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Minutes of the Haydon Wick Parish Council **Full Council** meeting held on **Tuesday 9<sup>th</sup> December 2025** at 19.30 held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

**ATTENDANCE MEMBERS:** Councillors V Manro (Chairman), S Heyes (Vice Chairman), R Hailstone, J Ireland, J Jackson, L Jackson, A Jimmy, P Park, R Ross, A Roupelis, L Stevenson, R Worman.

**OFFICERS:** Georgina Morgan-Denn, Chief Officer/Clerk & RFO  
Laura Cutter, Deputy Clerk RFO, HR and Services Manager

**FC 131 APOLOGIES**

Apologies were received and noted from Councillor B Patrick-Okoh and J Fuller (Personal Commitments). Councillor A John (Work Commitments). No apologies were received from Councillors J Ali, S Fateru and O Munagala.

**FC 132 DECLARATIONS OF INTEREST**

*Cllr Heyes declared an interest in the Mental Health Hub – Agenda Item 16.*

**FC 133 PUBLIC PARTICIPATION**

There were two members of public present, including one PCSO. One made representation on the following items:

1. Item 16 – how much money is going to be put towards the mental health hub?  
*Chairman responded that this item hasn't been discussed yet. This is a partnership opportunity that has gone out to North Swindon parishes. Early discussions may eventually become a budget aspiration and the resident was told they'd be welcome to stay and listen to the discussion later.*
2. How many vehicles does the Council have to insure? *There are 12 items in total including a fleet of vehicles, machinery such as ride on mowers, street sweeper, and the Council's community bus.*
3. Raised a query relating to the planning application being on the agenda – *Advised resident that the Parish Council is a statutory consultee, but the final decision will be made by Swindon Borough Council, as the borough-wide planning authority.*

**FC 134 CHAIRMAN'S ANNOUNCEMENTS**

There were none.

**FC 135 MINUTES OF PREVIOUS MEETINGS**

Members confirmed as a true record the minutes of the meeting held on Tuesday 25<sup>th</sup> November 2025.

**Proposed: Councillor J Jackson**

**Seconded: Councillor S Heyes**

**Vote: Agreed with one (1) abstention.**

**RESOLVED: Members confirmed as a true record the minutes of the meetings held on Tuesday 25<sup>th</sup> November 2025. The Chairman signed the minutes.**

**FC 136 SWINDON BOROUGH WARD COUNCILLOR REPORTS**

Received a written communication from Councillor S Wilson (Haydon Wick):

- **Bryony Way 20mph application** – The Cabinet Member has approved the scheme, enabling the Highways Department to move forward with its implementation.

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- **Waste and recycling** – The Borough Council will continue with the approach introduced last year, shifting waste and recycling collections by two working days. Following the usual pause on Christmas Day and Boxing Day, services will resume on Monday 29 December, starting with households whose normal collection would have taken place on Christmas Day. Properties scheduled for collection on Boxing Day (Friday 26 December) will instead have their waste collected on Tuesday 30 December. Every household across the Borough will receive a bin hanger with details of the changes. Those who use blue bags, or those who receive assisted collections, will be sent a postcard reminder.
- **Health Hydro** – The facility will re-open on Monday 19 January following a major refurbishment, including the safe removal of asbestos to secure its future community use. Visitors will now benefit from new changing rooms, a redesigned entrance hall, upgraded gym and activity spaces, improved energy efficiency, and modern plant areas and equipment designed to support the building in the long term.
- **Dying in Poverty** – Last month, I informed Councillors of my intention to propose a motion to support households where someone is living with a terminal illness. The motion asked one of the Council's committees to review the Council Tax Support Scheme and consider appropriate prioritisation of discretionary support schemes. I am pleased to report that the motion received cross-party support.

**FC 137**

**COUNCILLORS REPORTS**

**Cllr R Worman** – complaint about dogs off-lead, which jumped up and pushed them over. Question asked – is it legal to have the dog off the lead, is there a difference of a footpath or an open space. Consideration of keep dogs on lead signs. *Should pass this through to the SBC Dog Warden for clarification.* Tarmacing has been done in the Orbital.

**Cllr R Ross** – Supported the carnival on Friday, massive thank you to everyone who helped.

**Cllr J Ireland** – Assisted with the set up and supported the Christmas Carnival and the Haydon Wick Haven.

**Cllr J Jackson** – Supported the carnival on Friday, massive thank you to everyone who helped.

**Cllr L Jackson** – Supported the carnival on Friday, massive thank you to everyone who helped.

**Cllr R Hailstone** – Assisted with the packing up of the carnival, band was good, but crowd had died down by the end.

**Cllr V Manro** – Supported the carnival on Friday, massive thank you to everyone who helped.

**Cllr L Stevenson** – Attended the carnival. Thank the team on behalf of Council.

**Cllr S Heyes** – Supported the carnival on Friday, massive thank you to everyone who helped.

**Cllr A Roupelis** – Nothing to report.

**Cllr A Jimmy** – Nothing to report.

**Cllr P Park** – Nothing to report.

*Members resolved to bring the Policing agenda item forward.*

**FC 138**

**Policing Incident in Oakhurst, 24<sup>th</sup> November 2025**

PCSO in attendance updated Full Council:

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- **Oakhurst Incident, 24<sup>th</sup> November** – if anyone has any information or local intelligence, please do report this.
- **Drink Drive Campaign** – police more visible in and around town, public houses etc and pull over vehicles.
- **Haydon Court** – ongoing issues being monitored by the police. There is an ongoing communication with residents, housing association and residents.
- **Police Helicopter, Seven Fields** – more than likely for someone who is missing. Specific jobs only due to limited flying time.
- **Red Light Jumping** – common on Thamesdown Drive and similar areas. Causing concern locally as potential for serious accidents. Dash cam footage can be dealt with later. Similar issues with drivers using mobile phones.

**FC 139**

**CHIEF OFFICER'S REPORT**

Nothing to report.

**FC 140**

**PLANNING & HIGHWAYS MATTERS**

S/HOU/24/1548      60 Clary Road, Haydon Wick,      Erection of second storey extension to side elevation.  
Swindon, SN2 2ST

**HWPC Comments:** **No Objection.**

**FC 141**

**ACTIONS FROM PREVIOUS MEETINGS**

Noted. Queried overdue items such as Cold Harbour Jct and whether a response has been received. St John's land ownership enquiry is still outstanding. Chief Officer updated members that a number of chase emails are sent with no effect. Further chase emails will be sent. *Action: Meetings Administrator to follow up on all outstanding actions.*

**FC 142**

**FINANCE MATTERS**

**FC 142A**

Members noted the monthly Income and Expenditure for November 2025.

**FC 142B**

Members received and approved the Bank Statements and Bank Reconciliations for November 2025.

**Proposed: Councillor P Park**

**Seconded: Councillor A Roupelis**

**Vote: Agreed unanimously.**

**RESOLVED: To approve the Bank Statements and Bank Reconciliations for November 2025.**

**FC 142C**

Members received and approved expenditure under purchase daybook references 4633 and 4718 and cashbook reference 457. The total payment is £105,563.67 for November and December 2025.

**Proposed: Councillor R Worman**

**Seconded: Councillor R Ross**

**Vote: Agreed unanimously.**

**RESOLVED: To approve expenditure under purchase daybook references 4633 and 4718 and cashbook reference 457. The total payment is £105,563.67 November and December 2025.**

**FC 142D**

Members retrospectively approved the payments made using the credit card for payments made in October 2025.

**Proposed: Councillor R Hailstone**

**Seconded: Councillor A Jimmy**

**Vote: Agreed unanimously.**

**RESOLVED: To retrospectively approve expenditure using the credit card for payments made in October 2025.**

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- FC 142E** Members noted FIT payments for the Parish Office solar panels of £315.37 had been received. Members queried when the FIT payments will be received for the Grounds Maintenance Facility, this will be discussed during the handover meeting with the Contractor.
- FC 143** **Internal Auditor Interim Report 2025-26**  
Members noted the interim report (visit 1 of 3) and were pleased with the minimal comments from the Internal Auditor demonstrating processes are all in place with no concerns at this stage.
- FC 144** **BUDGET 2026-27**  
Members noted the working document. The Budget Working Party scrutinised the aspirations for next year and removed items that were not priorities. All members were asked to take a further look at the budget ahead of the January meeting and final budget setting on the 20<sup>th</sup> January 2026. The meeting noted that the Council Tax Base for 2026-27 has been calculated as 8.936.30 which works out -0.2% change. This reflects the impact of changes in growth assumptions, the number of households receiving single persons discount and/or discounts of other exemptions.
- FC 145** **CLARY ROAD**  
The Working Party for the potential partnership to develop Clary Road open space was agreed. First working party meeting to take place before Christmas.
- FC 146** **MENTAL HEALTH HUB FOR NORTH SWINDON**  
Initial opportunity to review the proposal submitted by the Kellys Foundation. Requesting an annual figure and commitment to aid budget setting. Council has begun fundraising for the charity. Bids are outstanding which may change the charities financial position. Previously £9,000.00 proposal which Council couldn't commit to but did fundraising opportunities instead. Council has raised £2400 of that target thus far this financial year. Council will review its annual charity in May 2026 which may be further consideration. Thankful for support but looking for more regular commitment. Unable to commit this side of the election as would be committing the Council to.  
Fundraising idea – down to Councillor engagement to drive forward – this could be a pledge to raise £500.00 each.
- FC 147** **SPONSORSHIP/PARTNERSHIP OPPORTUNITIES**  
Members reviewed the sponsorship and partnership opportunities leaflet. Once approved by Council this will be sent to local businesses in the next few weeks. Members requested they review the list it is being sent to avoid multiple approaches to the same contact. *Action: To share final distribution list to members.*  
**Proposed: Councillor J Jackson      Seconded: Councillor L Stevenson**  
**Vote: Agreed unanimously.**  
**RESOLVED: To approve the document and Members to be sent the final distribution list.**  
  
*Member of public left at 8.40pm*
- FC 148** **EXCLUSION OF PUBLIC & PRESS**

**RESOLVED:** In accordance with Standing Order 3(d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: *Contractual and Sensitive*.

**FC 149**

**VEHICLE INSURANCE 2026/27**

Members discussed the report and agreed to the Chief Officer's Recommendation which was to them her delegated authority to renew the Council's vehicle insurance to commence from 20<sup>th</sup> January 2026 up to the value of £7,982.96. The meeting also noted this will result in an overspend on the budget due to an increase in cost because of multiple claims this year.

**Proposed: Councillor R Hailstone**

**Seconded: Councillor S Heyes**

**Vote: Agreed Unanimously.**

**RESOLVED:** To give delegated authority to the Chief Officer and renew the Council's annual vehicle insurance to commence from 20<sup>th</sup> January 2026 up to the value of £7,982.96. To split the final cost between 501/4500 Community Transport Bus Insurance (1/12) and 307/4507 POST Vehicle Insurance (11/12).

**FC 150**

**PERSONNEL SUB COMMITTEE RECOMMENDATION**

Members received the Sub Committee's recommendation and agreed to the Salary Budget of £1,006,388.00 inclusive of on costs for 2026-27.

**Proposed: Councillor R Ross**

**Seconded: Councillor S Heyes**

**Vote: Agreed with one (1) Abstention and one (1) Against.**

**RESOLVED:** To a Salary Budget of £1,006,388.00 inclusive of on costs for 2026-27.

The meeting closed at: 8:40pm

Chairman \_\_\_\_\_