

Meeting	Full Council Meeting
Date	27th May 2025
Report Title	Leisure Garden Standardisation and Structure Approval Request
Agenda Reference	14A
Author	Jackie Fawcett, Office and Community Administrator

Recommendations

1. Review and approve the recent structure on Plot 10 at Ventnor Close measuring **3.45m x 4m**
2. To note there are already existing structures at Ventnor Close, exceeding the permitted 8ft x 6ft (**2.5m x 2m**) dimensions.
3. To note the 2022 Terms and Conditions will be reviewed and updated for the next Parks & Open Spaces Committee on the 8th July 2025.

Background

The Parish Council has standard Terms & Conditions for all three Leisure Garden sites.

Ventnor site came under the Council's management in 2017, having previously been overseen by Swindon Borough Council. As a result, existing plot holders at Ventnor may follow different guidelines than those at other sites. However, all new plot holders, regardless of location, are required to sign the Haydon Wick Parish Council's 2022 Terms & Conditions.

In 2022, these were updated to allow larger structures on plots.

Point 7:

The tenant shall not, without written permission from the Council, erect any buildings on their garden. If permitted by Council to erect a building on the garden, the tenant shall adhere to the Council's specification, maintain it in good repair. Any building so erected must be removed within two weeks after termination of the tenancy. **Any structure should not exceed base 8ft x 6ft (2.5m x 2m).**

Ventnor Close Assessment

Our Leisure Garden representative has identified a structure on plot 10 at the Ventnor Close Allotment site.

The photographs document the structure in question. Following inspection, our Parks and Projects team determined the structure is comparable to others on the premises, noting its prominence is likely due to the quality construction materials used rather than its size or design. We communicated these concerns to the plot holder, who has responded with enthusiasm about utilising his allocated space effectively.

We consider that his dedication to maintaining an active plot is particularly encouraging.

'Thank you for informing me and asking for explanation.

I was so excited when I get the plot and started to tidy up the plot number 10. The plot is required quite a lot of work. I bought 5 tons of soil. Started to improve and build beds for plants. Still need put some work in place and tidy up all plot.



Yes, I did build wooden, temporary building for greenhouse and thought that is classified as permitted under section 9 as plastic covering or similar as plastic tunnel (allowable measurements for section 9 are 3 m x 6 m). This greenhouse is exclusively for gardening purposes.

*Yes, we are agreeing our greenhouse is slightly wider: **3.45 meters X 4 meters in length**. There was only space where I can nicely fit the greenhouse. Kindly please come into the allotment, review and allow to keep greenhouse exclusively for gardening purposes. You can see in the photo I did make soil beds and planted tomatoes in there. In the middle of the greenhouse, I would like to make table for growing up seeding and keep other pots with plants who like warmth. I expect that you agree and allow to me keep greenhouse as it is now.*

Our allotment is next to internal road and plot is large to medium. I did build this construction in the middle of the plot to make sure there will not be any shading to neighbour's plots. This is ecological wooden structure which can be easily removed. And I can confirm if you require at the end of tenancy I can remove and recycling this greenhouse with my own cost.

Even our allotment neighbours enjoying and coming to talk with us and saying that this plot never looked that good as it is now.

Not planning to end allotment tenancy soon as I am investing and improving it.

Next to the green house is black outbuilding which is in bad condition. Later I would like to replace this shed with allowable 8 ft x 6 ft nice outbuilding/shed.

Apology for all inconvenience.'

