

Minute Book: Page 1

Minutes of the **Planning & Highways Committee** of Haydon Wick Parish Council held on **Tuesday 26th May 2026** at 7.00pm in the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE

MEMBERS: Councillors A John (Chair), C Chikezie-Morris (Vice Chair), N Bradley, I Edwards, R Hailstone, R Heath, J Ireland, L Jackson, B Patrick-Okoh, C Skinner

OFFICERS: Georgina Morgan-Denn, Chief Officer/Clerk and RFO
Julie McMorrow, Meetings & HR Administrator

ALSO IN ATTENDANCE: Swindon Borough Ward (Haydon Wick) Councillor J Head

PH 001 APOLOGIES
There were none.

PH 002 DECLARATIONS OF INTEREST
There were none.

PH 003 PUBLIC PARTICIPATION
One member of the public attended to observe.

PH 004 CHAIRMAN'S ANNOUNCEMENT
Welcome to the new Committee members.

PH 005 MINUTES OF THE PREVIOUS MEETING
Members reviewed the minutes of the Planning & Highways Committee on Tuesday 26th April 2026 and agreed that they were a true record.
Proposed: Councillor L Jackson **Seconded: Councillor J Ireland**
Vote: Agreed with (6) six Abstentions.
RESOLVED: Members confirmed as a true record the minutes of the meeting held on 26th April 2026.

PH 006 CHIEF OFFICER'S REPORT
At present, no formal planning training dates have been confirmed by Swindon Borough Council (SBC). The Borough Council is expected to provide training in due course, and details will be shared with Members as soon as they become available. In the meantime, any questions, uncertainties, or concerns relating to planning matters, contact the Chief Officer for guidance and support.

PH 007 COUNCILLOR REPORTS
Councillor L Jackson – The SBC Local Transport Plan includes renewal works in parts of the parish where road surfaces have still not been repaired and have deteriorated further. Chair of the Committee will investigate and report back at next month's meeting.
Councillor A John – The speed ramp at the top of Thames Avenue has been removed. There reinstatement of the ramp has not yet been determined. The Chief Officer will raise the matter with Councillor S Wilson – as they are due to meet to discuss Francomes and other matters.
Councillor J Ireland – Nothing to Report.
Councillor R Heath – Nothing to Report.
Councillor C Skinner – Nothing to Report.

Initials: _____

Minute Book: Page 2

Councillor B Patrick-Okoh – Nothing to Report
Councillor I Edwards – Nothing to Report
Councillor N Bradley – Nothing to Report
Councillor R Hailstone – Nothing to Report
Councillor C Chikezie-Morris – Nothing to Report
Councillor J Ireland – Nothing to Report
Councillor L Jackson – Nothing to Report

PH 008

PLANNING MATTERS

Members noted that the SBC Planning Portal was not the easiest to navigate as the information is varied and differs greatly in the quality of drawings. Further more not all materials are disclosed, making it difficult to judge the full nature of planning applications.

PH 009	PLANNING APPLICATIONS			
	The Committee considered the following applications:			
PH 009.1	8.1 S/HOU/26/0175	34 Caraway Drive, Woodhall Park, Swindon, SN2 2RF	Existing garage to be converted into a habitable living area, proposing a first floor on top of existing garage.	
	HWPC Comments: No Objection.			
PH 009.2	8.2 S/HOU/26/0472	39 March Close, Abbey Meads, Swindon, SN25 4XU	Erection of single storey rear extension and detached garden room/summer room.	
	HWPC Comments: No Objection - However the Committee request further information as drawings are not clear and the positioning is not obvious.			
PH 009.3	8.3 S/HOU/26/0527	1 Osterley Road, Haydon Wick, Swindon, SN25 1UN	Erection of first floor side extension.	
	HWPC Comments: No Comment - SBC had already approved the application.			
PH 009.4	8.4 S/HOU/26/0542	10 Coppice Close, Woodhall Park, Swindon, SN2 2RB	Erection of 2 storey rear extension and single storey side extension.	
	HWPC Comments: No Objection.			
PH 009.5	8.5 S/HOU/26/0575	39 Avonmead, Haydon Wick, SN25 3NY	Erection of a detached garage.	
	HWPC Comments: No Objection.			
PH 009.6	8.6 S/HOU/26/0587	69 Thames Avenue, Swindon, SN25 3NS	Erection of proposed side and rear extensions.	
	HWPC Comments: No Objection.			
PH 010	GRANTS, REFUSALS, WITHDRAWALS, LAWFUL DEVELOPMENTS AND PRIOR APPROVALS			
PH 010.1	S/HOU/26/0355	1 Syon Close, Abbey Mead, SN25 4TZ	Erection of single storey extension to rear elevation.	GRANT
	HWPC Comments: No Objection			
PH 010.2	S/ADV/26/0423	Unit D, North Swindon District Centre, SN25 4AN	Installation of a free-standing, unilluminated, single sided totem sign at the entrance to the	GRANT

Initials: _____

Minute Book: Page 3

			InstaVolt EV charging site.	
HWPC Comments: Not Required to Comment				
PH 010.3	S/PHOU/25/0500	14 Medway Road, Haydon Wick, SN25 3NZ	Prior approval notification for the erection of single storey rear extension with flat roof measuring 4.00m	Prior Approval Is Nor Required
HWPC Comments: No Objection				
PH 010.4	S/LDP/26/0537	119 Kennet Avenue, Haydon Wick, Sn25 3LQ	Certificate of Lawfulness (Proposed) for a single storey rear extension and rear dormer.	GRANT
HWPC Comments: Not Required to Comment				

PH 011

ITEMS FOR THE NEXT AGENDA

To be sent to the Chief Officer in advance of the next meeting on 23rd June 2026. An update on Cold Harbour for the next meeting was requested.

The meeting closed at: 7.20 pm

Chairman _____

Initials: _____