

Parks & Open Spaces Committee

30th September 2026

To: Members of the Parks & Open Spaces Committee

Councillors L JACKSON (Chair), R HAILSTONE (Vice Chair), I EDWARDS, R HEATH, S HEYES, A HUGHES, J JACKSON, A JIMMY, V MANRO, S NUKANA, C SKINNER, L STEVENSON.

Dear Councillor,

You are summoned to the Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 6th October 2026 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ at 7.30pm.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 5th October 2026.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
4. **Chairman's Announcements (if any)**
5. **Minutes of the Previous Meetings**
To approve the minutes of the meeting to be held on Tuesday 4th August 2026 (attached).
6. **Actions Arising**
To note any actions arising from previous meetings.
7. **Seven Fields**
To receive any matters arising from the Seven Fields.



8. **Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda.
9. **Community Led Action Plan 2026 – 2029**
To receive an update on any Community Led Action Plan items that fall within the Parks & Open Spaces Committee.
10. **Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
11. **Parks & Open Spaces Report**
 - A) To receive an update on the Parks & Open Spaces Maintenance
 - B) To note the statistics for the reporting system for July – September '26 (attached).
12. **Grounds Maintenance & Bulb, Trees & Wildflower Working Party Update**
To consider any recommendations arising from the Working Party that met on Monday 5th October 2026.
13. **Parks & Projects Update**
To receive an update from the Parks & Projects (attached).
14. **Francomes Play Area**
To receive a verbal update (if available) regarding the Housing Developer's plans for Francomes Play Area.
15. **Memorial Tree Request**
To receive a request from a resident to plant a memorial tree locally (attached).
16. **Annual Plot Holders Meeting**
To receive an update on any matters arising from the Annual Plot Holders meeting to be held on Monday 5th October 2026 (to follow).
17. **Future Planning for Heatwaves, Drought Conditions and Climate Resilience**
To note open spaces affected by the heatwaves and drought conditions and consider next steps (attached).
18. **CCTV Provision**
To receive a verbal update with regards to the CCTV provision at the play areas and plans for future years.
19. **Environment Agency: Brook & Ditch Maintenance**
To receive an update on several cases that have been escalated to the Environment Agency for maintenance (attached).
20. **Media, Press & Communications**
To consider matters arising from the meeting requiring media or press communication, agree key messages and designate lead Councillor(s), noting that all communications require final authorisation by the Chief Officer.
21. **Budget Aspirations**
To receive budget aspirations for 2027/28 and beyond.



22. Budget Monitoring: Income & Expenditure

To receive the Income & Expenditure for Month 5 (attached).

23. Items for the Next Agenda

To be sent to the Chief Officer before the next meeting due to be held on 1st December 2026.

24. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: *Contractual*.

25. Tree Management Plan & Contract

To consider awarding a 12-month Tree Management Contract to a preferred supplier, to enhance procurement processes and facilitate the efficient scheduling of works.

26. Grass Cutting: Large Area Contract

To note Officers will be progressing quotes for the large area contract for 2027/28 and quotations will be brought to the next meeting.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.