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Meeting	Full Council
Date	23rd June 2026
Report Title	Budget Report to Month 2 (31st May 2026)
Agenda Reference	13A
Author	Jodie Smart, Smart Public Finance

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 31st May 2026

Total Revenue Budgets	**Total Expenditure Budgets**	**Actual Income to 31st May 2026**	**Actual Expenditure to 31st May 2026**
£1,627,210	£1,652,208	£795,552	£245,281
% Income		% Expenditure	
Expected at 31st May 2026	Actual at 31st May 2026	Expected at 31st May 2026	Actual at 31st May 2026
16.67%	48.9%	16.67%	23.0%

Variances to note <1.67% or >31.67%

101 Administration		
1176 Precept	50.0%	Precept received in two installments (April & September)
1190 FIT Payments	(19.4%)	Receipt due for 2025/26 income.
1199 Miscellaneous Income	0.0%	Roundabout income expected later in 2026/27
4012 Insurance	84.7%	Paid to January 2027
4013 Insurance Claims	0%	Contingency budget – not required to date
4016 Travelling Expenses	0%	Not required to date
4019 Postage	0%	Not required to date
4021 Councillor Training	0%	Not required to date
4024 IT Support	51.9%	Annual contracts paid
4025 IT Equipment	48.0%	One new laptop purchased
4026 Medical Expenses	0%	Contingency budget – not required to date
4028 Recruitment	0%	Contingency budget – not required to date
4040 Staff Larder	0%	Mis-code to move to cost centre 102
4090 Elections/Co-options	0%	Rolling EMR fund
4215 Subscriptions	104.1%	Annual payments
4600 New Office Equipment	0%	Not required to date

4702 Defib Expenses/Maintenance	0%	Not required to date
102 Office Expenditure		
4009 Maintenance Contractor	104.8%	Purchase order for the annual alarm maintenance processed
4017 Cleaning Materials	(9.5%)	2025/26 credit card purchases to process
4101 Utilities	50.7%	SSE credit to process
4102 Health & Safety	94.2%	Annual fire risk assessment complete
4106 Sanitary Waste	0%	Annual fee – awaiting invoice
4107 Contracts & Agreements	0%	Not required to date
4111 Maintenance – Office	0%	Not required to date
202 Grants		
4209 Grants	0%	First round of grant giving imminent
302 Play Areas		
4010 Play Area Contractor/Security	0%	Awaiting new supplier
4025 IT Equipment	0%	Equipment not yet purchased
4306 Play Area Inspection	96.4%	Annual inspection complete
4316 Play Area Refurbishment	0%	Rolling EMR fund
305 Leisure Gardens		
1004 Leisure Garden Tenants	73%	Rents paid to end September 2026
4019 Postage	0%	Not required to date – invoices sent in September
4215 Subscriptions	52.1%	Annual subscriptions paid
4315 Leisure Garden Water Rates	(17.5%)	2025/26 invoice to process
4318 Leisure Garden Competitions	0%	Not required to date
306 GMF		
1195 FIT Payments	0%	Income from solar panels expected
4009 Maintenance Contractor	0%	Not required to date
4017 Cleaning Materials	0%	Not required to date
4040 Staff Larder	0%	Not required to date
4101 Utilities	0%	Awaiting invoices from providers
4102 Health & Safety	0%	Not required to date
4105 Alarm Fire/Intruder	0%	Not required to date
4106 Sanitary Waste	0%	Not required to date
4107 Contracts & Agreements	360%	Broadband connection purchase order processed
4304 Bin collections	0%	Awaiting invoice from supplier
4700 PWLB Payments	0%	Payments made in two instalments
4703 GMF NNDR	0%	Awaiting confirmation of NNDR payment

307 Parks & Open Spaces		
1183 Grounds Maint Work	0%	No works complete to date
4009 Maintenance Contractor	0%	Not required to date
4017 Cleaning materials	0%	Purchase order miscoded to cost centre
4026 Medical expenses	0%	Contingency budget – not required to date
4040 Staff Larder	0%	Not required to date
4105 Alarm/Fire Intruder	0%	Purchase order miscoded to cost centre
4200 Bus Shelters & Repairs	0%	Not required to date
4308 Notice Boards, Seats & Bins	37.8%	New bin liner purchased
4514 Grass Cutting Lease	192.85%	Purchase order to M7 processed – EMR available to cover part of the costs
4517 Litter, Cleansing & Gritting	0%	Not required to date
4523 Fuel – Grass cutting	0%	Awaiting supplier invoice
4615 Machinery & Equipment	35.6%	Purchase orders for new equipment processed.
4525 Fleet Livery	0%	Not required to date
4604 Festive Enhancements	0%	For use in Q3
4610 Vehicles	172.4%	Multiyear purchase order processed
4615 Machinery & Equipment	40.2%	Purchase orders processed
401 Newsletter		
1001 Newsletter Advertising	0%	No income to date
4400 Newsletter Printing	33.4%	Summer newsletter purchase order processed
4403 Newsletter Distribution	0%	Not required to date
4404 Newsletter Artwork	0%	Not required to date
402 Community Development		
1009 Memorial Benches	0%	No orders to date
4212 Christmas Activities	0%	For use in Q3
4320 Youth Engagement	0%	Not required to date
4401 Web Site & Social media	61.2%	Annual invoices processed
4402 Marketing & Events	0%	Not required to date
4406 Christmas Event	0%	For use in Q3

4407 Summer Event	0%	For use in Q2
4412 Branding	0%	Not required to date
4413 Consultations/Events	63.3%	Annual report printing.
4416 Competitions	0%	Not required to date
501 Community Transport		
1003 Community Transport BSOG	(155.5%)	Income for 25/26 to be received
4500 Bus Tax & Insurance	80.1%	Paid to January 2027
4501 Bus Fuel Costs	(35.1%)	Invoices to be processed for 2025/26
4504 Bus Driver Training	0%	Not required to date
4505 Bus Admin/Misc	0%	Not required to date
605 Capital Projects		
4705 GMF Build	0%	Invoice miscode – to be corrected to 306
4606 HR Platform	0%	Not purchased to date
4621 Mini Bus	0%	Rolling EMR fund
4622 Councillor Devices	0%	Not required to date

Detailed Income & Expenditure by Budget Heading 16/06/2026

Month No: 2 **Cost Centre Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	Administration							
1176	Precept	786,971	1,573,943	786,972			50.0%	
1190	Interest Received	4,711	20,000	15,289			23.6%	
1195	FIT Payments	(99)	510	609			(19.4%)	
1199	Miscellaneous Income	0	453	453			0.0%	
	Administration :- Income	**791,583**	**1,594,906**	**803,323**			**49.6%**	**0**
4000	Salaries	52,258	344,299	292,041		292,041	15.2%	
4007	Councillors' Allowances	1,522	12,764	11,242		11,242	11.9%	
4008	Legal & Professional Services	1,700	15,050	13,350		13,350	11.3%	
4011	Photocopier Lease & charges	490	2,000	1,510		1,510	24.5%	
4012	Insurance	5,903	6,968	1,065		1,065	84.7%	
4013	Insurance Claims	0	500	500		500	0.0%	
4016	Travelling Expenses	0	200	200		200	0.0%	
4018	Stationery	34	612	578		578	5.6%	
4019	Postage	0	20	20		20	0.0%	
4020	Staff Training	538	10,950	10,412	70	10,342	5.6%	
4021	Councillor Training	0	100	100		100	0.0%	
4023	Audit Internal/External	489	3,154	2,665		2,665	15.5%	
4024	IT Support	5,925	11,416	5,491		5,491	51.9%	
4025	IT Equipment	1,679	3,500	1,821		1,821	48.0%	
4026	Medical expenses	0	500	500		500	0.0%	
4028	Recruitment	0	2,000	2,000		2,000	0.0%	
4040	Covid19/Staff Larder	9	0	(9)		(9)	0.0%	
4090	Elections/Co-options	0	6,000	6,000		6,000	0.0%	
4109	Mobile phones	88	459	371		371	19.1%	
4215	Subscriptions	3,262	3,134	(128)		(128)	104.1%	
4480	Climate Change & Biodiversity	26	500	474		474	5.2%	
4490	Bank charges	56	288	232		232	19.5%	
4491	Square Card Receipts Charges	5	143	138		138	3.2%	
4510	Workwear & PPE	15	191	176		176	7.6%	
4600	New Office Equipment	0	400	400		400	0.0%	
4702	Defib Expenses/Maintenance	0	100	100		100	0.0%	
4999	Sundries	16	505	489		489	3.2%	
	Administration :- Indirect Expenditure	**74,015**	**425,753**	**351,738**	**70**	**351,668**	**17.4%**	**0**
	Net Income over Expenditure	**717,568**	**1,169,153**	**451,585**				
102	Office Expenditure							
1000	Hire Of Premises	1,188	6,120	4,932			19.4%	
	Office Expenditure :- Income	**1,188**	**6,120**	**4,932**			**19.4%**	**0**

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4009	Maintenance Contractor	390	1,000	610	658	(48)	104.8%	
4017	Cleaning Materials	(73)	765	838		838	(9.5%)	
4040	Covid19/Staff Larder	3	255	252		252	1.3%	
4100	Office Site Lease	648	2,642	1,995		1,995	24.5%	
4101	Utilities	1,812	3,570	1,758		1,758	50.7%	
4102	Health & Safety	498	847	349	300	49	94.2%	
4104	Repairs/Replacements	43	2,000	1,957	180	1,777	11.1%	
4105	Alarm Fire/Intruder	87	512	425		425	17.1%	
4106	Sanitary Waste	0	178	178		178	0.0%	
4107	Contracts & Agreements	0	51	51		51	0.0%	
4110	Landline/Broadband	446	1,718	1,272		1,272	26.0%	
4111	Maintenance - office & POST fa	0	503	503		503	0.0%	
4304	Bin collections	91	632	541		541	14.4%	
	Office Expenditure :- Indirect Expenditure	**3,945**	**14,673**	**10,728**	**1,138**	**9,590**	**34.6%**	**0**
	Net Income over Expenditure	**(2,757)**	**(8,553)**	**(5,796)**				
202	Grants							
4209	Grants	0	5,000	5,000		5,000	0.0%	
	Grants :- Indirect Expenditure	**0**	**5,000**	**5,000**	**0**	**5,000**	**0.0%**	**0**
	Net Expenditure	**0**	**(5,000)**	**(5,000)**				
302	Play Areas							
4010	Play Area Contractor/Security	0	18,005	18,005		18,005	0.0%	
4025	IT Equipment	0	750	750		750	0.0%	
4027	CCTV	170	1,040	870		870	16.3%	
4305	Play Equipment Repairs	54	14,000	13,947	1,347	12,599	10.0%	
4306	Play Area Inspection	1,943	2,016	73		73	96.4%	
4316	Play Area Refurbishment	0	60,000	60,000		60,000	0.0%	
4342	Skatepark Repairs	86	500	414		414	17.2%	
4518	Surface Repairs	0	40,000	40,000	7,996	32,004	20.0%	
5900	EMR Spend	0	0	0	1,543	(1,543)	0.0%	
	Play Areas :- Indirect Expenditure	**2,253**	**136,311**	**134,058**	**10,887**	**123,171**	**9.6%**	**0**
	Net Expenditure	**(2,253)**	**(136,311)**	**(134,058)**				
305	Leisure Gardens							
1004	Leisure Garden Tenants	2,394	3,281	887			73.0%	
	Leisure Gardens :- Income	**2,394**	**3,281**	**887**			**73.0%**	**0**

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4019	Postage	0	100	100		100	0.0%	
4215	Subscriptions	29	56	27		27	52.1%	
4310	Leisure Gardens Maintenance	263	2,683	2,420	61	2,359	12.1%	
4315	Leisure Garden Water Rates	(42)	242	284		284	(17.5%)	
4318	Leisure Garden Competitions	0	200	200		200	0.0%	
	Leisure Gardens :- Indirect Expenditure	**250**	**3,281**	**3,031**	**61**	**2,970**	**9.5%**	**0**
	Net Income over Expenditure	**2,144**	**0**	**(2,144)**				
306	GMF							
1195	FIT Payments	0	2,000	2,000			0.0%	
	GMF :- Income	**0**	**2,000**	**2,000**			**0.0%**	**0**
4009	Maintenance Contractor	0	600	600		600	0.0%	
4017	Cleaning Materials	0	400	400		400	0.0%	
4040	Covid19/Staff Larder	0	200	200		200	0.0%	
4101	Utilities	0	4,080	4,080		4,080	0.0%	
4102	Health & Safety	0	820	820		820	0.0%	
4105	Alarm Fire/Intruder	0	1,200	1,200		1,200	0.0%	
4106	Sanitary Waste	0	89	89		89	0.0%	
4107	Contracts & Agreements	0	900	900	3,240	(2,340)	360.0%	
4304	Bin collections	0	600	600		600	0.0%	
4700	PWLB Repayment	0	51,776	51,776		51,776	0.0%	
4703	GMF NNDR	0	40,000	40,000		40,000	0.0%	
	GMF :- Indirect Expenditure	**0**	**100,665**	**100,665**	**3,240**	**97,425**	**3.2%**	**0**
	Net Income over Expenditure	**0**	**(98,665)**	**(98,665)**				
307	Parks & Open Spaces							
1183	Grounds Maint Work	0	400	400			0.0%	
	Parks & Open Spaces :- Income	**0**	**400**	**400**			**0.0%**	**0**
4000	Salaries	92,688	570,092	477,404		477,404	16.3%	
4006	General Maintenance	164	1,873	1,709	2	1,707	8.9%	
4009	Maintenance Contractor	33	0	(33)		(33)	0.0%	
4017	Cleaning Materials	62	0	(62)	61	(123)	0.0%	
4020	Staff Training	471	5,000	4,529		4,529	9.4%	
4026	Medical expenses	0	510	510		510	0.0%	
4040	Covid19/Staff Larder	28	0	(28)		(28)	0.0%	
4105	Alarm Fire/Intruder	0	0	0	128	(128)	0.0%	
4109	Mobile phones	117	1,033	916		916	11.3%	
4200	Bus Shelters & Repairs	0	1,000	1,000		1,000	0.0%	

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4301	Arboricultural Work	135	7,243	7,108		7,108	1.9%	
4302	Tractor Hire	700	17,136	16,436	4,200	12,236	28.6%	
4308	Notice Boards, Seats & Bins	946	2,500	1,554		1,554	37.8%	
4309	Horticultural work	0	3,264	3,264	448	2,816	13.7%	
4314	**DO NOT USE Equipment	0	0	0	60	(60)	0.0%	
4350	Vandalism	0	450	450		450	0.0%	
4506	Fuel	3	7,540	7,537		7,537	0.0%	
4507	Vehicle Insurance	6,652	9,491	2,839		2,839	70.1%	
4508	Road Fund Licence	259	1,144	885		885	22.6%	
4509	Servicing & Maintenance (Vehic	898	5,610	4,712	319	4,393	21.7%	
4510	Workwear & PPE	417	2,000	1,583	58	1,525	23.7%	
4511	Vehicle Tracking	100	1,186	1,086		1,086	8.4%	
4514	Grass Cutting M/C Lease	7,992	13,233	5,241	17,520	(12,279)	192.8%	
4515	Grass Cutting M/C maint	561	8,323	7,762	677	7,085	14.9%	
4517	Litter, Cleansing & gritting	0	3,000	3,000		3,000	0.0%	
4522	Grounds Maintenance Contract	(3,512)	34,680	38,192	7,801	30,391	12.4%	
4523	Fuel - Grass cutting	435	5,202	4,767		4,767	8.4%	
4524	Vehicle Electricity (fuel)	0	1,061	1,061		1,061	0.0%	
4525	Fleet Livery	0	3,500	3,500		3,500	0.0%	
4604	Festive Enhancements	0	500	500		500	0.0%	
4610	Vehicles	8,191	52,262	44,071	81,930	(37,859)	172.4%	
4615	Machinery & Equipment	2,068	12,650	10,582	3,021	7,561	40.2%	
4633	Street Sweeper Lease	1,205	19,920	18,715		18,715	6.1%	
4634	Street Sweeper Maintenance	1,352	15,852	14,500		14,500	8.5%	
5900	EMR Spend	25,888	0	(25,888)		(25,888)	0.0%	
	Parks & Open Spaces :- Indirect Expenditure	**147,852**	**807,255**	**659,403**	**116,225**	**543,177**	**32.7%**	**0**
	Net Income over Expenditure	**(147,852)**	**(806,855)**	**(659,003)**				
<u>401</u>	<u>Newsletter</u>							
1001	Newsletter Advertising	0	2,250	2,250			0.0%	
	Newsletter :- Income	**0**	**2,250**	**2,250**			**0.0%**	**0**
4400	Newsletter Printing	0	7,341	7,341	2,450	4,891	33.4%	
4403	Newsletter Distribution	0	3,572	3,572		3,572	0.0%	
4404	Newsletter Artwork	0	20	20		20	0.0%	
4416	Competitions	6	75	69		69	8.0%	
	Newsletter :- Indirect Expenditure	**6**	**11,008**	**11,002**	**2,450**	**8,552**	**22.3%**	**0**
	Net Income over Expenditure	**(6)**	**(8,758)**	**(8,752)**				

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
402	Community Development							
1009	Memorial benches	0	3,462	3,462			0.0%	
1210	Mem Cafe Income & Donations	496	2,250	1,755			22.0%	
1220	Football Pitch Income	15	823	808			1.8%	
1400	CD Events Income	264	7,000	6,737			3.8%	
	Community Development :- Income	**774**	**13,535**	**12,761**			**5.7%**	**0**
4000	Salaries	14,659	93,275	78,616		78,616	15.7%	
4212	Christmas Activities	0	1,792	1,792		1,792	0.0%	
4320	Youth Engagement	0	2,000	2,000		2,000	0.0%	
4330	Memory Cafe	547	4,000	3,453		3,453	13.7%	
4401	Web Site & Social Media	418	684	266		266	61.1%	
4402	Marketing & Events	0	3,500	3,500		3,500	0.0%	
4406	Christmas Event	0	5,000	5,000		5,000	0.0%	
4407	Summer Event	0	6,500	6,500		6,500	0.0%	
4412	Branding	0	300	300		300	0.0%	
4413	Consultation/Events	0	150	150	95	55	63.3%	
4416	Competitions	0	150	150		150	0.0%	
4629	Community Choices	761	6,000	5,239		5,239	12.7%	
	Community Development :- Indirect Expenditure	**16,385**	**123,351**	**106,966**	**95**	**106,871**	**13.4%**	**0**
	Net Income over Expenditure	**(15,611)**	**(109,816)**	**(94,205)**				
501	Community Transport							
1002	Community Transport Fares	693	4,004	3,311			17.3%	
1003	Community Transport BSOG	(1,110)	714	1,824			(155.5%)	
	Community Transport :- Income	**(417)**	**4,718**	**5,135**			**(8.8%)**	**0**
4500	Bus Tax & Insurance	911	1,137	226		226	80.1%	
4501	Bus Fuel Costs	(401)	1,144	1,545		1,545	(35.1%)	
4502	Bus Servicing & Repairs	0	1,530	1,530	294	1,236	19.2%	
4504	Bus Driver Training	0	200	200		200	0.0%	
4505	Bus Admin/Misc	0	150	150		150	0.0%	
	Community Transport :- Indirect Expenditure	**510**	**4,161**	**3,651**	**294**	**3,358**	**19.3%**	**0**
	Net Income over Expenditure	**(927)**	**557**	**1,484**				
605	Capital Projects							
4705	GMF Build	66	0	(66)		(66)	0.0%	
	Capital Projects :- Direct Expenditure	**66**	**0**	**(66)**	**0**	**(66)**		**0**
4606	HR Platform	0	6,000	6,000		6,000	0.0%	

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4621	Mini bus	0	14,000	14,000		14,000	0.0%	
4622	Councillor devices	0	750	750		750	0.0%	
	Capital Projects :- Indirect Expenditure	**0**	**20,750**	**20,750**	**0**	**20,750**		**0**
	Net Expenditure	**(66)**	**(20,750)**	**(20,684)**				
	Grand Totals:- Income	**795,522**	**1,627,210**	**831,688**			**48.9%**	
	Expenditure	**245,281**	**1,652,208**	**1,406,927**	**134,459**	**1,272,468**	**23.0%**	
	Net Income over Expenditure	**550,241**	**(24,998)**	**(575,239)**				
	Movement to/(from) Gen Reserve	**550,241**	**(24,998)**	**(575,239)**				