



Haydon Wick Parish Council
FAO The Parish Clerk
Council Offices
Thames Avenue
Haydon Wick
Swindon
SN25 1QQ

Inclusive Economy & Sustainability
Planning Services
Swindon Borough Council
Civic Offices (Wat Tyler House Floor 5)
Euclid Street
Swindon
SN1 2JH

Email: cil@swindon.gov.uk
Website: www.swindon.gov.uk

Date: 01 October 2025

Dear Haydon Wick Parish Council,

Community Infrastructure Levy (CIL)

Neighbourhood CIL - Parish Council Actions Required

You are receiving this letter as a payment of Neighbourhood CIL is due to be made to yourselves in accordance with Regulation 59A of the Community Infrastructure Levy Regulations 2010 (as amended 2019), or you have received Neighbourhood CIL in a previous year.

The table below outlines all payments due to Parish/Town Councils this October.

Upon review by the Council it has become clear that some parishes are failing in their statutory reporting duties as required under the CIL Regulations. As part of the Council's continuous endeavour to improve internal processes, governance, and transparency, action is required by your council before CIL funds can be released by the CIL authority. Once you have completed the required actions listed below please confirm in writing by response to this letter, accompanied with the information requested and a link to the appropriate webpages on your website.

Upon completion of the required actions CIL funds due to your parish can be released.

Required actions:

1. Publish an explanation of CIL on your website. This should detail how neighbourhood CIL is allocated to your parish from most new development in your area. (E.g. an explanation of whether your parish receives 15% or 25% of CIL receipts and how that CIL can be spent)
2. Publish on your website a policy detailing how local community groups can make bids for unspent CIL monies held by the parish and the restrictions on spend for these monies.
3. Publish on your website a CIL Regulation 121B Parish Financial CIL report for the financial year 2024-2025.
4. Publish on your website a report demonstrating which projects have received CIL funding over the past 3 years.
5. Provide Swindon Borough Council (the CIL authority) details of any CIL monies that have not been applied within 5 years of receipt, or otherwise confirmation that all monies have been spent within 5 years of receipt.

Please be aware that you are required to report on CIL spending to satisfy Regulation 59E that states that after a period of 5 years from payment of Neighbourhood CIL the Charging Authority (SBC) may claim back any unspent Neighbourhood CIL.

To assist you with the required actions:

- The CIL authority can be contacted directly at CIL@swindon.gov.uk if you would like the CIL team to review the technical wording of your explanation of Neighbourhood CIL prior to publication on your website.
- The CIL authority has provided guidance regarding bidding for neighbourhood CIL attached under appendix 1.
- The CIL authority has provided a template (attached) for your CIL Regulation 121B Parish Financial CIL report.
- Examples of a good web pages can be found here:
 - <https://www.edenbridgetowncouncil.gov.uk/community-infrastructure-levy-cil/>
 - <https://www.oldbasing.gov.uk/community-infrastructure-levy-cil-funding-opportunity/>

Payments due to parishes October 2025:

Parish/Town Council	Total
Bishopstone PC	£0.00
Blunsdon PC 1 (15)	£0.00
Blunsdon PC 2 (25)	£29,354.49
Castle Eaton PC	£0.00
Central Swindon North PC	£1,753.19
Chiseldon PC	£0.00
Covingham PC	£0.00
Hannington PC (25)	£0.00
Haydon Wick PC	£0.00
Highworth TC (25)	£278,243.58
Inglesham PC Meeting	£0.00
Liddington PC	£0.00
Nythe Eldene & Liden PC	£0.00
South Marston PC 1 (15)	£0.00
South Marston PC 2 (25)	£3,341.93
South Swindon PC	£20,136.53
St Andrews PC	£0.00
Stanton Fitzwarren PC	£0.00
Stratton St. Margaret PC (25)	£28,581.94
Wanborough PC	£0.00
West Swindon PC	£307.29
Wroughton PC (25)	£14,655.50
	£376,374.45

Timeline:

A final response to this letter demonstrating the completed required actions must be sent to CIL@swindon.gov.uk before the 27th of October 2025 to enable the council to endeavour to release neighbourhood CIL funds by the 28th of October 2025.

Yours sincerely,



Curtis Bright

Planning Obligations Coordinator

On behalf of Swindon Borough Council, CIL Charging & Collecting Authority