

## Finance & Policy Committee

7<sup>th</sup> July 2026

**To: All members of the Finance & Policy Committee**

Councillors: Alex ROUPELIS (Chairman), Vinay MANRO (Vice Chair), Nathan BRADLEY, Richard HAILSTONE, Steve HEYES, Ayo JIMMY, Adam JOHN, Bose PATRICK-OKOH, Ciaran SKINNER

**To: All other Haydon Wick Parish Councillors**

Dear Councillor,

You are summoned to a meeting of the Haydon Wick Parish Council Finance & Policy Committee on Tuesday 14<sup>th</sup> July 2026 at 7.30pm to be held in the Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 13<sup>th</sup> July 2026.

Yours sincerely

**Georgina Morgan-Denn**

**Georgina Morgan-Denn BA (Hons), FSLCC**  
Chief Officer/Clerk & RFO

## AGENDA

**1. Apologies**

To receive and note.

**2. Declarations of Interest**

To receive any Declarations of Interest.

**3. Public Participation**

A period not exceeding 15 minutes for members of the public to ask questions or submit comments.

**4. Chairman's Announcements (if any)**

**5. Minutes of the Previous Meetings**

To confirm as a true record the minutes of the meeting held on the 17<sup>th</sup> March 2026 (attached).



**6. Councillor Reports**

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

**7. Chief Officer's Report**

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

**8. Actions arising from previous Finance & Policy Committee meetings**

To note any outstanding actions arising from previous Finance & Policy Committee meetings (attached).

**9. Health & Safety**

To receive an update on Health & Safety matters to include the reappointment of the H&S Consultant and agree to the membership of a new Working Party (attached).

**10. CCTV Services**

To receive and agree the implementation of CCTV Monitoring Services (to follow).

**11. Financial Reports**

- A. To receive and note the income and expenditure for June 2026 (to follow).
- B. To receive the Bank Statements and Bank Reconciliations for June 2026 (to follow).
- C. To note the Investments and retrospectively approve the Account Transfers for June 2026 (to follow).
- D. To approve the Payment Schedule for June and July 2026 (to follow).
- E. To retrospectively approve the payments made using the credit card for payments made in June 2026 (to follow).

**12. Internal Audit Working Party**

To receive a verbal update from the Internal Audit Working Party held prior to the meeting.

**13. Room Hire**

To receive and note the Room Hire Analysis from April-June 2026 report (attached).

**14. Thermal Imaging Camera**

To receive and note an update following the introduction of the Thermal Imaging Camera service (attached).

**15. Policy Updates**

- A. To receive and note the Policy Update Table (attached).
- B. Data Retention & Disposal Policy (attached)

**16. Items for the Next Agenda**

To be sent to the Chief Officer in advance of the next meeting on 15<sup>th</sup> September 2026.

**17. Exclusion of Public & Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Contractual and Sensitive.

**18. Insurance Matters**

To receive an update on recent insurance matters (attached).



**19. IT Support Services Contract**

To consider the report and give delegated authority to the Chief Officer to procure the IT Support Services (attached).

**Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.**

**Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.**

**Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer at least 24 hours before the meeting so that every effort may be made to provide access.**