

HAYDON WICK PARISH COUNCIL

Minutes of the Community Development Committee meeting of Haydon Wick Parish Council held on Tuesday 4th February 2025 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors B Patrick-Okoh (Chair), E Baker-Walker, J Jackson, A Jimmy, A John and P Park

OFFICERS: Georgina Morgan-Denn, Chief Officer/Clerk & RFO
Liz Matthews, Marketing & Events Co-Ordinator
Jackie Fawcett, Office & Community Administrator
Julie McMorrow, Meetings Administrator

ALSO IN ATTENDANCE: Councillor V Manro and Worman

CD 078 APOLOGIES

Apologies were received and noted from Councillors A Roupelis, R Ross, L Stevenson (Personal Commitments) and J Ali (Work Commitments).

CD 079 DECLARATIONS OF INTEREST

There were none.

CD 080 PUBLIC PARTICIPATION

There were none.

CD 081 MINUTES OF THE PREVIOUS MEETING

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 3rd December 2024 and the Chair of the Committee signed the minutes as a true record.

Proposed: Councillor A John

Seconded: Councillor P Park

Vote: Agreed with two (2) abstentions

RESOLVED: To confirm as a true record the minutes of the meeting held on Tuesday 3rd December 2024 and the Chairman signed the minutes.

CD 082 MENTAL HEALTH HUB FOR NORTH SWINDON

Committee noted the report received from the Kelly Foundation around suicide and the support that they would like to offer to a wider audience in Swindon. This will require a presentation from the founder of the Kelly Foundation to Full Council to obtain a clear understanding of the support/finances required.

A date will be agreed, and the committee will be notified accordingly.

Action Deputy Clerk to agree to a working party and set a date.

CD 083 MEMORY CAFÉ & COMPANION CAFÉ UPDATE

The Committee noted the report provided by the Memory Café Co-Ordinator, in particular referring to Christmas, book making sessions in January along with music at the Memory Café and indeed in the Companion Café. This is going exceptionally well and is thriving under the guidance of the Co-Ordinator and volunteers. More volunteers would be ideal to help build on the delivery. Currently the Co-Ordinator is working towards a promotional package to attract potential funding and sponsorship opportunities and more, as detailed in the report.

Councillor V Manro expressed the Council's gratitude to the Co-Ordinator and the team for continuing to enhance the cafes and the attendees' lives.

CD 084 POST PROJECT AUDIT – CHRISTMAS PARCEL SCHEME 2024

Office & Community Administrator gave an overview of the 2024 parcel scheme. The scheme was an excellent success with numbers up on 2024 and more donations were received. Special thanks was given to Aldi and Morrisons who worked with HWPC

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(Haydon Wick Parish Council) to ensure orders and best prices were achieved, along with some items donated. Committee noted the extraordinary generosity of RCCG Christ Love Assembly Church group for their donation of items totalling £700. Their generosity ensured the recipients got a wide range of products and treats for Christmas. It was noted that the recipients were thrilled and the feedback was heart warming with just a couple of suggestions of perhaps 'long life milk' and pet supplies which will be considered later on in the year. Most applications came from the physical form that was in the Haydon Wick Living Magazine proving the magazine is well received by residents of HWPC.

A suggestion was made to put forms in the Moredon Café (along with posters) and doctors surgeries and to 'colour code' them so it can be established 'where residents heard of the scheme'.

CD 085

POST EVENT AUDIT – CHRISTMAS CARNIVAL 2024

The Marketing Co-Ordinator gave an overview of the report and went through the feedback of the carnival. Despite the weather being poor there was still good footfall in the first hour and the comments on social media were very pleasing. The route for the parade may be changed slightly next time to allow for a bigger display but this will be developed over the coming months. There was an issue with the PA system with the weather so some tweaks for the next event will be made to avoid these issues. There was a small overspend of £520 as some stalls cancelled due to the weather conditions and refunds were given. The Marketing Co-Ordinator would like to recommend a warm space for the end of the parade at this years event, for example in the back space of the GLL, where stalls, food and drinks can be set up. The date is agreed already as Friday 5th December 2025. Councillor P Park gave thanks to the Marketing Co-Ordinator and suggested that Councillors need to support more and be more aware of all the work that is involved to organise an event of this size and scale.

CD 086

COMMUNITY CHOICES & PROPOSED COMMUNITY EVENT PROGRAMME UPDATE 2025/2026

Committee noted the report and agreed to progress with the theme of 'Celebrating Community'. Members noted the ideas for projects to consult with the community and were happy for the consultation to start as soon as possible.

It was acknowledged that the consultation could be improved as it needs to reach wider in the community and for residents to be actively informed. The Co-Ordinator briefly discussed the plans for the Summer Event and the build up to grand finale by running workshops in the year to assist with the delivery of an Art Trail, from Orchid Vale to Trent Road. It was confirmed that this would be mapped out for the community to take part. There would be a range of different art activities, which could be music, theatre, poetry, painting, ideally events will engage with all ages, not just youths and elderly. Having the trail set up like this will be more inclusive of all residents of the Parish. To achieve this, it was widely acknowledged that all Councillors will need to be able to help champion these events in their areas of the Parish they live in. In the coming few weeks the events programme will start to be published, the half term already is full with events. The next magazine is being put together in the next couple of weeks and as such the event programme will be advertised to allow people to understand how to join events and apply where applicable, along with social media posts. Audiences will hopefully gather as the next few weeks pass.

Councillor B Patrick-Okoh noted that most events are in the mornings, could any please be moved to late afternoons and evenings, this can be discussed and looked at and see what can be accommodated. It was suggested that Councillors may wish to add events into the programme at a time that suits them better and run the activity. *Action Councillor Patrick-Okoh to provide dates and suggestions.*

CD 087

COMMUNITY AND YOUTH DEVELOPMENT UPDATE

Members noted the report.

CD 088 MARKETING. COMMUNICATIONS & BRANDING UPDATE

The Officer's report was noted and no further questions were raised.

CD 089 PLANS FOR VE DAY 80th ANNIVERSARY – MAY 2025

The Officer gave a verbal update on an opportunity to work with Cricklade Railway at Mouldon Hill and create a 40's themed VE event. Permission is being sought from Swindon Borough Council (SBC) to use the site. Across the nation there will be lights and beacons lit at 9.30pm on Thursday 8th May. It is suggested that the Council does this at memorial sites in the parish, namely Voyager Drive and at Mouldon Hill. Whilst residents across the parish will be encouraged to light candles in their windows to commemorate VE day. More details will follow once permissions have been granted and a further update will be forthcoming at the next Committee meeting in April 2025 or sooner at Full Council meetings. It was noted that Councillor A John would very much want to assist with the organisation of this event. *Action: Marketing & Events Co-Ordinator to hold an Event Working Party before the end of February and to invite all Councillors interested in assigning themselves to assist with organisation and resourcing various events in 2025.*

CD 090 COUNCILLOR ENGAGEMENT & MENTAL HEALTH AWARENESS WEEK EVENTS

The Chair provided a verbal report on the types of events Councillors could organised to raise awareness of Mental Health week in 2025. Further ideas were suggested such as making hanging baskets and involving The Kelly Foundation. Councillors were asked to take their ideas forward via a new working party. Councillors B Patrick-Okoh, J Jackson and A John offered to champion this project and start to pull ideas together. . *Action: Councillors B Patrick-Okoh, J Jackson and A John to hold a working party and bring their progress updates to the February Full Council and Community Development meetings.*

CD 091 COUNCILLOR REPORTS

Councillor E Baker-Walker – Attended the recent Memory Cafe

Councillor J Jackson – Nothing to report.

Councillor A Jimmy – Nothing to report.

Councillor A John – Helping with budget setting.

Councillor P Park – Working on defib and bleed kits in the area and looking at how data is shared.

Councillor B Patrick-Okoh – Nothing to report.

Councillor V Manro – Attended Haven and Memory Café, reminded all Councillors that they have been asked for their help to man a stand at the Orbital market. reminded Councillors to complete the defib spreadsheet as well please.

Councillor R Worman – Attended budget setting meetings.

CD 092 KNIFE SURRENDER BINS

The Committee received a proposal to install a knife bin at the Orbital Shopping Centre. It was noted that in 2024 there were 250 knife crimes in the Parish. There are currently six (6) bins in the whole of Swindon with none in West Swindon. For this Parish the most central area for a bin is as suggested at the Orbital Shopping Centre.

The establishment of a knife amnesty bin in the Parish is a proactive measure to enhance community safety and contribute to the reduction of knife crime. Councillors were asked to agree to the proposal and demonstrates the Council's commitment to protecting residents and fostering a safer environment. *Action: Deputy Clerk to draft comms for Chief Officer to contact the local MP and Wiltshire PCC.*

Proposed: Councillor P Park
Vote: Agreed Unanimously.

Seconded: Councillor E Baker-Walker

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- **RESOLVED:** To proceed with the purchase and installation of a knife bin using funds available in the 2025 Community Choice (Youth) budget. To allow the for the Chief Officer to reach out to the Wiltshire PCC and ask if they would have any budget to help fund the cost of installing a Knife bin
- For the Deputy Clerk to draft comms for the Chief Officer to contact email the local MP and support the Parish Council's request to British Land for permission to install the bin at Orbital Shopping centre.

CD 093

GRANT FUNDING RECORD

There were no new external grant funding applications.

CD 094

OPERATIONAL BUDGET MONITORING

The report was noted by the Committee and no comments were raised.

CD 095

ITEMS FOR THE NEXT AGENDA

To be sent to the Chief Officer in advance of the next meeting on 1st April 2025.

The meeting closed at: 20.37.

Chairman:

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