

Meeting	Community Development Committee
Date	1 st April 2025
Report Title	Budget Report to Month 11 (28 th February 2025)
Agenda Reference	xx
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Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 28th February 2025

Total Revenue Budgets	Total Expenditure Budgets	Actual Income to 28 th February 2025	Actual Expenditure to 28 th February 2025
£13,997	£151,684	£15,078	£127,754
% Income		% Expenditure	
Expected at 28 th February 2025	Actual at 28 th February 2025	Expected at 28 th February 2025	Actual at 28 th February 2025
91.67%	107.7%	91.67%	86.9%
Variances to note <76.67% or >106.67%			
401 Newsletter			
4400 Newsletter Printing	67.2%	Print runs complete (PO in process). Fewer page magazines. Projected underspend.	
4403 Newsletter Distribution	59.8%	Final delivery invoice to be processed.	
4404 Newsletter Artwork	49.0%	Now completed in-house. Projected underspend.	
402 Community Development			
1009 Memorial Benches	5.1%	Income to cover maintenance for existing benches.	
1150 Community Dev & Grant Income	0.0%	Income not budgeted for.	
1210 Mem Café Income & Donations	405.8%	Tea dance ticket income of £600 to contra some of expenditure at 4330/402. Barn Dance Ticket Income and donations.	
1220 Football Pitch Income	109.8%	Invoiced to M1 25/26 – receipt in advance to process.	
1400 I&L Events Income	233.5%	Income for all events to contra expenditure at 4320/402, 4402/402 & 4629/402.	
4000 Salaries	75.9%	Staffing levels altered mid-year. Projected underspend.	



4002 Memory Café Salaries	111.1%	Staffing levels altered mid-year. Underspend from 4000 to contra.
4320 Youth Engagement	218.7%	Income at 1400/402 to contra.
4330 Memory Café	135.5%	Income at 1210/402 to contra.
4331 Memory Café Consumables	74.5%	Projected underspend.
4402 Marketing & Events	242.6%	Events expenditure. Income at 1400/402 to contra.
4413 Consultation/Events	0.0%	Not required to date.
4416 Competitions	42.2%	Not fully required to date.
4418 Memorial Benches	0.7%	Minimal requirement to date to complete install from 23/24.
4629 Community Choices	56.8%	Projected underspend.
501 Community Transport		
1002 Community Transport Fares	74.6%	Income from M11 to be processed.
1003 Community Transport BSOG	264.9%	24/25 grant higher than expected.
4500 Bus Tax & Insurance	244.5%	Insurance paid to M1 25/26 – prepayment to process.
4501 Bus Fuel Costs	76.1%	M11 invoice to process.
4504 Bus Driver Training	111.1%	New driver to train – PO processed.
4505 Bus Admin/Misc	145.0%	Parking fine £25. Actual budget spend £73.

Detailed Income & Expenditure by Budget Heading 12/03/2025

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
401 Newsletter								
1001 Newsletter Advertising	0	2,310	2,500	190			92.4%	
Newsletter :- Income	0	2,310	2,500	190			92.4%	0
4400 Newsletter Printing	0	4,844	10,780	5,936	2,399	3,537	67.2%	
4403 Newsletter Distribution	0	2,250	3,764	1,514		1,514	59.8%	
4404 Newsletter Artwork	0	872	1,780	908		908	49.0%	
Newsletter :- Indirect Expenditure	0	7,966	16,324	8,358	2,399	5,959	63.5%	0
Net Income over Expenditure	0	(5,656)	(13,824)	(8,168)				
402 Community Development								
1009 Memorial benches	0	187	3,662	3,475			5.1%	
1150 Community Dev & Grant income	0	50	0	(50)			0.0%	
1210 Mem Cafe Income & Donations	148	1,826	450	(1,376)			405.8%	
1220 Football Pitch Income	0	840	765	(75)			109.8%	
1400 I&L Events Income	0	6,538	2,800	(3,738)			233.5%	
Community Development :- Income	148	9,441	7,677	(1,764)			123.0%	0
4000 Salaries	6,938	64,348	84,833	20,485		20,485	75.9%	
4002 Memory Cafe salaries	5,024	27,185	24,464	(2,721)		(2,721)	111.1%	
4212 Christmas Activities	0	1,548	1,530	(18)		(18)	101.2%	
4320 Youth Engagement	0	2,067	1,000	(1,067)	120	(1,187)	218.7%	125
4330 Memory Cafe	852	5,281	4,000	(1,281)	140	(1,421)	135.5%	
4331 Memory Cafe Consumables	0	261	350	89		89	74.5%	
4401 Web Site & Social Media	0	484	600	116		116	80.6%	
4402 Marketing & Events	195	11,061	5,000	(6,061)	1,067	(7,128)	242.6%	
4412 Branding	0	198	300	102	87	15	95.0%	
4413 Consultation/Events	0	0	250	250		250	0.0%	
4416 Competitions	25	95	225	130		130	42.2%	
4418 Memorial benches	0	24	3,462	3,438		3,438	0.7%	
4629 Community Choices	0	3,106	5,898	2,792	244	2,548	56.8%	
5900 EMR Spend	0	65	0	(65)		(65)	0.0%	
Community Development :- Indirect Expenditure	13,033	115,723	131,912	16,189	1,658	14,531	89.0%	125
Net Income over Expenditure	(12,885)	(106,282)	(124,235)	(17,953)				
6000 plus Transfer From EMR	0	125	0	(125)				
Movement to/(from) Gen Reserve	(12,885)	(106,157)	(124,235)	(18,078)				

Detailed Income & Expenditure by Budget Heading 12/03/2025

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
501 Community Transport								
1002 Community Transport Fares	200	2,665	3,570	905			74.6%	
1003 Community Transport BSOG	0	662	250	(412)			264.9%	
Community Transport :- Income	200	3,327	3,820	493			87.1%	0
4500 Bus Tax & Insurance	0	1,846	755	(1,091)		(1,091)	244.5%	
4501 Bus Fuel Costs	79	854	1,122	268		268	76.1%	
4502 Bus Servicing & Repairs	165	792	1,071	279		279	73.9%	
4504 Bus Driver Training	280	500	450	(50)		(50)	111.1%	
4505 Bus Admin/Misc	0	73	50	(23)		(23)	145.0%	
Community Transport :- Indirect Expenditure	524	4,064	3,448	(616)	0	(616)	117.9%	0
Net Income over Expenditure	(323)	(737)	372	1,109				
Grand Totals:- Income	348	15,078	13,997	(1,081)			107.7%	
Expenditure	13,557	127,754	151,684	23,930	4,057	19,873	86.9%	
Net Income over Expenditure	(13,208)	(112,675)	(137,687)	(25,012)				
plus Transfer From EMR	0	125	0	(125)				
Movement to/(from) Gen Reserve	(13,208)	(112,550)	(137,687)	(25,137)				