

	Date	Minute Reference	Resolution/Action to carry out	Proposer	Seconder	Vote	Abstention	Cost	Cost Code	Officer Leading	Councillor Leading	Action	Progress	Completed / Date
Full Council	27.08.24	FC 066C	Cold Harbour Junction	Vinay Manro	Junab Ali	Unanimous	N/A	N/A	N/A	GMD/JM	John Fuller	GMD/JM to write letter to lobby Ward Cllrs / MP North on behalf of HWPC. Any progress to be reporting at future meeting.	Letter Written and sent 06.09.24	
Full Council	27.08.24	FC 067B	Future provision of Memory Café	N/A	N/A	N/A	N/A	N/A	N/A	LC/JN	Rebecca Ross	To review future of Memory Café capacity etc in Feb 25	Taking a service provision update to CD in April	
Full Council	22.10.24	FC 103	Delays to GMF project and working party to take place asap	N/A	N/A	N/A	N/A	N/A	N/A	GMD	Vinay Manro	Chief Officer to arrange a GMF WP meeting within the next week to discuss the impact of delays to the 3-phase installation.	Complete - held meeting 28.10.24. Project in progress.	
Full Council	22.10.24	FC 104A	Hold Summer Extravaganza at Trent Road on 16th August 2025	Rebecca Ross	Ellen Baker-Walker	Agreed	Unanimous	N/A	N/A	LM	Vinay Manro	Trent Road location for Summer Event	Commence project plan. In progress	
Full Council	26.11.24	FC 128	Progressing Tadpole with the Cricklade Railway and Working Party update	N/A	N/A	N/A	N/A	N/A	N/A	Various	Vinay Manro	1.Arrange a walk-around of the site to assess potential car park expansion and entrance planning (JM/VM) 2.Improved access to the proposed car park will be made possible by removing part of the hedge to increase visibility, particularly for right-side views. (TBA) 3.Provide railway with previous entrance planning application to check what local searches may be required (JM/GMD) 4.Legal guidance on merits of a Memorandum of Understanding versus a Long-Term Lease (GMD) 5.Explore possible grant funding for generating new allotment space at Tadpole (GMD/LM) 6.Site layout to include permissible path and existing tree planting (VM/RH).	Partial - Walk of site 15.01.25 . Working Party arranged for 19th March.	
Full Council	10.12.2024	FC 145A	Members considered the recommendation to proceed with the Thermal Imaging Project and the decision was to join the team and advise South Swindon Parish accordingly	Paul Park	Rebecca Ross	Agreed	Against x 1	N/A	N/A	GMD	Vinay Manro	Chief Officer to advise South Swindon Parish Council that HWPC are on board with the scheme	Awaiting further details from South Swindon PC.	Done - not going to be introduced 2025 Winter. Implement in 2026 start of winter.
Full Council	25.02.2025	FC 172	During Councillor reports Councillor E Baker-Walker made FC aware of the issues in 'The High Street' with on going sewer and flooding, asked that HWPC office send a letter to Thames Water to try and expedite a resolve for these residents.	N/A	N/A	N/A	N/A	N/A	N/A	GMD/JM	Vinay Manro	Meetings and HR Administrator to draft a letter for the Chief Clerk approve and send.		
Full Council	25.02.2025	FC 177	Members approved the changes to the Financial Regulations.	Ellen Baker-Walker	Rebecca Ross	Agreed	Unanimous	N/A	N/A	GMD/JM	Vinay Manro	It was resolved to approve the amendments of the Financial Regulations as presented. And JM to update on website		
Full Council	25.02.2025	FC 178	Members approved the changes to the Financial Authorisations.	Rebecca Ross	Ellen Baker-Walker	Agreed	Unanimous	N/A	N/A	GMD/JM	Vinay Manro	It was resolved to approve the financial authorisations, as presented. And JM to update on website		