

Community Development Committee

28th May 2025

To: All members of the Community Development Committee

Councillors R Ross (Chair), L Stevenson (Vice Chair), J Ali, J Jackson, L Jackson, A Jimmy, A John, V Manro, P Park, B Patrick-Okoh and A Roupelis

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 3rd June 2025 at 7.30pm. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday Monday 2nd June 2025.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Minutes of the previous meeting**
To confirm as a true record the minutes of the meeting being held on 1st April 2025 (attached).
- 5. Councillor Mental Health Awareness Events**
 - A) To receive post event updates on the Litter Pick 16th May and Orbital Event 17th May 2025.
 - B) To receive ideas from Councillor A John for a Mental Health Day (10th October 2025) Charity Fundraising Event.
- 6. Memory Café & Companions Café Update**
To receive an update from the Memory Café Co Ordinator (attached).



- 7. New Partnership Opportunity**
To receive a request from a local company for the Parish Council to signpost residents to its support services (attached).
- 8. VE Day 80 Mouldon Hill – Post Event Audit**
To receive a post event audit on the VE Day 80 Event held on 10th May 2025 (to follow).
- 9. Community Choices**
To receive an interim update on the Community Choices project plan (attached).
- 10. Community & Youth Development Update**
To receive an update from the Community Development Team (to follow).
- 11. Clerks & Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 12. Feedback from the Annual Parish Meeting at the GLL**
To receive feedback from the Annual Parish Meeting held on 29th April 2025 at the GLL Haydon Centre (attached).
- 13. Summer Event 2025**
To receive initial event proposals for the Summer Event due to be held at Trent Road Field on Saturday 16th August 2025 (to follow).
- 14. Marketing, Communications & Branding Update**
To receive an update from the Marketing & Events Co Ordinator (attached).
- 15. Press, Media & Communications Policy / National Awareness Days & Procedure**
To receive changes to the Policy and to agree the calendar of National Awareness Day & Councillor/Officer process to recommend to Full Council on the 24th June 2025 (to follow).
- 16. Charity Fundraising Ideas**
To devise a plan of Charity Fundraising ideas throughout the year to support the Council's target for 2025/2026.
- 17. Knife Amnesty Bin & Bleed Kit Location**
To agree the location of the Knife Amnesty Bin and Bleed Kit to be at the Parish Council Offices, Thames Avenue.
- 18. Budget Monitoring**
To receive the Community Development income and expenditure for Month 1 (to follow).
- 19. Grant Funding Record**
To receive a verbal update on potential grant funding pots.
- 20. Items for the next Agenda**
To be sent to the Chief Officer in advance of the next meeting on Tuesday 5th August 2025.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.