

Full Council

15th October 2024

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, J Fuller, R Hailstone, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis, L Stevenson and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 22nd October 2024 at 19:30. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 3.00pm on Friday 18th October 2024.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Monday 21st October 2024.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meeting held on Tuesday 24th September '24 (attached).
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.
- 7. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

8. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

9. Finance Matters

- A) To receive and note the Q2 Budget Report (attached).
- B) To note the 2025-2026 Budget Setting timetable and to receive an update (attached).
- C) To receive the Bank Statements and Bank Reconciliations for September 2024 (attached).
- D) To approve the Payment Schedule for September/October 2024 (to follow)
- E) To retrospectively approve the payments made using the credit card for payments made in August 2024 (attached).

10. Actions arising from previous Full Council meetings

To receive and note the progress on actions arising from previous Full Council meetings (attached).

11. Remembrance Sunday

To note the arrangements for 2024's Remembrance Events/Service in the Parish and at the Cenotaph in Swindon Town.

12. Grounds Maintenance Facility – Cash Flow Update

To receive the report regarding the Grounds Maintenance Facility construction invoices to date, cash flow and loan draw down projections and variances to the tender specification (attached).

13. Community Development Committee - Recommendations

- A) To note the Summer Extravaganza '25 will take place on 16th August 2025. To receive recommendations on the venue for the event (attached).
- B) To note the Christmas Carnival will take place on the 6th of December 2024 and the help required from Councillors to ensure a successful event. To receive an update on the venue following Councillor feedback and site visits to alternative locations.
- C) To agree a Virement of £1,103.20 from Community Choices – Reducing Loneliness & Isolation 4629/402 to Community Grants 4209/402 to fund £603.20 Tuesday Art Group's application and £500.00 Swindon Big Knit.
- D) To agree a Virement from Community Choices – Youth 4629/402 to 4209/402 Community Grants to fund £499.00 Torn Curtain's application.

14. Scout Christmas Postbox

To receive a proposal to house a Scout Christmas Postbox at the Parish Council Offices (attached).

15. Microshade IT Support Contact Details

To note the new IT Support's (Microshade) contact details: 01752 869052 and Email: support@microshadevsm.co.uk

16. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Sensitive and Contractual.

17. Swindon Borough Council / Swindon Local Councils Forum / National Association Local Councils Super Councils Network

To receive and note the minutes from recent meetings which have taken place (attached).

18. Tadpole

To receive an update on legal matters relating to a potential partnership with Cricklade and Steam Railway (to follow).

19. Personnel Sub Committee Recommendations

To receive recommendations from the Personnel Sub Committee held on Monday 21st October 2024.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.