

Red - not started  
Amber - in progress  
Green - completed

Actions arising from previous Council meetings

|     | Date     | Minute Reference | Resolution/Action to carry out                                                                                       | Proposer | Seconder | Vote | Abstention | Cost | Cost Code | Officer Leading | Councillor Leading | Action                                                                                  | Progress                                                                                                                                                                                                                                                                                                                                                                                                                  | Completed / Date |
|-----|----------|------------------|----------------------------------------------------------------------------------------------------------------------|----------|----------|------|------------|------|-----------|-----------------|--------------------|-----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| F&P | 19.11.24 | FP 076           | park will be made possible by removing part of the hedge and will increase                                           | N/A      | N/A      | N/A  | N/A        | N/A  | N/A       | GMD/LC/AN       | Vinay Manro        | To be reviewed an assigned after a site visit                                           | further working party meeting arranged 19.03.25                                                                                                                                                                                                                                                                                                                                                                           |                  |
| F&P | 19.11.24 | FP 076           | Railway with previous entrance planning applications and check what local searches may be required                   | N/A      | N/A      | N/A  | N/A        | N/A  | N/A       | GMD/JM          | Vinay Manro        | Meetings administrator to find previous planning application and provide to the Railway | S/18/1092RM                                                                                                                                                                                                                                                                                                                                                                                                               | GMD 07.03.25     |
|     |          |                  |                                                                                                                      |          |          |      |            |      |           |                 |                    |                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |
| F&P | 19.11.24 | FP 076           | It was established that legal guidance is needed on merits of a memorandum or understanding versus a long-term lease | N/A      | N/A      | N/A  | N/A        | N/A  | N/A       | GMD             | Vinay Manro        | Chief Officer to provide legal guidance                                                 | a lease gives the tenant an exclusive right to occupy the land and imposes obligations on the tenant with regard to maintenance etc. If the Tenant wishes to raise funds or grants they will require a lease.<br><br>A Memorandum of Understanding is a form of contract or licence giving a right to occupy the premises. If the Memorandum sets out detailed terms of the occupation it is better for it to be a lease. | 9.12.24          |
| F&P | 19.11.24 | FP 076           | generating a new allotment space at Tadpole                                                                          | N/A      | N/A      | N/A  | N/A        | N/A  | N/A       | GMD/LM          | Vinay Manro        | enable a new allotment and report back on findings                                      | to be progressed once clear plan is in place for the site                                                                                                                                                                                                                                                                                                                                                                 |                  |