2,122	3,092	970		970	68.6%	
4024	IT Support	11,349	10,385	(964)		(964)	109.3%	
4025	IT Equipment	1,150	1,750	600		600	65.7%	
4026	Medical expenses	229	500	271		271	45.8%	
4028	Recruitment	2,338	2,000	(338)		(338)	116.9%	
4040	Covid19/Staff Larder	10	0	(10)		(10)	0.0%	
4090	Elections/Co-options	0	6,000	6,000		6,000	0.0%	
4101	Utilities	200	0	(200)		(200)	0.0%	
4109	Mobile phones	319	683	364		364	46.8%	
4215	Subscriptions	3,073	2,949	(124)		(124)	104.2%	
4220	Legal Fees	0	0	0	500	(500)	0.0%	
4480	Climate Change & Biodiversity	250	750	500	250	250	66.7%	
4490	Bank charges	220	383	163		163	57.4%	
4491	Square Card Receipts Charges	122	100	(22)		(22)	121.6%	
4510	Workwear & PPE	187	204	17		17	91.5%	
4600	New Office Equipment	614	500	(114)		(114)	122.8%	
4999	Sundries	495	495	0		0	100.0%	
5900	EMR Spend	310	0	(310)		(310)	0.0%	310
	Administration :- Indirect Expenditure	**317,572**	**404,864**	**87,292**	**1,270**	**86,022**	**78.8%**	**310**
	Net Income over Expenditure	**1,086,744**	**981,370**	**(105,374)**				
6000	plus Transfer From EMR	310	0	(310)				
6001	less Transfer To EMR	1,208	0	(1,208)				
	Movement to/(from) Gen Reserve	**1,085,846**	**981,370**	**(104,476)**				

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102	Office Expenditure							
1000	Hire Of Premises	5,970	5,000	(970)			119.4%	
	Office Expenditure :- Income	**5,970**	**5,000**	**(970)**			**119.4%**	**0**
4009	Maintenance Contractor	12,018	11,550	(468)	922	(1,390)	112.0%	
4017	Cleaning Materials	753	561	(192)		(192)	134.2%	
4040	Covid19/Staff Larder	72	500	428		428	14.4%	
4100	Office Site Lease	2,590	2,695	105		105	96.1%	
4101	Utilities	5,494	3,523	(1,971)		(1,971)	155.9%	
4102	Health & Safety	862	804	(58)		(58)	107.3%	
4104	Repairs/Replacements	1,292	2,500	1,208		1,208	51.7%	
4105	Alarm Fire/Intruder	502	561	59		59	89.4%	
4106	Sanitary Waste	(7)	88	95	155	(60)	167.8%	
4107	Contracts & Agreements	0	50	50		50	0.0%	
4110	Landline/Broadband	1,410	1,623	213		213	86.9%	
4111	Maintenance - office & POST fa	58	571	513		513	10.2%	
4112	Room Hire Sundries	57	0	(57)		(57)	0.0%	
4304	Bin collections	490	653	163		163	75.0%	
5900	EMR Spend	28	0	(28)		(28)	0.0%	
	Office Expenditure :- Indirect Expenditure	**25,619**	**25,679**	**60**	**1,077**	**(1,017)**	**104.0%**	**0**
	Net Income over Expenditure	**(19,649)**	**(20,679)**	**(1,030)**				
202	Grants							
4209	Grants	3,379	5,000	1,621		1,621	67.6%	
	Grants :- Indirect Expenditure	**3,379**	**5,000**	**1,621**	**0**	**1,621**	**67.6%**	**0**
	Net Expenditure	**(3,379)**	**(5,000)**	**(1,621)**				
302	Play Areas							
4010	Play Area Contractor/Security	9,000	12,750	3,750		3,750	70.6%	
4027	CCTV	765	1,061	296		296	72.1%	
4305	Play Equipment Repairs	9,541	14,000	4,460	1,261	3,198	77.2%	
4306	Play Area Inspection	626	1,377	751		751	45.5%	
4316	Play Area Refurbishment	12,154	10,000	(2,154)		(2,154)	121.5%	2,154
4342	Skatepark Repairs	0	500	500		500	0.0%	
4518	Surface Repairs	2,372	20,000	17,628	8,273	9,356	53.2%	
5900	EMR Spend	37,085	0	(37,085)	1,543	(38,629)	0.0%	37,085
	Play Areas :- Indirect Expenditure	**71,542**	**59,688**	**(11,854)**	**11,077**	**(22,932)**	**138.4%**	**39,239**
	Net Expenditure	**(71,542)**	**(59,688)**	**11,854**				
6000	plus Transfer From EMR	39,239	0	(39,239)				
	Movement to/(from) Gen Reserve	**(32,303)**	**(59,688)**	**(27,385)**				

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
305	Leisure Gardens							
1004	Leisure Garden Tenants	4,751	3,217	(1,534)			147.7%	
	Leisure Gardens :- Income	**4,751**	**3,217**	**(1,534)**			**147.7%**	**0**
4019	Postage	0	100	100		100	0.0%	
4215	Subscriptions	93	55	(38)		(38)	168.9%	
4310	Leisure Gardens Maintenance	2,048	2,475	427		427	82.7%	
4315	Leisure Garden Water Rates	(19)	237	256		256	(8.1%)	
4318	Leisure Garden Competitions	14	350	336		336	3.9%	
	Leisure Gardens :- Indirect Expenditure	**2,135**	**3,217**	**1,082**	**0**	**1,082**	**66.4%**	**0**
	Net Income over Expenditure	**2,616**	**0**	**(2,616)**				
307	Parks & Open Spaces							
1183	Grounds Maint Work	400	408	8			98.0%	
1199	Miscellaneous Income	2,050	0	(2,050)			0.0%	
	Parks & Open Spaces :- Income	**2,450**	**408**	**(2,042)**			**600.5%**	**0**
4000	Salaries	419,076	531,198	112,122		112,122	78.9%	
4006	General Maintenance	1,293	1,836	543		543	70.4%	
4009	Maintenance Contractor	603	600	(3)	600	(603)	200.6%	
4017	Cleaning Materials	335	400	65	61	3	99.2%	
4020	Staff Training	2,659	5,000	2,341		2,341	53.2%	
4026	Medical expenses	0	1,000	1,000		1,000	0.0%	
4040	Covid19/Staff Larder	58	500	442		442	11.6%	
4101	Utilities	44	4,000	3,956		3,956	1.1%	
4102	Health & Safety	966	804	(162)		(162)	120.2%	
4105	Alarm Fire/Intruder	128	1,200	1,072	128	944	21.3%	
4106	Sanitary Waste	0	87	87		87	0.0%	
4107	Contracts & Agreements	0	900	900		900	0.0%	
4109	Mobile phones	766	1,129	363		363	67.8%	
4200	Bus Shelters & Repairs	478	500	22	478	(456)	191.2%	
4301	Arboricultural Work	2,940	7,101	4,161	4,126	35	99.5%	
4302	Tractor Hire	12,600	11,000	(1,600)	3,500	(5,100)	146.4%	
4304	Bin collections	0	600	600	973	(373)	162.1%	
4308	Notice Boards, Seats & Bins	5,414	7,500	2,086	4,200	(2,114)	128.2%	
4309	Horticultural work	1,119	4,971	3,852	2,000	1,852	62.7%	
4314	**DO NOT USE Equipment	0	0	0	60	(60)	0.0%	
4350	Vandalism	27	150	123		123	18.3%	
4506	Fuel	7,470	7,023	(447)		(447)	106.4%	
4507	Vehicle Insurance	3,627	5,440	1,813		1,813	66.7%	
4508	Road Fund Licence	1,496	1,122	(374)		(374)	133.3%	

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4509	Servicing & Maintenance (Vehic	5,796	5,100	(696)	201	(897)	117.6%	
4510	Workwear & PPE	1,578	2,497	919	78	841	66.3%	
4511	Vehicle Tracking	738	918	180		180	80.4%	
4514	Grass Cutting M/C Lease	7,961	12,974	5,013		5,013	61.4%	
4515	Grass Cutting M/C maint	3,137	8,160	5,023	1,923	3,099	62.0%	
4517	Litter, Cleansing & gritting	1,341	3,609	2,268		2,268	37.2%	
4522	Grounds Maintenance Contract	33,803	35,500	1,697		1,697	95.2%	
4523	Fuel - Grass cutting	2,567	5,100	2,533		2,533	50.3%	
4524	Vehicle Electricity (fuel)	(492)	1,040	1,532		1,532	(47.3%)	
4604	Festive Enhancements	300	500	200		200	60.0%	
4610	Vehicles	40,117	51,237	11,120	66,780	(55,660)	208.6%	
4615	Machinery & Equipment	6,602	9,000	2,398	3,211	(814)	109.0%	
4633	Street Sweeper Lease	16,630	19,920	3,290		3,290	83.5%	
4634	Street Sweeper Maintenance	7,855	15,541	7,686	663	7,022	54.8%	
4635	Waterside Rent	8,050	0	(8,050)		(8,050)	0.0%	
4700	PWLB Repayment	51,776	14,276	(37,500)		(37,500)	362.7%	37,500
4703	GMF NNDR	0	10,000	10,000		10,000	0.0%	
5900	EMR Spend	2,088	0	(2,088)	5,150	(7,238)	0.0%	2,136
	Parks & Open Spaces :- Indirect Expenditure	**650,949**	**789,433**	**138,484**	**94,132**	**44,352**	**94.4%**	**39,636**
	Net Income over Expenditure	**(648,499)**	**(789,025)**	**(140,526)**				
6000	plus Transfer From EMR	39,636	0	(39,636)				
	Movement to/(from) Gen Reserve	**(608,863)**	**(789,025)**	**(180,162)**				
401	Newsletter							
1001	Newsletter Advertising	1,771	2,500	729			70.9%	
	Newsletter :- Income	**1,771**	**2,500**	**729**			**70.9%**	**0**
4400	Newsletter Printing	4,798	7,356	2,558		2,558	65.2%	
4403	Newsletter Distribution	2,321	3,366	1,045		1,045	69.0%	
4404	Newsletter Artwork	6	20	14	6	8	60.0%	
4416	Competitions	6	75	69		69	8.0%	
	Newsletter :- Indirect Expenditure	**7,131**	**10,817**	**3,686**	**6**	**3,680**	**66.0%**	**0**
	Net Income over Expenditure	**(5,360)**	**(8,317)**	**(2,957)**				
402	Community Development							
1009	Memorial benches	0	3,462	3,462			0.0%	
1210	Mem Cafe Income & Donations	2,241	1,500	(741)			149.4%	
1220	Football Pitch Income	795	765	(30)			103.9%	
1400	CD Events Income	5,941	7,000	1,059			84.9%	
	Community Development :- Income	**8,977**	**12,727**	**3,750**			**70.5%**	**0**

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4000	Salaries	72,059	88,749	16,690		16,690	81.2%	
4212	Christmas Activities	1,444	1,561	117		117	92.5%	
4320	Youth Engagement	1,775	1,500	(275)		(275)	118.3%	
4330	Memory Cafe	5,378	3,000	(2,378)	219	(2,596)	186.5%	
4401	Web Site & Social Media	900	612	(288)		(288)	147.1%	
4402	Marketing & Events	9,206	6,000	(3,206)	1,658	(4,864)	181.1%	
4412	Branding	79	300	221		221	26.4%	
4413	Consultation/Events	105	250	145		145	42.0%	
4416	Competitions	243	150	(93)		(93)	162.3%	
4418	Memorial benches	0	3,462	3,462		3,462	0.0%	
4629	Community Choices	7,469	7,500	31	608	(577)	107.7%	
	Community Development :- Indirect Expenditure	**98,659**	**113,084**	**14,425**	**2,485**	**11,940**	**89.4%**	**0**
	Net Income over Expenditure	**(89,681)**	**(100,357)**	**(10,676)**				
501	Community Transport							
1002	Community Transport Fares	3,260	3,641	381			89.5%	
1003	Community Transport BSOG	(570)	714	1,284			(79.8%)	
	Community Transport :- Income	**2,690**	**4,355**	**1,665**			**61.8%**	**0**
4500	Bus Tax & Insurance	1,215	770	(445)		(445)	157.8%	
4501	Bus Fuel Costs	635	1,122	487	42	445	60.3%	
4502	Bus Servicing & Repairs	1,363	1,020	(343)		(343)	133.6%	
4504	Bus Driver Training	0	450	450		450	0.0%	
4505	Bus Admin/Misc	214	100	(114)		(114)	214.5%	
	Community Transport :- Indirect Expenditure	**3,427**	**3,462**	**35**	**42**	**(7)**	**100.2%**	**0**
	Net Income over Expenditure	**(737)**	**893**	**1,630**				
605	Capital Projects							
4705	GMF Build	1,608	0	(1,608)	1,050	(2,658)	0.0%	1,534
	Capital Projects :- Direct Expenditure	**1,608**	**0**	**(1,608)**	**1,050**	**(2,658)**		**1,534**
4614	Tadpole Lane	41	8,000	7,959	8,000	(41)	100.5%	
4621	Mini bus	0	14,000	14,000		14,000	0.0%	
4622	Councillor devices	294	750	456		456	39.2%	
5900	EMR Spend	171,386	0	(171,386)		(171,386)	0.0%	171,386
	Capital Projects :- Indirect Expenditure	**171,721**	**22,750**	**(148,971)**	**8,000**	**(156,971)**	**790.0%**	**171,386**
	Net Expenditure	**(173,329)**	**(22,750)**	**150,579**				
6000	plus Transfer From EMR	172,920	0	(172,920)				
	Movement to/(from) Gen Reserve	**(409)**	**(22,750)**	**(22,341)**				

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Detailed Income & Expenditure by Budget Heading 18/02/2026

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	**1,430,926**	**1,414,441**	**(16,485)**			**101.2%**	
Expenditure	**1,353,743**	**1,437,994**	**84,251**	**119,139**	**(34,888)**	**102.4%**	
Net Income over Expenditure	**77,184**	**(23,553)**	**(100,737)**				
plus Transfer From EMR	**252,105**	0	(252,105)				
less Transfer To EMR	**1,208**	0	(1,208)				
Movement to/(from) Gen Reserve	**328,081**	**(23,553)**	**(351,634)**				