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Minutes of the **Community Development Committee** meeting of Haydon Wick Parish Council held on **Tuesday 7th July 2026** at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors S Nukana (Chairman), L Stevenson (Vice Chairman), N Bradley, A Hughes, J Jackson, L Jackson, A John, V Manro, A Roupelis, C Skinner.

OFFICERS: Georgina Morgan-Denn, Chief Officer, Clerk & RFO
Laura Cutter, Deputy Clerk, HR & Services Manager
Julie McMorrow, Meetings & HR Administrator
Liz Mathews, Marketing & Events Co-Ordinator
Jackie Fawcett, Office & Community Administrator
Jo Newman, Memory Café & Community Co-Ordinator

Also In Attendance:

CD 001 APOLOGIES

Apologies were received from Councillor J Ireland and C Chikezie-Morris (Personal Commitments).

CD 002 DECLARATIONS OF INTEREST

The Chairman declared an interest in items 15 and 18 as Cabinet Member for Safeguarding at Swindon Borough Council (SBC).

CD 003 PUBLIC PARTICIPATION

Members of the public attended to give a presentation to reflect the reasons behind their grant requests from Haydon Wick Parish Council (HWPC). The presentations were received from Swindon Martial Arts Fitness, followed by Maternal Journal and Emmanuel Church Lunch Club.

Emmanuel Church explained their lunch and services provided to the community; they are requesting a grant for a large fridge which is very much needed. Members enjoy the meals and the social aspect this offers to the community. Receiving a grant from HWPC would allow this service to continue. All service users come from Haydon Wick.

Torn Curtain introduced their group, Maternal Journal' they have successfully launched in Central Swindon North and would like to establish in Haydon Wick for women who suffer with mental health issues. Creating journals is the activity' stages of motherhood and it's a six-week course. They would aim to have 60 percent of women to be from HWPC Parish. No other applications for this particular course have been requested. The funding would be used for venue costs, refreshments and materials. Maternal Journal is not a charity. Evaluations do take place and this is being worked on more and more as each session takes place. Practical assessments take place, spaces for buggies, parking, bus services etc.

Swindon Martial Arts Fitness. Three of the youngest members of the group were in attendance, some of which have qualified for the world championships in Madrid and expressed they would like to be the 'best in the world!!!!!!' The group offer fitness and discipline in martial arts and kick boxing. The competition in Madrid needs funding and this is where the grant monies would go to. This is expiring for young children and stays through the ages. The amount requested is £190 per individual to cover all the

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kits for the participants. They are also doing funding for example raffles and car washes to raised money.

Another resident also attended and wished to discuss the asset of Seven Fields.

Has the parish received a grant request from Seven Fields? No.

As Seven Fields is withing the Parish would any funding be available to them to help with the upkeep of the area? Funding is available from Swindon Borough Council. Haydon Wick Parish Council doesn't have a budget line for Seven Fields but does conduct some maintenance such as grass cutting and litter bin emptying/ litter picking via the Transfer of Services Deed. This is something that could be reviewed during budget setting.

A freedom of information request has been sent into the Chief Officer which will cover the question in more detail.

CD 004 CHAIRMANS ANNOUNCEMENTS

Nothing to report.

CD 005 MINUTES OF THE PREVIOUS MEETING

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 7th April 2026 and the Chair of the Committee signed the minutes as a true record.

Proposed: Councillor L Jackson Seconded: Councillor J Jackson

Vote: Agreed with three (3) abstentions.

RESOLVED: To confirm as a true record the minutes of the meeting held on Tuesday 7th April 2026 and the Chairman signed the minutes.

CD 006 COUNCILLOR REPORTS

Councillor N Bradley – Attended School Fetes at Greenmeadow and Haydonleigh.

Councillor A Hughes – Attended the Memory Café.

Councillor J Jackson – Attended Greenmeadow Fete.

Councillor L Jackson – Attended Greenmeadow Fete and Summer Event Working Party.

Councillor A John – Attended working party for the Summer Event.

Councillor V Manro – Attended Memory Café and Haven. Attended Haydonleigh School Fete and £66.00 was raised for CALM.

Councillor S Nukana – Attended Summer Event Working Party and the School Summer Fete at Haydonleigh.

Councillor A Roupelis – Nothing to report.

Councillor C Skinner – Nothing to report.

Councillor L Stevenson – Helped with some issues are Mouldon Hill, and walks to parks to check on maintenance and upkeep.

CD 007 CHIEF OFFICER/DEPUTY CLERK, HR & SERVICES MANAGERS REPORT

- On the 18th and 19th July at the GLL Haydon Centre is running free taster sessions to give residents of all ages a chance to go along and try out potential classes and activities that are on offer.
- Today some volunteers came in and cleared the space outside the office premises, from Nationwide.

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CD 008 COMMUNITY CAFÉ

CD 008A Members received an update on the Memory Café and Companions. The Co Ordinator introduced herself to the Committee and updated on how well the Memory and Companion cafés are going.

CD 008B Members received an update on the Haydon Wick Haven. Going very well, more support from Councillors would be much appreciated so residents can ask questions.

Memory Café Co Ordinator left the meeting at 8.00pm

CD 009 COMMUNITY & YOUTH DEVELOPMENT

Members went through the report. Members acknowledged that the school visits on Friday 3rd July 2026 to talk through the Bus Shelter Project were very successful and the pupils were engaging and learnt a lot about HWPC. Further development of school councils and engaging in more is something Community Development is going to be working on.

CD 010 COMMUNITY BUS

Members noted the report and costs associated with running the Community Bus. It was recommended to revise the cost of our mileage charges on external trips and bookings due to fuel costs rising from £0.95p per mile to £1.25p per mile and to look at ways to run a recruitment drive for volunteer drivers. HWPC also wish to consider and test ways to engage new users to use the Community Bus Service. HWPC is also trying to recruit new drivers, but the commitment is quite demanding, so this is not always an easy task. Any recruitment campaign ideas welcome.

Proposed: Councillor A Hughes Seconded: Councillor N Bradley

Vote: Agreed Unanimously.

RESOLVED: It was agreed to approve the recommendation to revise the costs of mileage from £0.95p per mile to £1.25p per mile.

Office & Community Officer left the meeting at 8.16pm

CD 011 MARKETING, COMMUNICATIONS & EVENTS

Members noted the report. There is always a need for more Councillor engagement at events and fundraising. Officers are exploring regular radio slot and media training sessions with Swindon 105.5 and would welcome support from Councillors.

CD 012 HAYDON WICK LIVING MAGAZINE AND COMMUNICATIONS WORKING PARTY

Members noted the report. Deliveries of the magazine started today, 7th July 2026. Thoughts around the idea of a digital version to be looked at and to produce a quick guide on media and communications.

CD 013 SUMMER EXTRAVAGANZA 2026

Committee noted the report for the 2026 'Wildwick' summer extravaganza. The theme is designed to be, Healthy, Inclusive Community event with Yea-Ha Moments. This will take place on Saturday 8th August 2026 starting at 2.00pm and ending at 7.00pm, at Trent Road Playing Field. Working party took place on site to discuss theme, walk the site and go over anything that could be improved on from last year. Sponsorship from 'Cross Street Garage' for £500.00 and 'Specsavers' for £500.00. Councillors will receive a list where they can advise on their availability to help.

Marketing & Events Co-Ordinator left the meeting at 8.56pm

CD 014 COUNCILLOR FUNDRAISING PROGRAMME

Members discussed the calendar of fundraising events and discussed ideas and options for fundraising events. Please look at the list and put your name down on what you would be able to attend and help with, there will be a need for raffle prizes please donate and they will be used at events. The CALM relationship so far is excellent, leaflets have been picked up showing the charity is needed and well supported.

CD 015 SWINDON SAFEGUARDING PARTNERSHIP – LIMITED ASSURANCE REVIEW

Members noted the report which will be submitted to Swindon Borough Council (SBC) on the 10th July 2026. Three other Councillors are Safeguarding leads in their job roles, so this should be considered at events.

CD 016 COMMUNITY CHOICES ANALYSIS

Members received an update on the Community Choices Consultation. This went out to the public and so far, only nine responses have been received. Some of the suggestions are already aligned with the Community Led Action Plan.

By using Community Choices funding to deliver projects aligned with the Community Led Action Plan, the Parish Council can:

- demonstrate that resident feedback is directly influencing investment decisions;
- strengthen delivery of the Council's strategic priorities;
- increase community ownership of local projects;
- encourage greater resident participation in future engagement exercises; and
- provide measurable outcomes against the objectives contained within the Community Led Action Plan.

This approach ensures that Community Choices becomes not only a participatory budgeting exercise but also a practical delivery tool for achieving the Council's long-term vision for Haydon Wick. The next phase of the Consultation is to go out with the top themes, to drill down on ideas for implementation and presented back to Community Development in September. In the meantime, please share the

CD 017 PARKS THAT WORK FOR TEENAGE GIRLS: PRACTICAL APPROACHES TO INCLUSIVE ENGAGEMENT AND DESIGN

Deputy Clerk attended a seminar, and at present statistics show nationally that 1 in 15 teenage girls do not use open spaces which affect their health and wellbeing. HWPC is looking to have an area which would have a sign saying 'designed in conjunction with teenage girls'. The landscape of the space needs to be considered and what would suit young girls in park areas, i.e. the furniture required that would suit older girls and be inviting for them to use. Working with schools to talk to pupils to ask what they would like' and how the space can be safe and secure. The proposal could be developed further under the Community Choices initiatives.

CD 018 SWINDON BOROUGH COUNCIL'S (SBC) COMMUNITY HUBS MODEL UPDATE – 22 JULY 2026

Chief Officer and Deputy Clerk met with two (2) Swindon Borough Council representatives regarding the new Community Hubs being created throughout Swindon. There is a workshop being held on the 22nd July with parishes can work with SBC Community Hubs Team to consider implementing the models locally. The idea

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is to be a 'one stop shop' for residents to use regarding issues and help regarding services that SBC provide. Central library is shortly going live and West Swindon and Penhill community hubs to follow along with North Swindon and Highworth library, there will six (6) hubs for the public to go to.

CD 018 POTENTIAL COUNCIL MASCOT

A consultation took place regarding the mascot and was met positively. Members noted the report and looked at the name suggestions, not a lot of feedback but what was received was mostly positive. Members agreed to name the mascot 'Wicky'.

Proposed: Councillor L Jackson Seconded: Councillor S Nukana

Vote: Agreed Unanimously.

RESOLVED: It was agreed to go ahead with the naming of the mascot 'Wicky'.

CD 019 COMMUNITY GRANT

Amount available is £3,330.00. The possibly recipients were discussed in full.

CD 019A Emmanuel Church Lunch Club - £1,218.00 – part fund £600.00

CD 019B Headstart Skillz - £500.00 – fully fund.

CD 019C Swindon Martial Arts Fitness - £1,330.00 – fully fund.

CD 019D The Open Door Centre - £500.00 – defer to Full Council awaiting further information.

CD 019E Torn Curtain/Maternal Journal - £1,929.00 – defer to Full Council awaiting further information.

Proposed: Councillor V Manro

Seconded: Councillor L Stevenson

Vote:

RESOLVED:

1. To part fund Emmanuel Church Lunch Club's application and award £600.00.
2. To fully fund Headstart Skillz application and award £500.00.
3. To fully fund Swindon Martial Arts Fitness and award £1,330.00.
4. To defer The Open Door Centre application and Torn Curtain application to Full Council on 21st July 2026 pending further information.

CD 020 BUDGET MONITORING

Members noted the Income & Expenditure for month two. No questions were raised.

CD 021 ITEMS FOR THE NEXT AGENDA

To be passed to the Chief Officer in advance of the next meeting on 1st September 2026.

Memory Café Co Ordinator returned to the meeting at 21.16

CD 022 MEMORY CAFÉ SERVICE PROVISION REVIEW

Members received a report regarding the increasing demand for the Memory Café and a new proposed model to triage new residents through the Companions Café in the first instance, to receive full support and signposting, until space become available at the Memory Café.

Members also considered the opportunity to create a Bereavement Café – specifically for Dementia loss – that will be run by a volunteer with training in end-of-life care and dementia support along with specialists in the sector.

Officers will continue to review the service every 6 months and requested a budget aspiration be considered for 2027/2028 of an additional £2,000.00 for the current Memory Café budget (to total £5,000.00) as this also covers increased entertainment,

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refreshment and room hire costs along with an additional £3,000.00 contingency cover in case the Memory Café grows further with subsequent reviews. Income continues to be received from residents who live outside the parish.

Proposed: Councillor J Jackson

Seconded: Councillor L Jackson

Vote: Agreed unanimously.

RESOLVED:

1. To support the introduction of the Companions Café as the primary entry point for new attendees.
2. To support the introduction of a trial Bereavement Café - especially for this setting, with service users that have lost their loved ones to dementia – to share experiences, receive support and continue the friendships built within the Memory Café.
3. To approve the use of a managed waiting list where the main Memory Café reaches capacity, ensuring individuals continue to receive support through the Companions Café.
4. To consider a budget aspiration of an additional £2,000.00 on the current Memory Café budget (total £5,000.00) and a contingency budget of £3,000.00 for 2027/28 and beyond.

The meeting closed at: 9.37 pm

Chairman:

Initials _____