

Chairs & Strategic Development Sub Committee

7th July 2026

To: All members of Chairs & Strategic Development Sub Committee

Councillors Vinay MANRO (Chairman), Chichi CHIKEZIE-MORRIS, Adam JOHN, Richard HAILSTONE, Steve HEYES (Vice Chairman), Leigh JACKSON, Sudha NUKANA, Alex ROUPELIS, Leanne STEVENSON

Dear Councillor,

You are summoned to a meeting of the Chairs & Strategic Development Sub Committee on **Tuesday 14th July 2026 at 4.30pm**. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Chairman's Announcements**
4. **Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 9th September 2021 (attached)
5. **Terms of Reference of Sub Committee**
To receive the Terms of Reference for the Sub-Committee as a reminder of the remit of the meeting (attached).
6. **Councillor Induction, Training and Mentoring**
To receive an update on councillor induction, training and mentoring activity undertaken to date, and to consider future support arrangements.
7. **Community Led Action Plan**
To consider the delivery arrangements for the Community Led Action Plan (CLAP), including the role of Committee Chairs and Vice Chairs as CLAP Champions within the Council (attached).



8. Planning & Highways Committee

To consider the future of the Planning & Highways Committee and possible establishment of a Planning & Environmental Working Party (attached).

9. Councillor Engagement and Participation

To consider councillor engagement tools and collaborative activities to maintain involvement, communication and participation across the Council.

10. Emerging Priorities

To identify and discuss any emerging priorities that the Council should take into account in the development of its strategic work programme.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.