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Minutes of the **Community Development Committee** meeting of Haydon Wick Parish Council held on **Tuesday 1st September 2026** at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors S Nukana (Chairman), L Stevenson (Vice Chairman), N Bradley, A Hughes, J Ireland, J Jackson, L Jackson, A John, A Roupelis, C Skinner.

OFFICERS: Georgina Morgan-Denn, Chief Officer, Clerk & RFO
Laura Cutter, Deputy Clerk, HR & Services Manager
Liz Matthews, Marketing & Events Co Ordinator
Julie McMorrow, Meetings & HR Administrator

CD 023 APOLOGIES

Apologies were received from Councillor V Manro and C Chikezie-Morris (Personnel Commitments).

CD 024 DECLARATIONS OF INTEREST

None.

CD 025 PUBLIC PARTICIPATION

None.

CD 026 CHAIRMANS ANNOUNCEMENTS

Please support the Abba event on the 10th of September for the Memory Café.

CD 027 MINUTES OF THE PREVIOUS MEETING

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 7th July 2026 and the Chair of the Committee signed the minutes as a true record.

Proposed: Councillor J Jackson Seconded: Councillor N Bradley

Vote: Agreed with one (1) Abstention

RESOLVED: To confirm as a true record the minutes of the meeting held on Tuesday 7th July 2026 and the Chairman signed the minutes.

CD 028 COUNCILLOR REPORTS

Councillor S Nukana – Attended Tawny Fest event to raise funds for CALM, the Summer Event and the Bus Shelter painting.

Councillor L Stevenson – Attended Memory Café, the summer parks and roadshow events and the event at Mouldon Hill.

Councillor N Bradley – Gave thanks for all events all Summer. Attended the Swindon Chess club at HW Bowls Club, which had their second annual congress large attendance.

Councillor A Hughes – Attended the Summer Event and the BEST Be A Better You Event.

Councillor J Ireland – Attended all the summer events and the Tawny Fest Event to raise funds for CALM.

Councillor J Jackson – Gave thanks for organisation and running of the Summer Event, which he felt was very successful.

Councillor L Jackson – Attended Heaton Close event. Attended the Tawny Fest to raise funds for CALM and the Bus Shelter painting.

Councillor A Roupelis – Nothing to report.

Councillor C Skinner – Nothing to report.

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Councillor A John – Attended Summer Event, Ukraine Festival, Dog Show, and Tawny Fest Event.

CD 029 **CHIEF OFFICER/DEPUTY CLERK, HR & SERVICES MANAGERS REPORT**
£129.00 was raised for CALM at the Tawny Fest' held at the Tawny Owl Pub' from the sale of sweet treats.

CD 030 **PARKS THAT WORK FOR TEENAGE GIRLS: PRACTICAL APPROACHES TO INCLUSIVE ENGAGEMENT AND DESIGN.**

Committee were asked to consider developing a "Friends Garden"; a community-designed outdoor space aimed at addressing an identified gap in provision for teenage girls and young women within Haydon Wick Parish as per the Community Led Action Plan.

The project would involve:

- Consultation with local secondary schools and young people
- Identification of a suitable site
- Development of a funding strategy for future delivery.

Council is asked to:

- Approve the principle of developing a Friends Garden project.
- Authorise officers and councillors to undertake consultation with local secondary schools, youth organisations and residents during Autumn 2026.
- Support the investigation of suitable locations within Haydon Wick.
- Receive a further report following consultation containing concept designs, estimated costs and funding opportunities.

It's been identified that girls are less likely to use outdoor spaces and are more drawn to boys and young men. Therefore, the proposal is to design a friends garden with young girls and young adults to encourage their engagement in what they would deem a safe area for them.

The Friends Garden proposal is not intended to replace existing recreational facilities, nor to exclude any section of the community. Instead, it seeks to address an evidence-based gap in current provision by working directly with a group that is often under-represented in the design and use of public spaces.

Proposed: Councillor N Bradley

Seconded: Councilor A Hughes

Vote: Agreed Unanimously

RESOLVED: To proceed with a consultation into secondary schools and youth groups, analyse the outcome and bring the findings to Community Development Committee in November 2026.

COMMUNITY CAFÉ

CD 031A Members received an update on the Memory Café and Companions.

CD 031B Members received an update on Haydon Wick Haven.

CD 032 **MOBII TABLE DONATION TO PROPECT HOSPICE**

To note that the Mobii Table donated to the Prospect Hospice required a service and package upgrade, due to a battery fault. The estimated costs of this work will be approximately £450.00 and as the estimated value of the machine is £5,000.00 it was important to have it in working order for maximum use. Members noted that the money

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could be recouped from the upcoming grant application due in February 2027 for the Prospect Hospice.

CD 033 COMMUNITY & YOUTH DEVELOPMENT

Members noted the report. There has been an array of activities, including.

- Yoga
- Craft and Connect
- Summer Activities
- Opening of Goodearl Dog Area/Dog Show
- Weymouth Coach Trip
- Luna Park – Picnic
- SK8 Jam
- Mouldon Hill – Family Picnic
- Heaton Close – Family Picnic
- Bus Shelter Refurbishment

There is a full programme of events for September and October as shown in the report.

CD 034 MARKETING, COMMUNICATIONS & EVENTS

Members noted the report.

Over the past two months, the Marketing and Events Co Ordinator has delivered comprehensive marketing and digital communications support for the Council's events and campaigns. The Haydon Wick Living Magazine has been delivered to 9.5k households a few houses were missed so this is being looked into.

Key deliverables include Community Choices, GMF Opening Event, Goodearl Dog Show, Summer Extravaganza, Summer Roadshow Programme (4 sessions),

The Pantomime is set to take place at the North Swindon Library on 12th December at 3.30pm however time maybe pushed back slightly as the library doesn't close until midday on the day. Pricing is set for an average family of four to enjoy the show with affordable costs.

CD 035 BRANDING UPDATE

Members received the report and the costs associated with vehicle livery and bus branding, as well as visual signage on the building as at times residents do not find it obvious where Haydon Wick Parish Council (HWPC) resides.

The current indicative budget is £3,500.00. Initial research suggests that full vehicle wraps may exceed this allocation depending on vehicle size and coverage requirements. This will be developed with the Chief Officer and presented back with available budget sought to progress with the items prior to the end of the financial year.

CD 036 SUMMER EXTRAVAGANZA 2026 – POST EVENT AUDIT

Members received the report. The event was held on the 8th August 2026 and feedback forms were sent and the report was built on that.

Feedback was mixed from Stall Holders some felt there were too many similar items being sold however the general feel is that it's a local event for local sellers.

In general, a very good event with some subtle changes for next year such as improved signage and maps for the general public.

Chief Officer to identify costs and draw up a proposal to identify how much the cost is to fund these events and share to Full Council.

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- CD 037**
CD 037A **COUNCILLOR FUNDRAISING PROGRAMME**
Members noted the report and the achievements so far.
Since May, the Council has raised approximately £1,700.00 for Campaign Against Living Miserably. This has been bolstered by the superb efforts of our local Ambassador Tracey and following attendance at local events, the summer spectacular and gifted Councillor allowances. The CALM Charity is ecstatic with the progress that the Council has made in such a short space of time. The report also shows the events coming up until the end of March 2027. The reports show priority ideas to keep the long-term plan established and what work and events can be achieved.
- CD 037B** Diwali Community & Charity Evening – Friday 30th October. There will be a raffle and a night of celebration and will be held at Haydon Wick Parish Council (HWPC) offices.
- CD 037C** A volunteer was requested as a single contact to be the Community Champion. Members appointed a Community Champion to take on duties such as banking, overseeing the calendar of events and liaising with the charity and leading times for marketing events. Councillor N Bradley put himself forward with a caveat that this is reviewed for someone else to assist owing to his workload increasing.
Proposed: Councillor L Stevenson **Seconded: Councillor L Jackson**
Vote: Agreed Unanimously
RESOLVED: To proceed to appoint Councillor N Bradley and revisit a second point of contact due to Cllr N Bradley's increased workload in December 2026.
- CD 038** **COMMUNITY LED ACTION PLAN**
Members discussed and talked through the plan as presented. The Chairs and Vice Chairs of each Committee were tasked with moving the project forward and an update will be provided at Finance & Policy Committee.
- CD 039** **COMMUNITY CHOICES CONSULTATION ANALYSIS**
Members note the report and the recommendation. The actual consultations responses were disappointing with only twenty-four (24) responses, and it was noted they were all from residents of an age of fifty-five (55) and over.
The consultation was shared several times on social media, the website and the Haydon Wick "Living" Magazine., so whilst the emphasis seems to be put on youth activities and things for young people to do – there hasn't been too many ideas at the forefront from the residents who would benefit from this.
When enquiries came into the office, residents were asked to fill in the survey, and this was forwarded on to Parish Councillors to fill in and share with their constituents.
Currently out of the £6,000.00 of which £1,187.00 has already been spent on initiatives between May – September. Remaining funds approx. £4,813.00.
Members agreed to proceed with recommendations as presented in the report.
Proposed: Councillor L Stevenson **Seconded: Councillor N Bradley**
Vote: Agreed Unanimously
RESOLVED: To proceed to approve the usage of the funds as presented to Committee.
- CD 040** **COMMUNITY EVENTS PROGRAMME**
Members noted the report. It was acknowledged that it has been an exceptionally busy summer, with significant staff and volunteer time required both to deliver events and to complete the work behind them, including planning, risk assessments, preparation, coordination and attendance. Event delivery can also result in staff spending periods of time away from the office, that coupled with annual leave and time off in lieu of any weekend events present a shortfall of administrative hours.

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Given the continued busy programme into the autumn and Christmas period, it is recommended that the Council scales back and prioritises the events programme to allow Officers to catch up on key priorities and ensure that future events are properly planned and resourced. The intention is not to reduce community engagement, but to ensure that the number and scale of events are realistic and sustainable alongside the wider responsibilities of the Council.

Proposal at the next Full Council will be to proceed with a scaled back Christmas Event in 2026, which will leave some budget which could go toward resourcing for future events.

Proposed: Councillor A Hughes

Seconded: Councillor A John

Vote: Agreed Unanimously

RESOLVED: To proceed to allow the Deputy Clerk to make any changes to the events programme at her discretion based on the resourcing schedule for the rest of the municipal year.

CD 041 LETTER FROM BARONESS CASEY OF BLACKSTOCK, CHAIR OF THE INDEPENDENT COMMISSION ON ADULT SOCIAL CARE.

Members noted the subject matter of 'Big Conversation on Care' regarding Adult Social Services, more information can be found at the link provided.

<http://caseycommission.co.uk/bigconversation/>.

CD 042 SWINDON COMMUNITY CLIMATE AND NATURE DAY 31ST OCTOBER 2026.

Members noted the dated, no further questions were raised.

CD 043 SWINDON BIG KNIT.

CD 043A Children in Need/Pudsey

The big knit will create a life size Pudsey and the squares it is made from will be sold off as blankets at places such as the Orbital. This will go to Full council for further consideration on 22nd September.

CD 043B Thames Avenue Remembrance Post Box Topper.

The letter box topper will be made again for Remembrance Sunday, which last year was extremely well received and a wonderful tribute for fallen soldiers. Donations for the knitted poppies will be in the HWPC foyer again this year and the money raised will go to the British Legion. This will be presented at Full Council 22nd September.

CD 044 NATIONAL ASSOCIATION OF LOCAL COUNCILS – STAR COUNCIL AWARDS 2026/27

This is an award for outstanding Parish Councils, with several awards assigned to this for consideration. Nominations need to be in by the 25th of September 2026. There is a live link which was given at the last Full Council in August. A draft of findings will be available to Full Council on 22nd September.

Councillors N Bradley and L Stevenson offered to co-ordinate the nomination process for this award scheme but requested more volunteers to help with the submission.

The timeline is to draft and present a verbal update summarising the final nomination at Full Council on the 22nd September 2026.

CD 045 EXTERNAL GRANT FUNDING APPLICATIONS

Members noted that three funding applications were applied for but due to high applications HWPC did not meet the criteria.

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CD 046 BUDGET ASPIRATIONS

Members noted that this is an early call for budget aspirations as the next Committee meeting isn't until November. There will be a series of Budget Setting Working Parties and plenty of opportunities to share ideas.

A suggestion from local teenagers for a pump track may be one to start at an estimated price circa £15,000.00 which could be explored and developed subject to more engagement through the local schools and community.

CD 047 BUDGET MONITORING.

Members noted the report.

CD 048 ITEMS FOR THE NEXT AGENDA

To be passed to the Chief Officer in advance of the next meeting on 3RD November 2026.

Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Sensitive.

CD 049 HAVEN SERVICE PROVIDER REVIEW

Members noted the report and the officers recommendations and to consider implementation of a Councillor & Volunteer led Haven with effect from 1st October. The Co Ordinator would offer support and a handover throughout September and will still be available to consult but step back from the running of the actual café. With the uptake a little low from Committee members this will go to Full Council to open this up to a larger pool of resources to assist with this. Members need to clear that this is a Councillor led initiative and a clear, structured schedule of time they can commit to must be adhered to keep this service going.

The meeting closed at: 9.03 pm

Chairman: