

Full Council

21st May 2025

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, L Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis, L Stevenson and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on **Tuesday 27th May 2025 at 19:30**. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Friday 23rd May 2025.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Friday 23rd May 2025.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on Tuesday 22nd April 2025 (attached).
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.



- 7. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 8. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Accounting Statements**
Following the recommendation from the Finance & Policy Committee, to approve the Accounting Statements 2024/25 (attached).
- 10. Annual Governance and Accountability Return 2024/25: Annual Governance Statement**
Following the recommendation from the Finance & Policy Committee, to approve that the Annual Governance Statement assertions are affirmed (attached).
- 11. Annual Governance and Accountability Return 2024/25: Annual Statement**
Following the recommendation from the Finance & Policy Committee, to approve that the Annual Statement is approved (attached).
- 12. 2024/25 Budget Analysis and Reserve Levels**
 - A. To note the 2024/25 budget analysis report (attached).
 - B. Following the recommendation from the Finance & Policy Committee, to consider the report regarding reserve levels at year ended 31st March 2025 (attached).
- 13. Internal Audit 2024/25**
To note the final internal audit report completed for the year ended 31st March 2025 and actions arising (attached).
- 14. Parks & Open Spaces**
 - A) Leisure Garden (Ventnor) - oversized structure request (attached).
 - B) Removal of Bench QED (to follow)
 - C) To agree to the Committee's recommendation to Vire the funds for a new Play Inspection App (£525.00 pa) and Support Package (£62.00 pa) from Play Area Repairs 4305/302 into the Play Area Inspections 4306/302.
 - D) Grounds Maintenance Facility.
- 15. Hybrid Meeting Policy & Procedures**
To receive and agree to adopt the new Hybrid Meeting Policy & Procedures Policy for implementation from June/July 2025 (attached).
- 16. Councillor Co-option Vacancy**
 - A) To note the Co-option vacancy is live. Interviews will take place week commencing 16th June and the new Councillor to be co-opted on the 24th June.
 - B) Council to consider and agree to selecting a maximum of three (3) interviewees from the Personnel Sub Committee.
- 17. Swindon Borough Council Updates**
 - A) Parish and Town Clerks Operational meeting minutes 07.04.25 (attached)
 - B) Shared Comms Forum meeting verbal summary 14.05.25.



18. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Contractual & Sensitive.

19. Outdoor Gym, White Eagle Road – Appointment of Contractor

To receive and consider the Play Area Working Party's analysis of the tenders received for the Outdoor Gym at White Eagle Road and appoint a Contractor (to follow).

20. HR Matters

To receive an update from the Personnel Sub Committee and consider any recommendations arising (to follow).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.