

	Date	Minute Reference	Resolution/Action to carry out	Proposer	Seconder	Vote	Abstention	Cost	Cost Code	Officer Leading	Councillor Leading	Action	Progress	Completed / Date
Full Council 24/25	27.08.24	FC 066C	Cold Harbour Junction	Vinay Manro	Junab Ali	Unanimous	N/A	N/A	N/A	GMD/JM	John Fuller	GMD/JM to write letter to lobby Ward Cllrs / MP North on behalf of HWPC. Any progress to be reporting at future meeting.	Letter Written and sent 06.09.24	
Full Council 24/25	27.08.24	FC 067B	Future provision of Memory Café	N/A	N/A	N/A	N/A	N/A	N/A	LC/JN	Rebecca Ross	To review future of Memory Café capacity etc in Feb 25	Taking a service provision update to CD in April	
Full Council 24/25	10.12.2024	FC 145A	Members considered the recommendation to proceed with the Thermal Imaging Project and the decision was to join the team and advise South Swindon Parish accordingly	Paul Park	Rebecca Ross	Agreed	Against x 1	N/A	N/A	GMD	Vinay Manro	Chief Officer to advise South Swindon Parish Council that HWPC are on board with the scheme	Awaiting further details from South Swindon PC.	Done - not going to be introduced 2025 Winter. Implement in 2026 start of winter.
FC	27.05.2025	FC 014B	There had been minimal reports regarding anti-social behaviour around a bench, it will remain on site unless more data from the Police is established. Near Voager	Cllr P Park	Cllr S Heyes	Agreed with two (2) Abstentions	? Who	N/A	N/A	LC	RH	Keep bench and monitor any ASB		
FC	27.05.2025	FC 015	Agreed the new policy for Hybrid Meetings following all the transparency, principles and protocols.	Cllr P Park	Cllr J Ali	Unanimous	N/A	N/A	N/A	GMD/JM	VM	Implementation Jun/Jul and		
FC	27.05.2025	FC 015.1	To adopt the new Hybrid Meetings policy and commence action plan for implementation	Cllr P Park	Cllr J Ali	Unanimous	N/A	N/A	N/A	GMD/JM/VM	VM	Action the Chairman, Chief Officer and meetings administrator to configure the system and run tests. Action to update the new policy and publish on the HWPC website.		
FC	24.06.2025	FC 023	Reverend Patches enquired to ownership of land outside his church to put up signs advertising the Church	N/A	N/A	N/A	N/A	N/A	N/A	JM	JM	Meeting administrator to contact SBC as try to ascertain who owns the land and what permissions are required.	not clear on asset register - contacted SBC planning 01/07/25, await a response	
EC	22.7.2025	FC 046A	Resolved to approve the allocation of up to a maximum £12500 toward the remedial works at Elstree Ways/Elsham Way roundabout.	Cllr V Manro	Cllr L Stevenson	8 for, 3 against	1 Abstention	£12,500.00	307/4309/4515/605/302	GMD	VM	To approve funds up to £12500.00 to fund the remedial works listed in the minutes. To give delegated authority to the Chief Officer to proceed and place an order after obtaining quotes, for either hedges, grass and or wildflower planting schemes. Late winter completion.		
EC	22.07.2025	FC 050	Due to delays in meter installations, an alternative installation by another provider was put to members and it was agreed to avoid further delays to the GMF	Cllr A John	Cllr R Worman	Unanimous	N/A	£1,650.00	EMR/365	GMD	VM	To retrospectively support the decision with the alternative installation arrangement to prevent further delays		
EC	26.08.2025	FC 067	An update on from the library Working party held on 12th August 2025 was received and it was suggested another trial with a different event will take place.	Cllr B Patrick-Okoh	Cllr P Park	Unanimous	N/A	N/A	N/A	GMD	VM	Action- Chief Officer to inform SBC that another trial event to be held and to let them know that there is no commitment to any longer-term partnership at this stage. Members acknowledged the notes and agreed to trial another event with a different audience to establish suitability/different age groups etc.		