

Meeting	Parks & Open Spaces Committee
Date	4 th Nov 2025
Report Title	Parks & Open Spaces Report
Agenda Reference	10A
Author	Jason Watts, POS & Facility Manager

Officers Recommendation

1. To note the report.

Attendance

- Total: 99 days. As expected there has been an increase in annual leave, Sick leave 3 days / 1 team member.

	Mar	Apr	May	June	Jul	Aug	Sept	Oct
Annual Leave	23.5	11	21	63	49	38	64	32
Sick Leave	14	4	5	0	0	4	3	0
Total	37.5	18	26	63	49	42	67	32

Tidy Up Team Update

- **Daily Operations:** The team is actively scheduling and carrying out daily waste removal, litter picking, and graffiti clean-up. We've noted a decrease in fly-tipping incidents. The team continues to concentrate on the parish litter picking hotspots and continues to monitor all areas to establish any new hotspot locations. As well as litter bin collection the team is ensuring that all noticeboard contents are up to date as well as maintaining all planters within the parish.

Mini Compact Street Sweeper Operational Update

- **Monday Hotspot Coverage:** The team continues to focus on known hotspot areas every Monday, with particular attention to underpasses where litter accumulation tends to be higher.
- **Leaf Clearance:** As the autumn leaf fall begins to fall heavy, additional blower resources have been allocated to support the sweeper operation this reduces the amount of non-operational time such as unloading and travelling.
- **Equipment Maintenance:** We experienced some minor issues upon the sweeper machine, and we were able to resolve these issues inhouse with minimal impact to operations.

Grounds Team Shrub & Hedges

- Hedge cutting has been completed in Oakhurst and Mouldon Hill, and work is currently underway in Taw Hill, in conjunction with this the team is also supporting the reactive function.
- Autumn / Winter projects have begun, and the team is progressing well.



Grounds Team Grass

- Although the grass cutting operation was suspended for almost six weeks the team has still completed ten cuts within the season, during the suspended time the grass team supported the reactive and hedge cutting teams.
- The ride on mowers will be due for renewal within February 2025, and we have now received the quotations for mower replacement.

Fleet Maintenance Update

- We are delighted that last of our aging fleet has now been replaced giving us three reliable tipper vans, this has boosted the morale of the team and will increase our overall efficiency going forward.

Weed Control Update

- It was established during our second application of weed treatment that resources from Swindon Borough Council (SBC) had become available, therefore the second round of weed application was paused to confirm SBC's intentions. We will continue to liaise with SBC to ensure Haydon Wick Parish Council's weed application is applied fully.