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LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

Meeting	Full Council
Date	25th August 2026
Report Title	Budget Report to Month 4 (31st July 2026)
Agenda Reference	11A
Author	Jodie Smart, Smart Public Finance

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 31st July 2026

Total Revenue Budgets	**Total Expenditure Budgets**	**Actual Income to 31st July 2026**	**Actual Expenditure to 31st July 2026**
£1,627,210	£1,652,208	£810,393	£512,378
% Income		% Expenditure	
Expected at 31st July 2026	**Actual at 31st July 2026**	**Expected at 31st July 2026**	**Actual at 31st July 2026**
33.33%	49.8%	33.33%	39.3%

Variances to note <18.33% or >48.33%

101 Administration		
1176 Precept	50.0%	Precept received in two installments (April & September)
1190 Interest Received	62.7%	Final instalment of GMF build delayed, resulting in higher than expected investment balance – higher dividends.
1195 FIT Payments	(19.4%)	Receipt due for 2025/26 income.
1199 Miscellaneous Income	0.0%	Roundabout income expected later in 2026/27
4012 Insurance	84.9%	Paid to January 2027
4016 Travelling Expenses	0%	Not required to date
4020 Staff Training	3.8%	Further expense expected throughout year
4021 Councillor Training	200%	Budget overspent by £100
4023 Audit Internal/External	15.5%	External audit to be invoiced.
4024 IT Support	68.0%	Annual contracts paid
4025 IT Equipment	84.9%	One new laptop purchased
4026 Medical Expenses	0%	Contingency budget – not required to date
4028 Recruitment	0%	Contingency budget – not required to date
4090 Elections/Co-options	0%	Rolling EMR fund

4215 Subscriptions	112.6%	Annual payments. Miscode to be corrected.
4480 Climate Change & Bio-Diversity	5.2%	Not fully required to date
4510 Workwear & PPE	149.2%	£94 over budget
4702 Defib Expenses/Maintenance	0%	Not required to date
102 Office Expenditure		
4009 Maintenance Contractor	104.8%	Purchase order for the annual alarm maintenance processed
4017 Cleaning Materials	13.9%	March invoice accrued in error, providing credit on budget
4100 Office Site Lease	49.0%	Paid quarterly in advance
4101 Utilities	69.9%	SSE credit to process
4102 Health & Safety	177.7%	Annual fire risk assessment complete. Budget overspent by £359
4104 Repairs/Replacements	12.2%	Not fully required to date
4105 Alarm Fire/Intruder	91.3%	Invoiced to June 2027
4106 Sanitary Waste	0%	Annual fee – awaiting invoice
4107 Contracts & Agreements	0%	Not required to date
4111 Maintenance – Office	0%	Not required to date
4112 Room Hire Sundries	0%	Not required to date
202 Grants		
4209 Grants	48.6%	First round of grants paid during July
302 Play Areas		
4010 Play Area Contractor/Security	0%	Awaiting new supplier
4025 IT Equipment	0%	Equipment not yet purchased
4306 Play Area Inspection	96.4%	Annual inspection complete
4316 Play Area Refurbishment	6.3%	Rolling EMR fund
4518 Surface Repairs	81.2%	Brookfield Wet Pour.
305 Leisure Gardens		
1004 Leisure Garden Tenants	73%	Rents paid to end September 2026
4019 Postage	0%	Not required to date – invoices sent in September
4215 Subscriptions	52.1%	Annual subscriptions paid
4310 Leisure Gardens Maintenance	13.6%	Not fully required to date
4315 Leisure Garden Water Rates	161.1%	Costs for GMF water to be split out
4318 Leisure Garden Competitions	0%	Not required to date
306 GMF		
1195 FIT Payments	0%	Income from solar panels expected

4009 Maintenance Contractor	0%	Not required to date
4017 Cleaning Materials	9%	Not fully required to date
4040 Staff Larder	50.5%	Bulk purchases
4101 Utilities	0%	Awaiting invoices from providers. Water to be split out from Leisure Gardens invoice
4102 Health & Safety	12.7%	Not fully required to date
4105 Alarm Fire/Intruder	0%	Not required to date
4106 Sanitary Waste	0%	Not required to date
4107 Contracts & Agreements	360%	Broadband connection purchase order processed
4110 Landline/Broadband	0%	Not budgeted for
4304 Bin collections	0%	Awaiting invoice from supplier
4700 PWLB Payments	50%	Payments made in two instalments
4703 GMF NNDR	0%	Awaiting confirmation of NNDR payment
307 Parks & Open Spaces		
1183 Grounds Maint Work	0%	No works complete to date
1199 Miscellaneous Income	0%	Not budgeted for
4009 Maintenance Contractor	0%	Not required to date
4017 Cleaning materials	0%	Purchase order miscoded to cost centre
4020 Staff Training	9.4%	Further expense expected throughout year
4026 Medical expenses	0%	Contingency budget – not required to date
4105 Alarm/Fire Intruder	0%	Purchase order miscoded to cost centre
4200 Bus Shelters & Repairs	0%	Not required to date
4301 Arboricultural Work	1.9%	Not fully required to date
4314 Equipment	0%	Purchase order mis-code
4350 Vandalism	99.7%	Purchase order mis-code
4507 Vehicle Insurance	70.1%	Insurance paid to January 2027
4511 Vehicle Tracking	8.4%	Invoiced quarterly in arrears
4514 Grass Cutting Lease	192.85%	Purchase order to M7 processed – EMR available to cover part of the costs
4517 Litter, Cleansing & Gritting	79.5%	Bulk order processed
4615 Machinery & Equipment	51.7%	Purchase orders for new equipment processed.
4525 Fleet Livery	0%	Not required to date
4604 Festive Enhancements	0%	For use in Q3
4610 Vehicles	177.0%	Multi-year purchase order processed
401 Newsletter		

4404 Newsletter Artwork	295%	Budget £39 overspent
402 Community Development		
1009 Memorial Benches	0%	No orders to date
1400 CD Events Income	59.1%	Summer event income
4212 Christmas Activities	0%	For use in Q3
4401 Web Site & Social media	61.1%	Annual invoices processed
4406 Christmas Event	0%	For use in Q3
4407 Summer Event	14.4%	Event costs on credit card will show in August/September statement
4412 Branding	0%	Not required to date
4413 Consultations/Events	63.3%	Annual report printing.
4416 Competitions	0%	Not required to date
501 Community Transport		
1003 Community Transport BSOG	(155.5%)	Income for 25/26 to be received
4500 Bus Tax & Insurance	80.1%	Paid to January 2027
4501 Bus Fuel Costs	(14.0%)	Invoices to be processed for 2025/26
4504 Bus Driver Training	86.3%	Some training undertaken
4505 Bus Admin/Misc	7.9%	Not fully required to date
605 Capital Projects		
4606 HR Platform	0%	Not purchased to date
4621 Mini Bus	0%	Rolling EMR fund
4622 Councillor Devices	168.6%	Budget £515 overspent

Detailed Income & Expenditure by Budget Heading 22/08/2026

Month No: 4 **Cost Centre Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	Administration							
1176	Precept	786,971	1,573,943	786,972			50.0%	
1190	Interest Received	12,539	20,000	7,461			62.7%	
1195	FIT Payments	(99)	510	609			(19.4%)	
1199	Miscellaneous Income	0	453	453			0.0%	
	Administration :- Income	**799,411**	**1,594,906**	**795,495**			**50.1%**	**0**
4000	Salaries	103,965	344,299	240,334		240,334	30.2%	
4007	Councillors' Allowances	4,648	12,764	8,116		8,116	36.4%	
4008	Legal & Professional Services	3,438	15,050	11,613		11,613	22.8%	
4011	Photocopier Lease & charges	490	2,000	1,510		1,510	24.5%	
4012	Insurance	5,914	6,968	1,054		1,054	84.9%	
4013	Insurance Claims	157	500	343		343	31.4%	
4016	Travelling Expenses	0	200	200		200	0.0%	
4018	Stationery	175	612	437		437	28.6%	
4019	Postage	7	20	13		13	36.4%	
4020	Staff Training	348	10,950	10,602	70	10,532	3.8%	
4021	Councillor Training	200	100	(100)		(100)	200.0%	
4023	Audit Internal/External	489	3,154	2,665		2,665	15.5%	
4024	IT Support	7,768	11,416	3,648		3,648	68.0%	
4025	IT Equipment	1,679	3,500	1,821	1,292	529	84.9%	
4026	Medical expenses	0	500	500		500	0.0%	
4028	Recruitment	0	2,000	2,000		2,000	0.0%	
4090	Elections/Co-options	6,000	6,000	0		0	100.0%	
4109	Mobile phones	176	459	283		283	38.2%	
4215	Subscriptions	3,529	3,134	(395)		(395)	112.6%	
4480	Climate Change & Biodiversity	26	500	474		474	5.2%	
4490	Bank charges	73	288	215		215	25.3%	
4491	Square Card Receipts Charges	54	143	89		89	37.9%	
4510	Workwear & PPE	285	191	(94)		(94)	149.2%	
4600	New Office Equipment	100	400	300		300	25.0%	
4702	Defib Expenses/Maintenance	0	100	100		100	0.0%	
4999	Sundries	151	505	354		354	30.0%	
5900	EMR Spend	15,490	0	(15,490)		(15,490)	0.0%	
	Administration :- Indirect Expenditure	**155,161**	**425,753**	**270,592**	**1,362**	**269,230**	**36.8%**	**0**
	Net Income over Expenditure	**644,250**	**1,169,153**	**524,903**				
102	Office Expenditure							
1000	Hire Of Premises	2,415	6,120	3,705			39.5%	
	Office Expenditure :- Income	**2,415**	**6,120**	**3,705**			**39.5%**	**0**

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Detailed Income & Expenditure by Budget Heading 22/08/2026

Month No: 4 **Cost Centre Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4009	Maintenance Contractor	390	1,000	610	658	(48)	104.8%	
4017	Cleaning Materials	107	765	658		658	13.9%	
4040	Staff Larder	12	255	243		243	4.7%	
4100	Office Site Lease	1,295	2,642	1,347		1,347	49.0%	
4101	Utilities	2,496	3,570	1,074		1,074	69.9%	
4102	Health & Safety	1,206	847	(359)	300	(659)	177.7%	
4104	Repairs/Replacements	64	2,000	1,936	180	1,756	12.2%	
4105	Alarm Fire/Intruder	467	512	45		45	91.3%	
4106	Sanitary Waste	0	178	178		178	0.0%	
4107	Contracts & Agreements	0	51	51		51	0.0%	
4110	Landline/Broadband	750	1,718	968		968	43.7%	
4111	Maintenance - office & POST fa	0	503	503		503	0.0%	
4304	Bin collections	131	632	501		501	20.8%	
	Office Expenditure :- Indirect Expenditure	**6,918**	**14,673**	**7,755**	**1,138**	**6,617**	**54.9%**	**0**
	Net Income over Expenditure	**(4,503)**	**(8,553)**	**(4,050)**				
202	Grants							
4209	Grants	2,430	5,000	2,570		2,570	48.6%	
	Grants :- Indirect Expenditure	**2,430**	**5,000**	**2,570**	**0**	**2,570**	**48.6%**	**0**
	Net Expenditure	**(2,430)**	**(5,000)**	**(2,570)**				
302	Play Areas							
4010	Play Area Contractor/Security	0	18,005	18,005		18,005	0.0%	
4025	IT Equipment	0	750	750		750	0.0%	
4027	CCTV	340	1,040	700		700	32.7%	
4305	Play Equipment Repairs	1,462	14,000	12,538	1,347	11,191	20.1%	
4306	Play Area Inspection	1,943	2,016	73		73	96.4%	
4316	Play Area Refurbishment	0	60,000	60,000	3,793	56,207	6.3%	
4342	Skatepark Repairs	86	500	414		414	17.2%	
4518	Surface Repairs	24,492	40,000	15,508	7,996	7,511	81.2%	
5900	EMR Spend	0	0	0	1,543	(1,543)	0.0%	
	Play Areas :- Indirect Expenditure	**28,323**	**136,311**	**107,988**	**14,680**	**93,307**	**31.5%**	**0**
	Net Expenditure	**(28,323)**	**(136,311)**	**(107,988)**				
305	Leisure Gardens							
1004	Leisure Garden Tenants	2,394	3,281	887			73.0%	
	Leisure Gardens :- Income	**2,394**	**3,281**	**887**			**73.0%**	**0**

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Detailed Income & Expenditure by Budget Heading 22/08/2026

Month No: 4 **Cost Centre Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4019	Postage	0	100	100		100	0.0%	
4215	Subscriptions	29	56	27		27	52.1%	
4310	Leisure Gardens Maintenance	366	2,683	2,317		2,317	13.6%	
4315	Leisure Garden Water Rates	390	242	(148)		(148)	161.1%	
4318	Leisure Garden Competitions	0	200	200		200	0.0%	
	Leisure Gardens :- Indirect Expenditure	**785**	**3,281**	**2,496**	**0**	**2,496**	**23.9%**	**0**
	Net Income over Expenditure	**1,609**	**0**	**(1,609)**				
306	GMF							
1195	FIT Payments	0	2,000	2,000			0.0%	
	GMF :- Income	**0**	**2,000**	**2,000**			**0.0%**	**0**
4009	Maintenance Contractor	0	600	600		600	0.0%	
4017	Cleaning Materials	36	400	364		364	9.0%	
4040	Staff Larder	101	200	99		99	50.5%	
4101	Utilities	0	4,080	4,080		4,080	0.0%	
4102	Health & Safety	104	820	716		716	12.7%	
4105	Alarm Fire/Intruder	0	1,200	1,200		1,200	0.0%	
4106	Sanitary Waste	0	89	89		89	0.0%	
4107	Contracts & Agreements	0	900	900	3,240	(2,340)	360.0%	
4110	Landline/Broadband	265	0	(265)	193	(458)	0.0%	
4215	Subscriptions	72	0	(72)		(72)	0.0%	
4304	Bin collections	0	600	600		600	0.0%	
4700	PWLB Repayment	25,888	51,776	25,888		25,888	50.0%	
4703	GMF NNDR	0	40,000	40,000		40,000	0.0%	
	GMF :- Indirect Expenditure	**26,466**	**100,665**	**74,199**	**3,433**	**70,766**	**29.7%**	**0**
	Net Income over Expenditure	**(26,466)**	**(98,665)**	**(72,199)**				
307	Parks & Open Spaces							
1183	Grounds Maint Work	0	400	400			0.0%	
1199	Miscellaneous Income	50	0	(50)			0.0%	
	Parks & Open Spaces :- Income	**50**	**400**	**350**			**12.5%**	**0**
4000	Salaries	185,169	570,092	384,923		384,923	32.5%	
4006	General Maintenance	367	1,873	1,506	2	1,503	19.7%	
4009	Maintenance Contractor	33	0	(33)		(33)	0.0%	
4017	Cleaning Materials	84	0	(84)	61	(145)	0.0%	
4020	Staff Training	2,481	5,000	2,519		2,519	49.6%	
4026	Medical expenses	0	510	510		510	0.0%	
4105	Alarm Fire/Intruder	70	0	(70)	128	(198)	0.0%	

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4109	Mobile phones	234	1,033	799		799	22.6%	
4200	Bus Shelters & Repairs	0	1,000	1,000		1,000	0.0%	
4301	Arboricultural Work	135	7,243	7,108		7,108	1.9%	
4302	Tractor Hire	700	17,136	16,436	4,200	12,236	28.6%	
4308	Notice Boards, Seats & Bins	946	2,500	1,554		1,554	37.8%	
4309	Horticultural work	448	3,264	2,816	505	2,311	29.2%	
4314	**DO NOT USE Equipment	0	0	0	60	(60)	0.0%	
4350	Vandalism	0	450	450	449	1	99.7%	
4506	Fuel	2,173	7,540	5,367		5,367	28.8%	
4507	Vehicle Insurance	6,652	9,491	2,839		2,839	70.1%	
4508	Road Fund Licence	259	1,144	885		885	22.6%	
4509	Servicing & Maintenance (Vehic	1,289	5,610	4,321	353	3,967	29.3%	
4510	Workwear & PPE	663	2,000	1,337	85	1,252	37.4%	
4511	Vehicle Tracking	359	1,186	827		827	30.3%	
4514	Grass Cutting M/C Lease	13,832	13,233	(599)	11,680	(12,279)	192.8%	
4515	Grass Cutting M/C maint	661	8,323	7,662	846	6,817	18.1%	
4517	Litter, Cleansing & gritting	1,179	3,000	1,821	1,206	615	79.5%	
4522	Grounds Maintenance Contract	9,426	34,680	25,254	13,563	11,691	66.3%	
4523	Fuel - Grass cutting	1,483	5,202	3,719		3,719	28.5%	
4524	Vehicle Electricity (fuel)	0	1,061	1,061		1,061	0.0%	
4525	Fleet Livery	0	3,500	3,500		3,500	0.0%	
4604	Festive Enhancements	0	500	500		500	0.0%	
4610	Vehicles	13,009	52,262	39,253	77,160	(37,907)	172.5%	
4615	Machinery & Equipment	3,458	12,650	9,192	3,081	6,111	51.7%	
4633	Street Sweeper Lease	4,585	19,920	15,335		15,335	23.0%	
4634	Street Sweeper Maintenance	2,783	15,852	13,069	1,483	11,586	26.9%	
	Parks & Open Spaces :- Indirect Expenditure	**252,480**	**807,255**	**554,775**	**114,861**	**439,913**	**45.5%**	**0**
	Net Income over Expenditure	**(252,430)**	**(806,855)**	**(554,425)**				
401	Newsletter							
1001	Newsletter Advertising	737	2,250	1,513			32.8%	
	Newsletter :- Income	**737**	**2,250**	**1,513**			**32.8%**	**0**
4400	Newsletter Printing	2,450	7,341	4,891		4,891	33.4%	
4403	Newsletter Distribution	1,179	3,572	2,393		2,393	33.0%	
4404	Newsletter Artwork	59	20	(39)		(39)	295.0%	
4416	Competitions	31	75	44		44	41.3%	
	Newsletter :- Indirect Expenditure	**3,719**	**11,008**	**7,289**	**0**	**7,289**	**33.8%**	**0**
	Net Income over Expenditure	**(2,982)**	**(8,758)**	**(5,776)**				

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Detailed Income & Expenditure by Budget Heading 22/08/2026

Month No: 4 **Cost Centre Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
402	Community Development							
1009	Memorial benches	0	3,462	3,462			0.0%	
1210	Mem Cafe Income & Donations	799	2,250	1,452			35.5%	
1220	Football Pitch Income	285	823	538			34.6%	
1400	CD Events Income	4,137	7,000	2,863			59.1%	
	Community Development :- Income	**5,221**	**13,535**	**8,314**			**38.6%**	**0**
4000	Salaries	29,318	93,275	63,957		63,957	31.4%	
4212	Christmas Activities	0	1,792	1,792		1,792	0.0%	
4320	Youth Engagement	391	2,000	1,609		1,609	19.6%	
4330	Memory Cafe	1,611	4,000	2,389		2,389	40.3%	
4401	Web Site & Social Media	418	684	266		266	61.1%	
4402	Marketing & Events	35	3,500	3,465	795	2,670	23.7%	
4406	Christmas Event	0	5,000	5,000		5,000	0.0%	
4407	Summer Event	935	6,500	5,565		5,565	14.4%	
4412	Branding	0	300	300		300	0.0%	
4413	Consultation/Events	0	150	150	95	55	63.3%	
4416	Competitions	0	150	150		150	0.0%	
4629	Community Choices	1,187	6,000	4,813	244	4,569	23.9%	
	Community Development :- Indirect Expenditure	**33,896**	**123,351**	**89,455**	**1,134**	**88,321**	**28.4%**	**0**
	Net Income over Expenditure	**(28,675)**	**(109,816)**	**(81,141)**				
501	Community Transport							
1002	Community Transport Fares	1,275	4,004	2,729			31.8%	
1003	Community Transport BSOG	(1,110)	714	1,824			(155.5%)	
	Community Transport :- Income	**165**	**4,718**	**4,553**			**3.5%**	**0**
4500	Bus Tax & Insurance	911	1,137	226		226	80.1%	
4501	Bus Fuel Costs	(160)	1,144	1,304		1,304	(14.0%)	
4502	Bus Servicing & Repairs	0	1,530	1,530	294	1,236	19.2%	
4504	Bus Driver Training	173	200	27		27	86.3%	
4505	Bus Admin/Misc	12	150	138		138	7.9%	
	Community Transport :- Indirect Expenditure	**935**	**4,161**	**3,226**	**294**	**2,932**	**29.5%**	**0**
	Net Income over Expenditure	**(770)**	**557**	**1,327**				
605	Capital Projects							
4705	GMF Build	0	0	0	345	(345)	0.0%	
	Capital Projects :- Direct Expenditure	**0**	**0**	**0**	**345**	**(345)**		**0**
4606	HR Platform	0	6,000	6,000		6,000	0.0%	

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4621	Mini bus	0	14,000	14,000		14,000	0.0%	
4622	Councillor devices	1,265	750	(515)		(515)	168.6%	
	Capital Projects :- Indirect Expenditure	**1,265**	**20,750**	**19,485**	**0**	**19,485**	**6.1%**	**0**
	Net Expenditure	**(1,265)**	**(20,750)**	**(19,485)**				
	Grand Totals:- Income	**810,393**	**1,627,210**	**816,817**			**49.8%**	
	Expenditure	**512,378**	**1,652,208**	**1,139,830**	**137,248**	**1,002,582**	**39.3%**	
	Net Income over Expenditure	**298,015**	**(24,998)**	**(323,013)**				
	Movement to/(from) Gen Reserve	**298,015**	**(24,998)**	**(323,013)**				