

Full Council

11th April 2025

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, S Fateru, J Fuller, R Hailstone, J Jackson, L Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis, L Stevenson and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 22nd April 2025 at **19.30**. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Tuesday 22nd April 2025.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Tuesday 22nd 2025.
- 4. Minutes of Previous Meeting**
To confirm as a true record the minutes of the meetings held on Tuesday 22nd March 2025 (attached).
- 5. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.
- 6. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



- 7. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Actions arising from previous Full Council meetings**
To receive and note the progress on actions arising from previous Full Council meetings (to follow).
- 9. Councillor Resignation**
To note the Resignation of Ellen Baker-Walker and advise next steps.
- 10. Finance Reports**
 - A) To note the income and expenditure to March 2025 (to follow).
 - B) To receive the Bank Statements and Bank Reconciliations for March 2025 (to follow).
 - C) To note the Payment Schedule for March/April 2025 (to follow).
 - D) To retrospectively approve the payments made using the credit card for payments made in February and March 2025 (to follow)
 - E) To note the Public Works Loan statement as at 31st March 2025 (attached).
- 11. Internal Auditor**
To note the final report from the Internal Auditor - visit 2 of 3 (attached).
- 12. Policies**
 - A) To approve the updated Financial & Operational Risk Assessment 2024/25 (attached).
 - B) To approve the Safeguarding Policy (attached).
- 13. Parks & Open Spaces Matters**
To receive and approve the Parks & Open Spaces Virements (to follow).
- 14. Grounds Maintenance Facility**
To receive an update on the Facility and agree any matters arising.
- 15. Community Development Matters**
 - A) **Councillor Engagement & Communication Schedule** - to receive the Committee's recommendation to implement a schedule, aligned with the existing Council's strategy, to promote nationally celebrated days and awareness campaigns (attached).
 - B) **Flood Report** – to receive the report and Councillors' comments on the findings (attached).
 - C) **Haydon Wick Heroes** – to receive notification of the winners of the annual Haydon Wick Heroes [civic pride award scheme] (to follow).
- 16. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on the 27th May 2025.
Note the Annual Council meeting will be on the 13th May 2025.
- 17. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Staffing
- 18. Staff Appraisals**
To note the Chief Officer's appraisal took place on 26th February and all other staff members' appraisals have since taken place in March and April 2025.



Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.