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Minutes of the **Planning & Highways Committee** of Haydon Wick Parish Council held on **Tuesday 25th August 2026** at 7.00pm in the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE

MEMBERS: Councillors A John (Chair), C Chikezie-Morris (Vice Chair), I Edwards, R Heath, J Ireland, L Jackson, C Skinner.

OFFICERS: Georgina Morgan-Denn, Chief Officer/Clerk and RFO
Julie McMorrow, Meetings & HR Administrator

ALSO IN ATTENDANCE: Councillor N Bradley

- PH 035 APOLOGIES**
Apologies were received from Councillor R Hailstone, B Patrick-Okoh, (Personal Commitments).
- PH 036 DECLARATIONS OF INTEREST**
None
- PH 037 PUBLIC PARTICIPATION**
None
- PH 038 CHAIRMAN'S ANNOUNCEMENT**
None
- PH 039 MINUTES OF THE PREVIOUS MEETING**
Members reviewed the minutes of the Planning & Highways Committee on Tuesday 21st July 2026 and agreed that they were a true record.
Proposed: Councillor L Jackson **Seconded: Councillor J Ireland**
Vote: Agreed Unanimously.
RESOLVED: Members confirmed as a true record the minutes of the meeting held on 21st July 2026.
- PH 040 CHIEF OFFICER'S REPORT**
Nothing to report.
- PH 041 COUNCILLOR REPORTS**
Councillor A John – Nothing to report.
Councillor C Chikezie-Morris – Nothing to report.
Councillor R Heath – Nothing to report.
Councillor J Ireland – Cracks in roads becoming a danger. Will endeavor to report to Swindon Borough Council (SBC).
Councillor L Jackson – Road surfacing in many areas of Haydon Wick complete.
Councillor I Edwards – Nothing to report.
Councillor C Skinner – Nothing to report.
Councillor V Manro – Footpath repairs taking place in and around the Parish.
Councillor N Bradley – Reporting footpaths repairs to SBC.

PH 042	PLANNING APPLICATIONS
	The Committee considered the following applications:

Initials: _____

PH 042.1	042.1 S/HOU/26/0936	6 Rosetta Close, Oakhurst, Swindon, SN25 2JA	Removal of rear single storey out building attached to garage and replacement with rear single storey one bed annex attached to garage.	
HWPC Comments: No Objection.				
PH 042.2	042.2 S/HOU/26/1008	5 Loveage Close, Woodhall Park, Swindon, SN2 2TW	Erection of first floor rear extension.	
HWPC Comments: No Objection.				
PH 043	GRANTS, REFUSALS, WITHDRAWALS, LAWFUL DEVELOPMENTS AND PRIOR APPROVALS			
PH 043.1	043.1 S/HOU/26/0718	19 The Brow, Haydon Wick, Swindon, SN25 1HT	Erection of single storey ear extension, front porch and detached rear garden room.	GRANTED
HWPC Comments: No Objection				
PH 043.2	043.2 S/HOU/26/0722	6 Snowhill Close, Abbey Meads, Swindon, SN25 4TN	Proposed single storey rear extension & part garage conversion and internal modifications to 6 Snowhill Close.	GRANTED
HWPC Comments: No Objection				
PH 043.3	043.3 S/HOU/26/0786	23 Phoenix Gardens, Oakhurst, Swindon, SN25 2LP	Erection of a single storey extension on the rear elevation.	GRANTED
HWPC Comments: No Objection				
PH 043.4	043.4 S/HOU/26/0788	18 Downland Road, Woodhall Park, Swindon, SN2 2RD	Erection of single storey rear extension.	GRANTED
HWPC Comments: No Objection				
PH 043.5	043.5 S/LDP/26/0820	6 Heaton Close, Abbey Mead, Swindon, SN25 4UA	Loft conversion with rear dormer.	GRANTED
HWPC Comments: Not Required to Comment				

PH 044

COMMUNITY LED ACTION PLAN/POT HOLE HIGHWAYS and IMPROVEMENTS.

With the upcoming changes coming in from local Councils regarding authority over planning and the 'Call In' process it was deemed sensible for Chair and Vice Chair of Planning and Highways to meet prior to the committee meeting to discuss how the Committee will evolve. Initially it was decided to set up a reporting system for residents to feed into Chair and Vice Chair of Planning and Highways any issues or concerns that they may have concerning highways, for example pathways, potholes, road markings etc. This would allow Councilors to then communicate with Ward Councillors to lobby on behalf of Haydon Wick Parish Council residents to push issues forward and to look to resolve in a timely manner. A spreadsheet will be held centrally to hold the information and will be presented to the Committee at each meeting..

Initials: _____

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In essence once when the legislation changes from SBC for planning have been implemented, this would allow the Planning and Highways Committee to either continue as is or evolve into a Working Party.

The process will be measured over a few months to evaluate if successful.

Proposed: Councillor R Heath

Seconded: Councillor I Edwards

Vote: Agreed Unanimously

RESOLVED: To proceed to prepare and plan a process for highways matters and measure the success over the next few months.

PH 045 WILTSHIRE PLANNING PREPARED
Members noted the report.

PH 046 SPEED INDICATOR DEVICE GUIDANCE POLICY
Members noted the policy. There are highways standards that need to be adhered to before deploying such devices.

PH 047 ITEMS FOR THE NEXT AGENDA
To be sent to the Chief Officer in advance of the next meeting on 22nd September 2026.

The meeting closed at: 7.24 pm

Chairman _____

Initials: _____