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Minutes of the **Community Development Committee** meeting of Haydon Wick Parish Council held on **Tuesday 2nd December 2025** at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors R Ross (Chair), L Stevenson (Vice Chair), J Ireland, J Jackson, L Jackson and V Manro

OFFICERS: Laura Cutter, Deputy Clerk/RFO, HR & Services Manager
Liz Mathews, Marketing & Events Co Ordinator
Julie McMorrow, Meetings & HR Administrator

ALSO IN

ATTENDANCE Councillor Roy Worman

CD 060 APOLOGIES

Apologies were received and noted from Councillor A Roupelis, J Ali (work commitments). No apologies were received from Councillors A Jimmy and B Patrick-Okoh.

CD 061 DECLARATIONS OF INTEREST

There were none.

CD 062 PUBLIC PARTICIPATION

There were none.

CD 063 MINUTES OF THE PREVIOUS MEETING

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 7th October 2025 and the Chair of the Committee signed the minutes as a true record.

Proposed: Councillor A John Seconded: Councillor L Jackson

Vote: Agreed with 1 (one) Abstention

RESOLVED: To confirm as a true record the minutes of the meeting held on Tuesday 7th October 2025 and the Chairman signed the minutes.

CD 064 FUNDRAISING FOR THE KELLY FOUNDATION 2025/26.

Members were advised that the monies raised from the bikeathon was £1,200 + £438 gift aid and was a success. The next event will be the curry evening at restaurant in Swindon which is provisionally for the 6th February 2025, more details will follow in due course.

CD 065 COMMUNITY CAFES UPDATE

CD 065A

Members received and noted an update on the Memory Café and Companions Café.

CD 065B

Members received and noted an update on the Haydon Wick Haven.

CD 066 COMMUNITY & YOUTH DEVELOPMENT UPDATE

Members received and noted an update on the Community & Youth provision.

CD 067 REMEMBRANCE EVENTS

Members were advised that £83.91 was raised from the Poppy appeal. Members thanked Councillor L Stevenson for organising the partnership this year with Swindon Big Knit, 200 knitted poppies were created and there was a postbox display. The Council Offices frontage display was well done and well received. This year Councillor V Manro conducted a service outside the Parish Council office which was well attended

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and Councillors Ireland & Jimmy attended a Havisham Drive Obelisk. An aspiration to enhance the Havisham Obelisk is being considered. Although this is not owned by HWPC it would be good for the community to take care of this to make residents more aware of its presence.

CD 068 ATB & UNDERGROUND YOUTH PROJECT

ATB approached HWPC to do a workshop at the Council Offices over the Christmas period but as the Council Offices are closed and there is limited space for this type of event, it was suggested that ATB approach the Underground and work with them to get ideas to improve these projects. It is hoped this will be the start of a wider partnership opportunity, funding is limited but HWPC has some funds available in Community Choices for youth outreach and events. Further information to follow.

CD 069 HAYDON WICK HEROES '25

Members noted an additional category for someone that has worked for a long time (over years) helping the Community. Members felt that the rest of the current categories were sufficient so this year's scheme will include:

- Young Achiever
- Volunteer of the Year
- Community Group of the Year
- Long Service Award

CD 070 CHIEF OFFICER/DEPUTY CLERK, HR & SERVICES MANAGERS REPORT

Nothing to report.

CD 071 COUNCILLORS REPORT

Councillor R Ross – Attended Christmas Carnival Working Party. Disappointing news to share that HWPC did not make shortlisting for the NALC awards, no feedback as to why at this point.

Councillor L Stevenson – Working on promoting the Bike Shed cycle scheme on social media.

Councillor J Ireland – Attended St Johns Christmas Fayre and the Young at Heart Christmas Lunch.

Councillor J Jackson – Nothing to report.

Councillor L Jackson – Christmas Carnival Working Party.

Councillor A John – Attended Christmas Carnival Working Party.

Councillor V Manro – Attended the Christmas Working Party and gave feedback from residents who gave thanks for the magazine.

Councillor R Worman – Advised Committee that the Travel Lodge in Swindon Town Centre offers a bike shed scheme and this might too be worth exploring.

CD 072 CHRISTMAS PARCELS '25 UPDATE

One hundred and forty-seven (147) applications have been received thus far. Sponsorships are slightly down on last year therefore parcels may have to be slightly reduced on the quantity of food goods, however there are also some crafted gifts going in the bags. Packing and delivery is on Saturday 12th December 2025. Contact the Office & Community Administrator for more information.

CD 073 CHRISTMAS CARNIVAL '25 UPDATE

Members of the Christmas Carnival Working Party had a walk around on site on 2nd December to establish any further need for lighting. The car park will have the fairground, nativity, food stalls and bar along with a display from scenes from the Elf Movie. Inside the GLL will be fifteen (15) stall traders and live entertainment as well

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as the Choir and acoustic music along with a lego activity area. Councillor Worman asked if we need to clean floors after the event and it was confirmed that it will be left as found.

CD 074 MARKETING, COMMUNICATIONS & BRANDING UPDATE

Members noted the report. It was recognised that the awareness is growing with media outlets coming to HWPC share awareness of its events and services. Recently the Chairman has been on radio to promote HWPC events and the Swindon Advertiser have frequently shared HWPC posts on its social feeds.

CD 075 SPONSORSHIP / PARTNERSHIP OPPORTUNITIES

Members noted the report and commented on the quality of the content and would therefore take to Full Council for approval.

Proposed: Councillor J Jackson Seconded: Councillor L Stevenson

Vote: Agreed Unanimously

RESOLVED: Members agreed to take the report to Full Council for approval.

CD 076 BUS SHELTER REFURBISHMENTS

The report proposed adopting a bus shelter regeneration programme for two brick-based shelters in Haydon Wick, based on the successful initiative recently completed by Cam Parish Council in Gloucestershire. The programme transforms vandalised shelters into attractive community assets through artistic installations; it was discussed that perhaps adding art projects into the bus shelters would enhance the area and stop vandalism and endless graffiti.

Proposed: Councillor V Manro Seconded: Councillor L Stevenson

Vote: Agreed Unanimously

RESOLVED: Members agreed to take to Full Council for consideration whether this initiative would enhance the street art offering already established within the parish.

CD 077 BUDGET MONITORING

Members acknowledged the overspend on community bus costs and suggested that there is an increase in the budget for the next financial year.

CD 078 BUDGET ASPIRATIONS

None raised. Recap of previous CD aspirations and an update the next Budget Setting Working Party is prior to Full Council on 9th December.

CD 079 ITEMS FOR THE NEXT AGENDA

To be sent to the Chief Officer in advance of the next meeting on Tuesday 3rd February 2026.

The meeting closed at: 8.02pm

Chairman:

Initials _____