

Finance & Policy Committee

12th March 2025

To: All members of the Finance & Policy Committee

Councillors: V Manro (Chair), A Roupelis (Vice Chair), S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A Jimmy, O Munagala, B Patrick-Okoh and R Worman

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a meeting of the Haydon Wick Parish Council Finance & Policy Committee on Tuesday 18th March 2025 at 19:30 to be held in the Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 17th March 2025.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on the 21st January 2025 (attached).
- 6. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 7. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.



- 8. Actions arising from previous Finance & Policy Committee meetings**
To receive and note the progress on actions arising from previous Finance & Policy Committee meetings (attached).
- 9. Financial Reports**
 - A. To note the income and expenditure to February 2025 (to follow).
 - B. To receive the Bank Statements and Bank Reconciliations for February 2025 (to follow).
 - C. To note the Payment Schedule for February/March 2025 will be taken to Full Council on 25th March, to enable payments for the financial year to be completed as late as possible.
 - D. To retrospectively approve the payments made using the credit card for payments made in January 2025 (to follow).
- 10. Ear Marked Reserves**
To consider the recommended year end movements to and from Ear Marked Reserves (to follow).
- 11. Investments**
To consider the report and recommendations arising (to follow).
- 12. Internal Auditor**
To note the report of the Internal Auditor (to follow).
- 13. National Association of Local Councils (NALC) - Good Councillor's Guide to Finance**
To note the updated guide and consider if a training session is required (attached).
- 14. Community Development Matters - VE Day Event**
To consider the report and recommendations arising (to follow).
- 15. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on the 20th May 2025 (tbc).
- 16. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Sensitive.
- 17. Insurance Matters**
To receive an update on various Insurance Matters (attached).
- 18. Tadpole Field**
To receive a verbal update on the partnership with Swindon & Cricklade Railway, if any.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights. Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer at least 24 hours before the meeting so that every effort may be made to provide access.