Haydon Wick Parish Council
Thames Avenue
Haydon Wick
Swindon
SN25 1QQ

01793 722446
info@haydonwick.gov.uk
www.haydonwick.gov.uk

LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

Meeting	Parks & Open Spaces Committee
Date	4th November 2025
Report Title	Budget Report to Month 6 (30th September 2025)
Agenda Reference	
Author	Jodie Smart, Smart Public Finance

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 30th September 2025

Total Revenue Budgets	**Total Expenditure Budgets**	**Actual Income to 30th September 2025**	**Actual Expenditure to 30th September 2025**
£3,625	£852,338	£3,139	£433,924
% Income		% Expenditure	
Expected at 30th September 2025	Actual at 30th September 2025	Expected at 30th September 2025	Actual at 30th September 2025
50%	86.6%	50%	63.3%

Variances to note <35% or >65%

302 Play Areas		
4027 CCTV	32%	O2 invoices to process.
4305 Play Equipment Repairs	25.4%	Not fully required to date.
4316 Play Area Refurbishment	102.9%	Outdoor Gym.
4518 Surface Repairs	49.0%	Purchase order processed.
4342 Skatepark Repairs	0%	Not required to date.
305 Leisure Gardens		
4019 Postage	0%	Not required to date.
4215 Subscriptions	168.9%	Year end prepayment to process.
4310 Leisure Garden Maintenance	8.7%	Not required – balancing budget to ringfence income.
4315 Leisure Garden Water Rates	(8.1%)	24/25 accrual – corresponding invoice to process.
4318 Leisure Garden Competitions	0%	Not required to date.
307 Parks & Open Spaces		
1183 Grounds Maintenance Work	0%	No income to date.
1199 Miscellaneous Income	0%	Dog park sponsorship – not budgeted for.

4009 Maintenance Contractor	0%	Not required to date.
4017 Cleaning Materials	0%	Not required until GMF in use.
4020 Staff Training	10%	Not fully required to date.
4026 Medical Expenses	0%	Not required to date.
4040 Covid 19/Staff Larder	0%	Not required to date.
4101 Utilities	1.1%	Not fully required until GMF in use.
4102 Health & Safety	22.2%	Not fully required until GMF in use.
4105 Alarm Fire/Intruder	0%	Not required until GMF in use.
4106 Sanitary Waste	0%	Not required until GMF in use.
4107 Contracts & Agreements	0%	Not required until GMF in use.
4200 Bus Shelters & Repairs	95.6%	Purchase order processed.
4301 Arboricultural Work	175.9%	Purchase order processed – to be funded from EMR.
4350 Vandalism	18.3%	Not fully required to date.
4507 Vehicle Insurance	66.7%	Insurance paid to January 2026.
4508 Road Fund Licences	76.4%	3 x Tax paid to February 2026.
4509 Servicing & Maintenance (Vehicles)	74.9%	Increased maintenance required.
4517 Litter, Cleansing & Gritting	7.4%	Not fully required to date.
4522 Grounds Maintenance Contract	71.1%	Summer mowing and weed spraying invoices processed.
4524 Vehicle Electricity	(47.3%)	Accrual processed – awaiting corresponding invoice from SSE.
4604 Festive Enhancements	0%	Not required until Q3.
4610 Vehicles	176.1%	Two caged tippers – PO processed to 2026/27.
4635 Waterside Rent	0%	Not budgeted for. GMF Delay.
4700 PWLB Repayment	181.3%	Initial repayment covered by transfer from EMR.
4703 GMF NNDR	0%	Not required until GMF in use.

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
302	Play Areas							
4010	Play Area Contractor/Security	5,000	12,750	7,750		7,750	39.2%	
4027	CCTV	340	1,061	721		721	32.0%	
4305	Play Equipment Repairs	1,614	14,000	12,386	1,936	10,450	25.4%	
4306	Play Area Inspection	626	1,377	751		751	45.5%	
4316	Play Area Refurbishment	10,290	10,000	(290)		(290)	102.9%	
4342	Skatepark Repairs	0	500	500		500	0.0%	
4518	Surface Repairs	1,892	20,000	18,108	8,273	9,835	50.8%	
5900	EMR Spend	37,085	0	(37,085)	1,543	(38,629)	0.0%	37,085
	Play Areas :- Indirect Expenditure	**56,848**	**59,688**	**2,840**	**11,751**	**(8,911)**	**114.9%**	**37,085**
	Net Expenditure	**(56,848)**	**(59,688)**	**(2,840)**				
6000	plus Transfer From EMR	37,085	0	(37,085)				
	Movement to/(from) Gen Reserve	**(19,762)**	**(59,688)**	**(39,926)**				
305	Leisure Gardens							
1004	Leisure Garden Tenants	1,589	3,217	1,628			49.4%	
	Leisure Gardens :- Income	**1,589**	**3,217**	**1,628**			**49.4%**	**0**
4019	Postage	0	100	100		100	0.0%	
4215	Subscriptions	93	55	(38)		(38)	168.9%	
4310	Leisure Gardens Maintenance	214	2,475	2,261		2,261	8.7%	
4315	Leisure Garden Water Rates	(19)	237	256		256	(8.1%)	
4318	Leisure Garden Competitions	0	350	350		350	0.0%	
	Leisure Gardens :- Indirect Expenditure	**288**	**3,217**	**2,929**	**0**	**2,929**	**9.0%**	**0**
	Net Income over Expenditure	**1,301**	**0**	**(1,301)**				
307	Parks & Open Spaces							
1183	Grounds Maint Work	0	408	408			0.0%	
1199	Miscellaneous Income	1,550	0	(1,550)			0.0%	
	Parks & Open Spaces :- Income	**1,550**	**408**	**(1,142)**			**379.9%**	**0**
4000	Salaries	247,733	531,198	283,465		283,465	46.6%	
4006	General Maintenance	774	1,836	1,062		1,062	42.2%	
4009	Maintenance Contractor	0	600	600	600	0	100.0%	
4017	Cleaning Materials	0	400	400	222	178	55.6%	
4020	Staff Training	499	5,000	4,501		4,501	10.0%	
4026	Medical expenses	0	1,000	1,000		1,000	0.0%	
4040	Covid19/Staff Larder	0	500	500		500	0.0%	
4101	Utilities	44	4,000	3,956		3,956	1.1%	

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Detailed Income & Expenditure by Budget Heading 03/11/2025

Month No: 6 **Cost Centre Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4102	Health & Safety	178	804	626		626	22.2%	
4104	Repairs/Replacements	12	0	(12)		(12)	0.0%	
4105	Alarm Fire/Intruder	0	1,200	1,200		1,200	0.0%	
4106	Sanitary Waste	0	87	87		87	0.0%	
4107	Contracts & Agreements	0	900	900		900	0.0%	
4109	Mobile phones	376	1,129	753		753	33.3%	
4200	Bus Shelters & Repairs	0	500	500	478	22	95.6%	
4301	Arboricultural Work	5,740	7,101	1,361	6,750	(5,389)	175.9%	
4302	Tractor Hire	4,200	11,000	6,800		6,800	38.2%	
4304	Bin collections	0	600	600	973	(373)	162.1%	
4308	Notice Boards, Seats & Bins	235	7,500	7,265	4,200	3,065	59.1%	
4309	Horticultural work	124	4,971	4,847	2,000	2,847	42.7%	
4314	**DO NOT USE Equipment	0	0	0	60	(60)	0.0%	
4350	Vandalism	27	150	123		123	18.3%	
4506	Fuel	3,762	7,023	3,261		3,261	53.6%	
4507	Vehicle Insurance	3,627	5,440	1,813		1,813	66.7%	
4508	Road Fund Licence	857	1,122	265		265	76.4%	
4509	Servicing & Maintenance (Vehic	3,608	5,100	1,492	213	1,279	74.9%	
4510	Workwear & PPE	818	2,497	1,679	100	1,579	36.8%	
4511	Vehicle Tracking	338	918	581		581	36.8%	
4514	Grass Cutting M/C Lease	7,961	12,974	5,013		5,013	61.4%	
4515	Grass Cutting M/C maint	2,187	8,160	5,973	1,923	4,050	50.4%	
4517	Litter, Cleansing & gritting	268	3,609	3,341		3,341	7.4%	
4522	Grounds Maintenance Contract	25,239	35,500	10,261		10,261	71.1%	
4523	Fuel - Grass cutting	1,863	5,100	3,237		3,237	36.5%	
4524	Vehicle Electricity (fuel)	(492)	1,040	1,532		1,532	(47.3%)	
4604	Festive Enhancements	0	500	500		500	0.0%	
4610	Vehicles	15,517	51,237	35,720	74,730	(39,010)	176.1%	
4615	Machinery & Equipment	2,210	9,000	6,790	1,459	5,331	40.8%	
4633	Street Sweeper Lease	11,650	19,920	8,270		8,270	58.5%	
4634	Street Sweeper Maintenance	5,747	15,541	9,794	37	9,758	37.2%	
4635	Waterside Rent	5,750	0	(5,750)		(5,750)	0.0%	
4700	PWLB Repayment	25,888	14,276	(11,612)		(11,612)	181.3%	25,888
4703	GMF NNDR	0	10,000	10,000		10,000	0.0%	
5900	EMR Spend	48	0	(48)		(48)	0.0%	48
	Parks & Open Spaces :- Indirect Expenditure	**376,788**	**789,433**	**412,645**	**93,745**	**318,900**	**59.6%**	**25,935**
	Net Income over Expenditure	**(375,238)**	**(789,025)**	**(413,787)**				
6000	plus Transfer From EMR	25,935	0	(25,935)				
	Movement to/(from) Gen Reserve	**(349,303)**	**(789,025)**	**(439,722)**				

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Detailed Income & Expenditure by Budget Heading 03/11/2025

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	**3,139**	**3,625**	**486**			**86.6%**	
Expenditure	**433,924**	**852,338**	**418,414**	**105,496**	**312,918**	**63.3%**	
Net Income over Expenditure	**(430,785)**	**(848,713)**	**(417,928)**				
plus Transfer From EMR	**63,021**	0	(63,021)				
Movement to/(from) Gen Reserve	**(367,764)**	**(848,713)**	**(480,949)**				