

Meeting	Community Development Committee
Date	7 th October 2025
Report Title	Christmas Extravaganza Proposal
Agenda Reference	14
Author	Jackie Fawcett, Community & Office Administrator

Officers' recommendation

1. To note the report.
2. To purchase large paper bags for parcels.
3. To note volunteers are needed for packing the parcels on 13th December 2025 (AM) and for delivering the parcels on 13th December 2025 (PM).

Christmas Parcels 2025

The Christmas Parcel scheme is open to anyone 70 years and over, who live alone in the parish of Haydon Wick. The application form going live in the next edition of our newsletter and is available on our website.

The Administrator is writing out to local companies asking for donations of non-perishable goods and the content list will be as previous years. The items will be purchased throughout October and November, stored in the upstairs office cupboards.

Budget

There is a budget available of £1,000.00. Previously sponsorships have helped to stretch this budget and where necessary virement from Community Choices to bolster the budget.

Timeline

W/C 01/10/2025	Magazine deadline for application form
W/C 08/10/2025	Write to sponsors, arrange content list; confirm funding etc
W/C 03/11/2025	Clear eaves for storage / start collecting parcel content
02/12/2025	Update to Community Development Committee
07/12/2025	Closing date for applications
W/C 08/12/2025	RCCG separate packing date (if applicable)
13/12/2025 - 9.30 - 11.30am	Packing
13/12/2025 - 11.30am - 1.30pm	Delivery
16/12/2025	Press release
19/12/2026	Collate feedback

Proposed content for 2025 Christmas parcels

Teabags 80	Individual Christmas Pudding
Coffee	Packet Instant Custard
Sugar	Mince Pies
Shower Gel	Confectionary
Washing Up liquid	Instant cuppa soup
Cream Crackers	Sweet Biscuits



Jam	Selection of tinned produce i.e. potatoes / fruit / vegetables
Tuna / corned beef	Tissues

Printed paper bags

For a printed, shopping bag, prices range from:

500 = £210 + VAT

250 = £165 + VAT

Lots of choices of size / shape of bag / handles and can be personalised with our branding.

Personal homemade gift

Our Craft and Connect group would like to provide a personal, hand-crafted item for each of the Christmas Parcels. We will also include our annual Christmas card.

Volunteers

As with previous years, we hope to engage a group of volunteers to support with the packing and delivery of parcels. An invitation will be sent to our volunteer mailing list.