

Meeting	Parks & Open Spaces Committee
Date	8 th July 2025
Report Title	Budget Report to Month 2 (31 st May 2025)
Agenda Reference	XX
Author	Jodie Smart, Smart Public Finance

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 31st May 2025

Total Revenue Budgets	Total Expenditure Budgets	Actual Income to 31 st May 2025	Actual Expenditure to 31 st May 2025
£3,625	£852,338	£1,577	£136,897
% Income		% Expenditure	
Expected at 31 st May 2025	Actual at 31 st May 2025	Expected at 31 st May 2025	Actual at 31 st May 2025
16.67%	43.5%	16.67%	23.5%
Variances to note <1.67 or >31.67%			
302 Play Areas			
4027 CCTV	(5.2%)	24/25 Invoice to process.	
4306 Play Area Inspection	(52.4%)	24/25 accrual – corresponding invoice to process.	
4316 Play Area Refurbishment	0%	Rolling EMR	
4342 Skatepark Repairs	0%	Not required to date.	
305 Leisure Gardens			
1004 Leisure Garden Tenants	49%	Invoices to September 2025 processed.	
4019 Postage	0%	Not required to date.	
4215 Subscriptions	0%	Not required to date.	
4315 Leisure Garden Water Rates	(8.1%)	24/25 accrual – corresponding invoice to process.	
4318 Leisure Garden Competitions	0%	Not required to date.	
307 Parks & Open Spaces			
1183 Grounds Maintenance Work	0%	No income to date.	
4009 Maintenance Contractor	0%	Not required to date.	



4017 Cleaning Materials	0%	Not required until GMF in use.
4020 Staff Training	0%	Not required to date.
4026 Medical Expenses	0%	Not required to date.
4040 Covid 19/Staff Larder	0%	Not required to date.
4101 Utilities	0.4%	Not fully required until GMF in use.
4102 Health & Safety	0%	Not required until GMF in use.
4105 Alarm Fire/Intruder	0%	Not required until GMF in use.
4106 Sanitary Waste	0%	Not required until GMF in use.
4107 Contracts & Agreements	0%	Not required until GMF in use.
4200 Bus Shelters & Repairs	0%	Not required to date.
4304 Bin Collections	0%	Not required until GMF in use.
4308 Notice Boards, Seats & Bins	0%	Not required to date.
4309 Horticultural Work	0.3%	Not fully required to date.
4314 Equipment	0%	Not required to date.
4350 Vandalism	0%	Not required to date.
4507 Vehicle Insurance	66.7%	Insurance paid to January 2026.
4508 Road Fund Licences	76.4%	3 x Tax paid to February 2026.
4514 Grass Cutting M/C Lease	61.4%	Lease invoice for full year processed. Balance to rolling EMR for replacement mower.
4522 Grounds Maintenance Contract	76.2%	Summer mowing and weed spraying invoices processed.
4523 Fuel – Grass Cutting	0%	SBC fuel invoices in arrears.
4524 Vehicle Electricity	(47.3%)	Accrual processed – awaiting corresponding invoice from SSE.
4604 Festive Enhancements	0%	Not required until Q3.
4610 Vehicles	118.0%	Two caged tippers – PO processed to 2026/27.
4700 PWLB Repayment	0%	Initial repayment covered by EMR.
4703 GMF NNDR	0%	Not required until GMF in use.

Detailed Income & Expenditure by Budget Heading 15/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
302 Play Areas								
4010 Play Area Contractor/Security	1,000	1,000	12,750	11,750		11,750	7.8%	
4027 CCTV	0	(55)	1,061	1,116		1,116	(5.2%)	
4305 Play Equipment Repairs	154	154	14,000	13,846	2,312	11,533	17.6%	
4306 Play Area Inspection	0	(1,308)	1,377	2,685	587	2,098	(52.4%)	
4316 Play Area Refurbishment	0	0	10,000	10,000		10,000	0.0%	
4342 Skatepark Repairs	0	0	500	500		500	0.0%	
4518 Surface Repairs	213	1,846	20,000	18,154		18,154	9.2%	
Play Areas :- Indirect Expenditure	1,367	1,637	59,688	58,051	2,899	55,151	7.6%	0
Net Expenditure	(1,367)	(1,637)	(59,688)	(58,051)				
305 Leisure Gardens								
1004 Leisure Garden Tenants	(11)	1,577	3,217	1,640			49.0%	
Leisure Gardens :- Income	(11)	1,577	3,217	1,640			49.0%	0
4019 Postage	0	0	100	100		100	0.0%	
4215 Subscriptions	0	0	55	55		55	0.0%	
4310 Leisure Gardens Maintenance	87	112	2,475	2,363		2,363	4.5%	
4315 Leisure Garden Water Rates	0	(19)	237	256		256	(8.1%)	
4318 Leisure Garden Competitions	0	0	350	350		350	0.0%	
Leisure Gardens :- Indirect Expenditure	87	93	3,217	3,124	0	3,124	2.9%	0
Net Income over Expenditure	(98)	1,485	0	(1,485)				
307 Parks & Open Spaces								
1183 Grounds Maint Work	0	0	408	408			0.0%	
Parks & Open Spaces :- Income	0	0	408	408			0.0%	0
4000 Salaries	40,850	80,502	531,198	450,696		450,696	15.2%	
4006 General Maintenance	41	88	1,836	1,748		1,748	4.8%	
4009 Maintenance Contractor	0	0	600	600		600	0.0%	
4017 Cleaning Materials	0	0	400	400		400	0.0%	
4020 Staff Training	0	0	5,000	5,000		5,000	0.0%	
4026 Medical expenses	0	0	1,000	1,000		1,000	0.0%	
4040 Covid19/Staff Larder	0	0	500	500		500	0.0%	
4101 Utilities	29	16	4,000	3,984		3,984	0.4%	
4102 Health & Safety	0	0	804	804		804	0.0%	
4105 Alarm Fire/Intruder	0	0	1,200	1,200		1,200	0.0%	
4106 Sanitary Waste	0	0	87	87		87	0.0%	
4107 Contracts & Agreements	0	0	900	900		900	0.0%	
4109 Mobile phones	68	36	1,129	1,093		1,093	3.2%	

Detailed Income & Expenditure by Budget Heading 15/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4200 Bus Shelters & Repairs	0	0	500	500		500	0.0%	
4301 Arboricultural Work	0	300	7,101	6,801		6,801	4.2%	
4302 Tractor Hire	2,800	2,800	11,000	8,200		8,200	25.5%	
4304 Bin collections	0	0	600	600		600	0.0%	
4308 Notice Boards, Seats & Bins	0	0	7,500	7,500		7,500	0.0%	
4309 Horticultural work	16	16	4,971	4,955		4,955	0.3%	
4314 Equipment	0	0	0	0	60	(60)	0.0%	
4350 Vandalism	0	0	150	150		150	0.0%	
4506 Fuel	1,243	1,243	7,023	5,780		5,780	17.7%	
4507 Vehicle Insurance	0	3,627	5,440	1,813		1,813	66.7%	
4508 Road Fund Licence	0	857	1,122	265		265	76.4%	
4509 Servicing & Maintenance (Vehic	163	1,384	5,100	3,716		3,716	27.1%	
4510 Workwear & PPE	124	187	2,497	2,310		2,310	7.5%	
4511 Vehicle Tracking	0	94	918	824		824	10.2%	
4514 Grass Cutting M/C Lease	0	7,961	12,974	5,013		5,013	61.4%	
4515 Grass Cutting M/C maint	292	752	8,160	7,408	278	7,130	12.6%	
4517 Litter, Cleansing & gritting	238	238	3,609	3,371		3,371	6.6%	
4522 Grounds Maintenance Contract	15,500	19,856	35,500	15,644	7,177	8,467	76.2%	
4523 Fuel - Grass cutting	0	0	5,100	5,100		5,100	0.0%	
4524 Vehicle Electricity (fuel)	0	(492)	1,040	1,532		1,532	(47.3%)	
4604 Festive Enhancements	0	0	500	500		500	0.0%	
4610 Vehicles	2,010	7,977	51,237	43,260	52,470	(9,210)	118.0%	
4615 New Machinery	33	631	9,000	8,369	214	8,155	9.4%	
4633 Street Sweeper Lease	1,660	5,010	19,920	14,910		14,910	25.2%	
4634 Street Sweeper Maintenance	482	2,085	15,541	13,456	526	12,930	16.8%	
4700 PWLB Repayment	0	0	14,276	14,276		14,276	0.0%	
4703 GMF NNDR	0	0	10,000	10,000		10,000	0.0%	
Parks & Open Spaces :- Indirect Expenditure	65,549	135,167	789,433	654,266	60,725	593,541	24.8%	0
Net Income over Expenditure	(65,549)	(135,167)	(789,025)	(653,858)				
Grand Totals:- Income	(11)	1,577	3,625	2,048			43.5%	
Expenditure	67,002	136,897	852,338	715,441	63,624	651,817	23.5%	
Net Income over Expenditure	(67,013)	(135,320)	(848,713)	(713,393)				
Movement to/(from) Gen Reserve	(67,013)	(135,320)	(848,713)	(713,393)				