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Minutes of the Haydon Wick Parish Council **Full Council** meeting held on **Tuesday 28th April 2026** at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE MEMBERS: Councillors V Manro (Chairman), S Heyes (Vice Chairman), R Hailstone, J Ireland, J Jackson, L Jackson, A Jimmy, A John, P Park, B Patrick-Okoh, R Ross, A Roupelis,
L Stevenson and R Worman

OFFICERS: Georgina Morgan-Denn, Chief Officer, Clerk & RFO
Laura Cutter, Deputy Clerk RFO/HR & Services Manager
Jason Watts, POS Operations & Facility Manager
Julie McMorrow, HR & Meetings Administrator

FC 221 COUNCILLOR RESIGNATION
Councillor S Fateru submitted his resignation at the end of March 2026, thanks were given for his service.

FC 222 APOLOGIES
Apologies were received and noted from Councillors J Ali (Personal Commitment). Councillor A John may be late due to Work Commitments. No Apologies were received from Councillor O Munagala.

FC 223 DECLARATIONS OF INTEREST
Councillor P Park declared an interest in the British Cycling agenda item because the request is connected to Central Swindon North Parish Council where he is a Parish Councillor. He will stay in the room but not take part in the discussion or subsequent vote.

FC 224 PUBLIC PARTICIPATION.
One member was present but had no questions for the Council.

FC 225 CHAIRMAN'S ANNOUNCEMENTS
The Chairman confirmed this was the last meeting of the current Council. He gave thanks to all Councillors for their service during the past 3 years and more.

He also gave a special mention to outgoing Councillors R Ross and R Worman who would not be re-standing for Haydon Wick Parish Council – their length of service to the community and commitment to the role. Other Councillors present who were not re-standing for Haydon Wick were also thanked, but as they are standing in the Election, they cannot be named in the minutes.

FC 226 MINUTES OF PREVIOUS MEETINGS
Members confirmed as a true record the minutes of the meeting held on Tuesday 24th March 2026.
Proposed: Councillor L Stevenson **Seconded:** Councillor S Heyes
Vote: Agreed with three (3) Abstentions.
RESOLVED: Members confirmed as a true record the minutes of the meetings held on Tuesday 24th March 2026. The Chairman signed the minutes.

FC 227 SWINDON BOROUGH WARD (SBC) COUNCILLOR REPORTS

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There was no report due to the forthcoming Election.

FC 228

COUNCILLORS REPORTS

Councillor R Hailstone – Nothing to report.

Councillor S Heyes – Nothing to report.

Councillor J Ireland – Attended Haven.

Councillor J Jackson – Nothing to report.

Councillor L Jackson – Nothing to report.

Councillor A Jimmy – Nothing to report.

Councillor V Manro – Nothing to report.

Councillor P Park – Attended the Kelly Foundation 'Queen Tribute' event.

Councillor B Patrick-Okoh – Nothing to report.

Councillor R Ross – Attended the Kelly Foundation 'Queen Tribute' event.

Councillor A Roupelis – Nothing to report.

Councillor L Stevenson – Did litter pick and reported fly tipping – cleared already. Attended Easter craft events.

Councillor R Worman – Attended Seven Fields Conservation Group meeting – minutes on this agenda.

FC 229

CHIEF OFFICER'S REPORT

Good Luck to all Councillors who are re-standing this year. On behalf of the staffing team our sincere thanks to all Councillors for your desire to serve the community. Particular thanks to those who have decided not to re-stand - you will be missed - but we hope to see you as volunteers at our events and still involved in some of our Working Parties.

Deputy Clerk attended the Swindon Seniors Forum at Pinetree's Community Centre. Haydon Wick was the only parish in attendance at today's event. The aim of the Forum is to understand key issues and give a voice to those aged 55+. Key themes included concerns around limited public toilets affecting independence, digital exclusion, and difficulty accessing GP appointments, alongside a reported 2 year drop in local life expectancy.

The session highlighted valuable initiatives such as Warm & Safe Wiltshire, Live Well Swindon programmes, NHS app support, and social prescribing, all of which offer practical support but face challenges like transport and awareness. Contacts were made because of our attendance. We are building better connections and understanding local issues as a result. We hope to improve our ability to signpost residents to relevant services and support within the community.

FC 230

ACTIONS FROM PREVIOUS MINUTES

Noted.

Resolved to bring Agenda item 27 forward.

FC 231

VEHICLE LEASING

Members noted the report for the replacement of the vehicle, as presented and a recommendation to replace the electric Maxus vehicle. The lease contract for vehicle WV23 UCF terminates on 23rd May 2026. This vehicle is currently used for site visits, event support, and general goods transport. After careful consideration, it is proposed that the vehicle will not be replaced on a like-for-like basis. Instead, this presents an opportunity to replace the current Parks & Projects

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vehicle. The existing Parks & Projects vehicle would be reassigned to support site visits, events, and general goods transport (Maxus vehicle).

Option A on the report was agreed to. The vehicle is available and supplied with a tool rack, roof rack and signage. Cost is £730 per month.

Proposed: Councillor L Jackson Seconded: Councillor L Stevenson

Vote: Agreed with two (2) Abstentions.

RESOLVED: Members approved the recommendation to commence a Lease Agreement with Company A for a new Transit Electric at £730 per month. The Lease Term is thirty six (36) months.

Councillor A John joined the meeting at 7.43pm

FC 232
FC 232A

FINANCIAL MATTERS

Members noted the income and expenditure for March 2026. It was noted to monitor the amount of printing carried out in the office.

Proposed: Councillor J Jackson Seconded: Councillor P Park

Vote: Agreed with one (1) Abstention.

RESOLVED: Members approved the income and expenditure for March 2026.

FC 232B

Members received and noted the Bank Statements for March 2026.

Proposed: Councillor R Ross Seconded: Councillor R Hailstone

Agreed with one (1) Abstention.

Members approved and noted the Bank Statements for March 2026.

FC 232C

Members received and approved expenditure under Purchase Daybook References 4960 – 5005 and manual schedule references 1-54. The total payment is £110,256.32 for March and April 2026.

Proposed: Councillor A Jimmy Seconded: Councillor A Roupelis

Vote: Agreed with one (1) Abstention.

RESOLVED: To approve expenditure under Purchase Daybook References 4960 – 5005 and manual schedule references 1-54. The total payment is £110,256.32 for March and April 2026.

FC 232D

Members resolved to retrospectively approve the payments made using the credit card for payment made in April 2026. The total payment was £1556.20.

Proposed: Councillor L Stevenson Seconded: Councillor P Park

Vote: Agreed Unanimously.

RESOLVED: Members confirmed to retrospectively approve the payments made using the credit card for payment made in April 2026. The total payment was £1556.20.

FC 232E

Members received and noted an Internal Audit Working Party held on 25th March 2026 had taken place and acknowledged the notes.

FC 232F

Members received and noted the notification from Hills Waste regarding the introduction of a temporary fuel surcharge.

FC 232G

Members received and noted a Transfer of Direct Debit from Gradwell Communications Limited to Onecom Limited.

FC 232H

Members noted £650,000 has been invested into the CCLA Deposit Fund in April & May 2026.

FC 233

ROUNABOUT ADVERTISING INCOME REPORT 2025/2026

Members noted the report which detailed the advertising income due to the Parish Council (HWPC) for the 2025/26 financial year from roundabout advertising managed by Swindon Borough Council (SBC).

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Income is shared on a 50/50 basis, less an agreed SBC administrative charge of £517 per site. No income was due from the Akers Way roundabout as the advertiser did not renew for the current year. Advertising at Asda Walmart South generated £1,998, resulting in £740.50 payable to HWPC after deductions, and the Woodhall roundabout generated £1,260, resulting in £371.50 payable.

The total income due to HWPC for 2025/26 is £1,112.00, was received by the end of the financial year. The report confirmed that the administrative charge, agreed in 2017, covers installation, maintenance, contract management and administration, and may be subject to future review. It was also noted that HWPC has been informed they cannot manage advertising directly as the roundabouts are owned by SBC, which must retain responsibility for all advertising arrangements. It was also noted this fee is under review and may increase in future years.

Action: Chief Officer to arrange a review of the cost to maintain these three roundabout and report at a future Parks & Open Spaces Committee meeting.

FC 234

WATER SAFETY AT MOULDON HILL

Members were advised that no response has been received at all from SBC despite several chase emails being sent. It was reported that they have put barriers around the lake but nothing further has been done.

FC 235

SWINDON LOCAL COUNCILS FORUM

Members noted the Swindon Local Council (SLCF) minutes. There is no definitive schedule from SBC on their statutory obligations. Some shared procurement amongst parishes has been successfully undertaken.

FC 236

SWINDON BOROUGH COUNCIL & PARISH AND TOWN CLERKS OPERATIONAL MEETING

Members noted the minutes. The Chief Officer has expressed disappointment to SBC that these operational meetings are not useful and Parishes are not given the information they need in a timely way. Put simply parishes are not treated like an equal or respected partner.

FC 237

SEVEN FIELDS

Sevent Fields Conservation Group (SFCG) meeting held on the 1st April 2026, the key points discussed were:

- Further guided walks to be undertaken.
- Bat Walks increase.
- Wiltshire Wildlife Trust, more engagement.

King Bridge is being removed and refurbished and will be put back in approximately four (4) weeks. A vandalised bench has now been removed. They have regular meetings and Haydon Wick has offered use of their Small Meeting Room.

FC 238

CASUAL COUNCILLOR VACANCY PACK, COUNCILOR CO-OPTION & POLICY

FC 238A

Casual Vacancy Pack – Members noted and approved the pack.

FC 238B

Co-option Procedure, Members noted and approved the procedure.

FC 238C

Co-option Policy, Members noted and approved the Policy.

Proposed: Councillor J Ireland Seconded: Councillor A John
Vote: Agreed Unanimously.
RESOLVED: To Approve the Casual Councillor Vacancy Park, Councillor Co-Option & Policy.

FC 239

BRITISH CYCLING PROGRAMME

Haydon Wick Parish Council has received a grant request from British Cycling and a presentation took place at the Community Development Committee Meeting in March this group are and have commenced approaching Swindon Parish Councils for funding. At this meeting it was ascertained the grant request of £6,000.00 is to support a salary. Members were in full agreement to support the cycling programme but would not support a grant for salaries. They requested a business plan, with future projections of income and expenditure first.

Action: To request a business plan with in-depth financial forecasts from the British Cycling Programme.

Proposed: Councillor V Manro Seconded: Councillor L Jackson

Vote: Agreed with two (2) Abstentions.

RESOLVED: To not give a grant for £6,000.00 towards the Programme. There were concerns it was for a salaried position and there was a lack of business plans, with financial projections, to be able to make a robust decision.

FC 240

NALC THUMBNAIL CASE STUDY: HAYDON WICK PARISH COUNCIL: EMERGENCY RESPONSE & COMMUNITY RESILIENCE

Members learnt that HWPC has submitted a case study to NALC.

FC 241

CONCERNS RAISED BY ACTION ON SMOKING & HEALTH (ASH) ABOUT KEEP BRITAIN TIDY

Members noted the content of this report and the background to the concerns raised by ASH, as communicated via the Local Government Association (LGA) via SBC. It was agreed that the Chief Officer writes to Keep Britain Tidy using the template presented in the report. This is to request a full disclosure of their funding arrangements.

Action Chief Officer writes to Keep Britain Tidy to disclose their funding arrangements and if there are links to ASH.

Proposed: Councillor P Park Seconded: Councillor J Jackson

Vote: Agreed Unanimously.

RESOLVED: It was agreed and approved that the Chief Officer writes to Keep Britain Tidy to ascertain full disclosure on their funding.

FC 242

FRANCOMES PLAY AREA

Members noted the report which confirmed that Persimmon Housing Developers own the land, so Haydon Wick must keep pursuing the issue with them now. It was acknowledged that they are slow to respond. Until a response is received no further action at this play area can take place.

FC 243

COUNCIL'S CHARITY FUNDRAISING CONCLUSION

Councillor R Ross presented her report on the Council's fundraising efforts for 25/26. The initial target was quite ambitious however the events were very successful and have been an all-round success. In the future, once the Charity has been agreed Council should look at a more varied range of activities. Ideas were presented in her report. The Council was delighted to confirm that £3772.89 has

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been raised over a 12-month period for The Kelly Foundation and they have received the monies via the fundraising platform.

Councillor B Patrick-Okoh left the meeting at 8.46pm

FC 244

COMMUNITY LED ACTION PLAN (CLAP): 2026-2029

Members noted the reports presented to them. The Chief Officer gave an overview of the consultation process and analysis of the results. Although the response this time was not as high as the previous strategy consultation in 2022, there has been a concerted attempt to engage with younger adults and children – who were poorly represented in 2022. As a result of the consultations the Action plan gives a good direction for the Parish to work with. Many issues raised were carried forward from 2022 with new concerns such as anti-social behaviour, poor night lighting and safety on the streets. The CLAP will be uploaded to the Council's website.

Proposed: Councillor R Ross Seconded: Councillor J Ireland

Vote: Agreed Unanimously.

RESOLVED: Members agreed to adopt the strategic CLAP for 2026-2029.

FC 245

NEXT MEETING DATES

Members noted the following future dates - all subject to approval on the 19th:

Annual Council Meeting 19th May 7.30pm

Planning & Highways Committee 26th May 7.00pm

Full Council 26th May 7.30pm

Parks & Open Spaces Committee 2nd June 7.30pm

FC 246

COUNCILLOR INDUCTION & TRAINING

Members noted the training and induction schedule post-Election results. The comprehensive programme will introduce new and existing councillors to the local government governance framework, financial regulations, and local issues and priorities in Haydon Wick. All successful Councillors were asked to attend all sessions.

FC 247

PRESS STATEMENT ORBITAL PARISH

All Members had seen the statement issued by a serving Councillor. Strong disappointment and concern was expressed regarding the timing of the statement, which Councillors felt it was ill-judged, appeared to be a publicity stunt, and demonstrated a lack of consideration for the impact on staff across the parishes named. Members noted that they were satisfied with the response issued by the Chief Officer on behalf of the Council. It was further reported that staffing teams had been briefed in advance of the press publication and were provided with reassurance regarding the correct and appropriate process that would be followed should any such proposal ever be formally presented to Council.

FC 248

COMPLAINTS

Deputy Clerk gave an overview of the complaints; residents are happy with the response from the Parks and Open Spaces Manager. No questions were raised or concerns given by Councillors.

FC 249

PROSPECT HOSPICE - MOBII TABLE DONATION

Members noted the report and proposal to donate the Mobii Table to Prospect Hospice, where it would be put to good use.

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Proposed: Councillor A Roupelis

Seconded: Councillor R Worman

Vote: Agreed Unanimously.

RESOLVED: Members agreed to donate the Mobii table to the Prospect Hospice. Public communications will follow the May Elections.

The meeting closed at: 9.17 pm

Chairman _____

Initials _____