

	Date	Minute Reference	Resolution/Action to carry out	Proposer	Seconder	Vote	Abstention	Cost	Cost Code	Officer Leading	Councillor Leading	Action	Progress	Completed / Date
POS	2nd June 26	POS 010B	Turn around time from point of reporting to completion to be looked at.	N/A	N/A	N/A	N/A	N/A	N/A	LC	LJ	Cllr Manro to work the admin assistant to achieve turnaround times on the POS reporting system.	Outstanding	
POS	4th August 2026	POS 034B	Members received a report to seek approval to explore the development of an inclusive outdoor recreation space.	Cllr L Stevenson	Cllr V Manro	Unanimous	N/A	N/A	N/A	LC	L Jackson	Resolved to proceed to approve the exploration of a possible development of an inclusive outdoor recreation and wellbeing space for old SEND children and adults with learning disabilities.	Ongoing	
POS	4th August 2026	POS 034C	A request to use HWPC outdoor areas for exercise classes has been received.	Cllr R Heath	Cllr J Jackson	Unanimous	N/A	N/A	N/A	LC	L Jackson	To proceed with a trial over the Summer period, should this be successful to look to discuss the next steps to possibly charge.	Ongoing	
POS	4th August 2026	POS 035	Members were asked to consider costs for plots, a picnic bench and the repair to fencing at Goodearl.	Cllr R Heath	Cllr S Heyes	Unanimous	N/A	N/A	N/A	LC	L Jackson	Resolved to apply a CPI increase to Leisure Garden rents, consult Rose Walk Plot holders about a bench and approve repairs at Goodearl.	On going	
POS	4th August 2026	POS 036	Bus Shelter art project, members were asked to approve the design and agree to the budget being used for Tadpole Field display panels.	Cllr V Manro	Cllr L Stevenson	Unanimous	N/A	N/A	N/A	LC	L Jackson	Resolved to approve the design recommendation. Proceed to £256 community choices budget being used for Tadpole Field display panels. Continue to monitor the project successes.	On going	
POS	4th August 2026	POS 033	Parks open spaces report included a request for a memorial bench to be situated in the Parish	Cllr R Hailstone	Cllr S Nukana	Unanimous	N/A	N/A	N/A	LC	LJ	To proceed with the recommendations as presented and approve the request for a memorial bench.	Ongoing, quotes being gathered, agreed location with Mr Harris, once all information is collected we will present to the rangers to obtain approval before we attempt any install.	
POS	4th August 2026	POS 034B	SEND adult area request received for a safe area for older children and adults.	Cllr L Stevenson	Cllr V Manro	Unanimous	N/A	N/A	N/A	LC	LJ	To proceed with the exploration of a possible development of an inclusive outdoor recreation and wellbeing space for older SEND children and adults with learning disabilities and additional needs.	Ongoing, consultation material presented to proposer/seconder, ideas and timeline ready. FC update in September.	
POS	4th August 2026	POS 034C	Members recieved a request for exercise sessions to take place at White Eagle play area/outdoor gym area.	Cllr R Heath	Cllr J Jackson	Unanimous	N/A	N/A	N/A	LC	LJ	To proceed with a trial over the Summer Period should this be a success to look to discuss the next steps to look at charging hire fees.	Spoke with resident at summer event, she said potentially could do this in offices for winter and look to go outside next spring. Asked her to contact office.	
POS	4th August 2026	POS 035	Leisure gardens update, recommend to increase rents, a picnic bench on rose walk and repairs to Goodearl fence.	Cllr R Heath	Cllr S Heyes	Unanimous	N/A	N/A	N/A	LC	LJ	It was resolved to apply a CPI, increase to Leisure Gardens rents from September. To consult Rose Walk play holders on the installation of a picnic bench. To approve repairs to the Goodearl Leisure Gardens rear boundary fence. Rose Walk £285.60 and Goodearl at £556.90 from 4310/305	Leisure Garden rents to be updated and sent by the finance team at the end of September. A consultation went out in the last newsletter to LG tenants and no suggestions or objections were received regarding the bench by the deadline of 14/08/2026. Fencing has been added to the Parks and Projects team as a winter project.	