Haydon Wick Parish Council
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Finance & Policy Committee

11th November 2026

To: All members of the Finance & Policy Committee

Councillors: Alex ROUPELIS (Chairman), Vinay MANRO (Vice Chair), Nathan BRADLEY, Richard HAILSTONE, Steve HEYES, Ayo JIMMY, Adam JOHN, Bose PATRICK-OKOH, Ciaran SKINNER

To: All other Haydon Wick Parish Councillors

Dear Councillor

You are summoned to a meeting of the Haydon Wick Parish Council Finance & Policy Committee on Tuesday 17th November 2026 at 7.30pm to be held in the Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 16th November 2026.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
   To receive and note.

2. **Declarations of Interest**
   To receive any Declarations of Interest.

3. **Public Participation**
   A period not exceeding 15 minutes for members of the public to ask questions or submit comments.

4. **Chairman's Announcements (if any)**

5. **Minutes of the Previous Meetings**
   To confirm as a true record the minutes of the meeting held on the 15th September 2026 (attached).

6. **Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

7. **Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

8. **Actions arising from previous Finance & Policy Committee meetings**
There are **no** outstanding actions arising from previous Finance & Policy Committee meetings.

9. **Financial Reports**
   A. To receive and note the income and expenditure for October 2026 (to follow).
   B. To receive the Bank Statements and Bank Reconciliations for October 2026 (to follow).
   C. To note the Investments and Account Transfers for Month 7, 31st October 2026 (to follow).
   D. To approve the Payment Schedule for October and November 2026 (to follow).
   E. To retrospectively approve the payments made using the credit card for payments made in August/September (to follow).
   F. To note VAT refunds of £11,566.69 for Q1 and £21,580.90 for Q2 have been received.

10. **Internal Audit Working Party**
To receive an update following the Working Party meeting held on the 2nd November and to note any matters rising.

11. **Internal Audit 2026/27 Visit 1 of 3**
To receive the Internal Auditor's report for visit 1 of 3 for FY 2026-27 and consider any actions arising (attached).

12. **Assertion 10 Compliance - Accessibility**
To receive and note the recommendations for partial compliance (attached).

13. **Health & Safety Working Party**
   A. To receive a verbal update of the first meeting of the Working Party held on 17th November 2026.
   B. Fire Risk Assessment: to note the updated Fire Risk Assessments and any actions arising (attached).

14. **Community Emergency & Climate Resilience Working Party**
To note a meeting of the combined working party will take place on Monday 14th December 2026 at 5.00pm.

15. **Budget Setting 2027/28 Working Party**
To receive a verbal update following the Working Party meeting held on the 17th November and to note matters rising.

16. **Budget Aspirations 2027/28**
To receive any budget aspirations for 2027/28.

17. **Policy Review**
   A. To note the updated Policy Review Table (attached)
   B. Recommend to Full Council the updated Data Retention & Disposal Policy 2026 (attached).
   C. Recommend to Full Council the updated Financial & Operational Risk Assessment 2026 (attached).

18. **Community Led Action Plan 2026/27**
    To receive an update on recent Councillor-led engagement events and progress on the delivery of the strategic plan (attached).

19. **Items for the Next Agenda**
    To be sent to the Chief Officer in advance of the next meeting on 17th November 2026.

20. **Exclusion of Public & Press**
    To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Sensitive.

21. **Insurance**
    To receive an update on Insurance Matters (attached).

22. **Haydon Vale Football Club – Trent Road Playing Field Agreement**
    To receive an update on the partnership with the Football Club and agree to any matters arising (attached).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer at least 24 hours before the meeting so that every effort may be made to provide access.