

Meeting	Parks & Open Spaces Committee
Date	3 rd March 2026
Report Title	Parks & Projects Report
Agenda Reference	11
Author	Mark Weaving (Technical Officer)

Officer's Recommendation

- To note the surface repair costs of Queen Elizabeth Drive Multi Use Games Area (MUGA) and to agree to Company A, at a cost of £3,715.61, to be met from existing surface repair budgets in 4518/302.

Background

The team continue to help the Office Team with any caretaking work and setup to Memory Cafe at the Bowls Club every other Wednesday. Bin height adjustments are ongoing, improving ergonomics and efficiency within our operations.

The team has obtained three outsource quotes and awaiting a fourth for surface repairs that are to be carried out in the Queen Elizabeth Drive MUGA Play Area.

1	Company A	£3,715.61
	Company A	£2348.60
2	Company B	£7,700.00
3	Company C	TBC

Dog Park

Due to ground wear the team have installed a durable mat at both gate areas to improve access. This will be monitored going forward.

Paperless Reporting System

The team has carried out the Park inspections using the new monitoring app, and the process is working well. They are fully aware of the required surface repairs, these repairs will begin as soon as weather conditions improve, and dry periods allow the work to be completed effectively.

Works Complete

Location	Work Completed, Jan/Feb	Date Completed
Play areas	Upgrade and install	03/02/26 & 05/02/26
GMF	GMF signage upon the gates and on fence	16/01/26 & 19/01/26
Allotments	Installation of notice boards at all allotment sites	14/01/26 & 15/01/26
Allotments.	Hedge reduction at Goodearl & Rose walk.	21/01/26 & 26/01/26
Doyle play area	Equipment upgrades including panel replacements.	02/02.26
Office	Small office meeting room & foyer decorating and upgrades.	15/01/26 ~ 19/02/26
Vehicle trailer	Existing trailer refurbishment with new base and taillights ready for the spring season.	17/02/26 20/02/26
Dog bins	Adjusted two dog bin heights in Voyager and the high street	16/02/26



Dog Park	Dog park is now complete.	20/02/26
----------	---------------------------	----------

Working Towards

A schedule has been drawn up throughout Winter to allow the Officers to progress with their priorities to put the team in good stead for the projects to be conducted in 2026/2027

Location	Working towards	Time Scale
GMF	Workshop layout and tool storage	Ongoing
Dog bins	Height adjustments	Ongoing
Thyme play area	To build & install x2 sleeper picnic benches and seats.	March 2026
Leisure Gardens	To continue improving allotments ready for spring 2026	March/April 2026

Looking Forward

Leisure Gardens preparations for spring and starting new projects to enhance the parish.